



## GRANT POLICY

### 1. INTRODUCTION

The aim of the grants scheme is to help promote a vibrant and active local community. The Council recognises and supports the valuable contribution made by many volunteer groups and organisations in the fields of sport, art, culture, social care, services for young people, elderly people and people with disabilities and the many others who contribute to the well being of the community. The intention is to improve the range of local services and activities.

The Council will consider financial support from community organisations, which are not for profit and whose membership and field of activity benefits the residents of Periton.

### 2. COMPLETION OF APPLICATION FORM

When considering an application, the following points will be considered:

- How well the grant meets the need of the community
- How effectively the organisation will use the grant
- Whether the costs are appropriate and realistic
- The level of contribution raised locally
- Whether the organisation can reasonably have been expected to obtain sufficient funding from a more appropriate source

#### **Applications cannot be accepted from:**

- Individuals
- Organisations operating overseas or to a fund established to help persons outside the UK
- Organisations connected to political activity
- Commercial businesses
- Organisations intending to discriminate on grounds of gender, age, sexuality, race, disability or religion

### 3. CONDITIONS OF FUNDING

- It is essential that applications are submitted on the correct application form supported by the appropriate documentation.
- Applications that are incomplete may be rejected
- Applications will only be accepted from charitable or non-profit making organisations and **not for the benefit of individuals**
- Organisations are limited to one application per year.
- The Parish Council can only accept applications to cover publicity by way of assistance to organisations where the publicity is incidental to the main purpose for which the assistance is given.
- Organisations should be local to Periton or if outside the area their work should be of direct benefit to the parish and its residents.

- Applications will not be considered from ‘upwards funders’ i.e. groups whose fundraising is sent to a central HQ for redistribution.
- Applications will not be considered from national organisations or local groups with access to funds from national umbrella or parent organisations unless it can be demonstrated that inadequate funds are available for a specific project of local significance.
- Organisations that receive a grant will be required to acknowledge the Council’s contribution on all publicity material and may be asked to participate in the Council’s own publicity.
- The Council reserves the right to seek supplementary information from applicants before making a final decision. The Council’s decision is final as to whether to award a grant and the value of that award. There is no right to appeal the outcome.

#### **4. DECISION PROCESS**

- On receipt of an application the Parish Clerk shall verify that the correct application form and supporting documentation has been provided, and that the application meets the conditions of funding. Groups will be advised, as soon as possible, if the application is insufficient so that a resubmission is possible. Additional information may be requested before consideration.
- Councillors should declare an interest if they are connected to any of the applicants.
- Councillors to consider the applications against the agreed criteria: Purpose, beneficiaries, group’s own fundraising potential/efforts, previous awards and how they have been used.
- All applicants will be notified by letter of the Council’s decision.
- Once the Parish Council are satisfied the criteria has been met the grant cheque will be released.