

Derek Walker

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7th September 2006.

Perton Parish Council,
Civic Centre,
Coleridge Drive,
Perton,
Wolverhampton,
WV6 7PD

PERTON PARISH
08 SEP 2006
COUNCIL

Dear Sirs,

Internal Audit 2005/6.

Further to my recent internal audit, I would draw your attention to the following matters:-

1. No minutes could be found in respect of the resignation of the Clerk or for the appointment of the new Clerk.
2. Bank reconciliations are made every month but are not reported to Council on a regular basis. It is also advisable for the actual bank statements and pass- books to be produced.

I would also confirm that I am totally independent of your Council and have no other contact, at any level, with any Member, employee or supplier.

Yours sincerely,

