

Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 12th November 2018 at 7:00pm

Present PE Davis (Chairman)
Mrs R Heseltine (Vice Chairman)
Mrs P Allen AA Bourke Naomi Caine
N Caine Mrs G Davis C Evans
D Glynn AK James RR Simonds
Mrs L Turner
Parish Clerk - Becky Hodgetts
Members of the Public - Two

127/18 **PUBLIC OPEN SESSION**
No questions raised by the public present

7.01pm Chairman imposed standing orders

128/18 **APOLOGIES FOR ABSENCE**
Apologies received and accepted from Cllrs M Francis and RE Moreton

129/18 **POLICE MATTERS**

PARISH COUNCIL MEETING CRIME REPORT 08/10/2018 – 12/11/2018

Public bodies can only disclose information if they have the power to do so. Section 115 of the Crime and Disorder Act provides a power to exchange information where disclosure is necessary to support the local Crime Reduction Strategy and Partnership in achieving the aims of the Crime and Disorder Reduction Strategy and objectives outlined within it.

The degree of disclosure that takes place must be proportionate and relevant to the level of social ill or criminality it is intended to counter or prevent.

The information is only to be processed in relation to crime and disorder purposes. Information will be handled in accordance with the Data Protection Act 1998, the Human Rights Act 1998 and any other relevant legislation governing disclosures and will ultimately be disposed of in a secure manner.

- Main headlines since the last meeting: Again there has been an increase in theft from motor vehicles, we have had 7. Vans have been the main target this time, please encourage residents not to leave any items of value on show and remove tools if possible. There has been 1 residential Burglaries where offenders gained entry to the shed. And 5 jobs relating to criminal damage to vehicle which include attempted break in to the vehicle and 2 cars keyed.
- ASB hotspots: we have had 9 calls re issues all of these issues have been youth related, it was expected due to half term, Halloween and bonfire night.
- Parking buddies are still being utilised by Perton Primary academy and Perton first, PSCO Fryer had been in charge of their deployment and will review this in the next few weeks.
- Please push smart alerts and our Twitter account for residents to have up to date info about issues on the area. I will be holding a surgery in Perton Library on Thursday 5th December 10am - 12:00, if anyone has any issues come and say hi.
- I would like to thank the Parish Council for approving the funding for a charger for the bike it will help enormously in covering the area.
- Any questions that haven't been covered please drop me an email and I will get back to you as soon as I can?
- PCSO 16722 Ashley Tooth

Other matters raised

- Clerk to confirm if there are any 'parking vans' covering the area.

130/18 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

Declarations of Personal and Prejudicial Interest received from the following

133/18 b) Cheque No. 100127 - Cllr AK James

133/18 b) Cheque 100125 & 100131 Perton Playing Fields Ass - Cllrs Mrs P Allen, Naomi Caine, N Caine, P Davis, C Evans, Mrs R Heseltine and Mrs L Turner

133/18 c) **Perton Village Show** - Cllrs P Davis, Mrs G Davies, C Evans and Mrs R Heseltine

143/18 **Lakeside Community Church** - Cllrs Naomi Caine and N Caine

131/18 **REQUESTS FOR DISPENSATION**

No requests received.

132/18 **MINUTES**

a) **Resolved** that the minutes of the Parish Council Meeting held on 8th October 2018 having previously been distributed, were signed by the Chairman as a true and correct record.

b) **Resolved** that the minutes of the Parish Council - Policies Meeting held on 22nd October 2018 having previously been distributed, were signed by the Chairman as a true and correct record.

133/18 **FINANCE**

a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 6th November 2018 together with the income statement for October 2018 and 2018/19 Budget update were accepted for information.

b) **Accounts for Payment**

Payments made since the last Parish Council meeting

October

01/10/18	100123	Cannon Hygiene	113.11
01/10/18	100124	Came & Co. Insurance	4888.73
01/10/18	DD	South Staffordshire Council - rates	1380.00
01/10/18	SO	Kalidescope Ltd	30.00
02/10/18	100125	Perton Playing Fields Association - Youth Club rent	126.00
02/10/18	100126	John Ellis Associates Ltd	250.00
02/10/18	100127	Down to Earth Grounds Maintenance	108.00
03/10/18	100128	Expresso Plus Ltd	171.29
05/10/18	BACS	Arts Alive - flicks in the Sticks	300.00
05/10/18	BACS	Wages week 27	1490.08
05/10/18	100129	Grove Print & Packaging - WW1 Bookmarks	539.36
09/10/18	BACS	Wages week 28	1495.77
10/10/18	100130	S A Locketts - memorial stone	1426.08
11/10/18	100131	PPFA grant	2000.00
12/10/18	100132	Shelutions Urban Furniture Ltd - Bus shelter	3354.00
15/10/18	BACS	0800 Asbestos	474.00
16/10/18	100133	Shelutions Urban Furniture Ltd - Bus shelter	2034.00
17/10/18	DD	BT	125.91
19/10/18	BACS	Wages week 29	1480.26
19/10/18	BACS	Staffordshire County Council - Superannuation	2871.36
19/10/18	BACS	Inland Revenue	2600.91
22/10/18	100134	South Staffordshire Council	666.00
23/10/18	100135	MGD Solutions - Graffiti cleaning	196.00
23/10/18	DD	Npower Gas	86.43
26/10/18	DD	Npower - Electricity	386.83
26/10/18	BACS	Wages week 30 / month 7	3972.51
26/10/18	BACS	Members allowance month 7	1015.15
29/10/18	DD	Veolia	88.32
Month End total			33670.10

c) **Concessionary room hire Application - Perton Village Show**

Resolved to approve that the hall can be used free of charge for the 2019 show.

134/18 **STAFFORDSHIRE COUNTY COUNCIL**

a) **Codsall Community High School (CCHS) - School Transport**

The independent report for the walking route, Perton to Codsall, will be available soon. The deadline for submission as part of the stage 2 review has been extended to 16th November 2018. The report will be emailed to all Councillors when available, but due to time constraints comments will be considered by email before submission by the Clerk.

b) **Written report from County Councillor AK James**

The Main Meeting of the County Council was held on 11th October at Stafford. A section of the proceedings is reserved for the presentation of petitions to the members for consideration of the issues from local divisions in Staffordshire. A written petition was collected by myself for the campaign surrounding the proposed increase in charges for families that do not have an entitlement for free travel a public meeting was held to gather information on the impact of these charges. It was necessary for me to inform the full County Council of the condition and obstacles that confronted schoolchildren taking this way to school of the 3 mile journey for those that were unable to find £624 per pupil for buying a seat, especially the families that had more than one family member at that school. I hope from the support I received that this will bring about a re-think on this matter.

Staffordshire Libraries Strategy was considered at the meeting and a summary of the outcome of the Public Consultation that took place between January to April 2018. This consultation was noted in consideration of numbers of people engaging with the Library service and how library use in Staffordshire had changed from 2014 to 2018. This has brought about Self Service Proposals, Community Managed Library Proposals and the Mobile and Travelling Library Service Report.

The Local Priority Meeting included Family Support Service updates in the work being carried out to help those families with difficulties. There were 348 families in South Staffordshire that received support and ongoing visits for that purpose. The Early Intervention by officers had so far recorded a 37% success rate by visits to Families.

Additional comments

Other villages in the district have got 30mph stickers for wheelie bins which appear to have been provided by the County Council free of charge. **Resolved** Cllr AK James will investigate this.

It was stated that there now needs to be a plan for the creation of a third exit off Perton. Cllr AK James will bring this matter to the attention of the County Council. District Councillors will also take this into consideration when assessing any future housing plans.

135/18 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

Report from District Councillors

Verbal report from Cllr Rita Heseltine - Member for Perton Lakeside Ward of SSDC

The Wellbeing Select Committee are struggling to get someone to attend their meetings regarding the breast screening issues. The Mobile clinic is now stationary. SSDC are continually working on this.

Written report from Cllr AK James - Member for Perton Dippons Ward of SSDC

The District Council will be continuing their investment plans to create a portfolio aimed at providing an income stream for funds to supplement the reduction for the support grant from the Government. A project is being looked at to develop the Council Offices by adding premises for rental to create a business hub that will include several agencies and other organizations that provide local services for South Staffordshire as well as other areas.

Key links to the operations carried out by the Council are targets covering Regularity Services are investigations of enforcement cases to provide 100% conclusions. The Fly-Tipping problems that it intends to resolve within 2 working days. A Survey of residents to be conducted for information on the safety of people in their homes. Welfare Services have plans with work through the Building of Better Opportunities Programmes.

A number of queries have been looked at concerning the roll out of Universal Credit that was the subject of a Challenge Panel briefing at the District Council to understand the complications that could cause residents difficulties. I believe that this scheme has been called in by the Social Services Minister for a review of the plans.

Verbal report from Cllr AA Bourke - Member for Perton East Ward of SSDC

The challenges facing local councils is worrying, more and more pressure devolved locally. Government needs to rethink some of the issues.

Additional Comments

It was reported that there was flytipping by the pumping station on Dippons Lane. Clerk to write to the District Council to confirm there are still lots of problems with flytipping around the area especially on private land.

136/18 CLERK'S REPORT

Email Distribution

SPCA weekly bulletins

SSDC weekly news updates

SSDC Grass cutting updates

04/10/18 Staffordshire Police bi monthly newsletter

09/10/18 SCC- Temporary Traffic Regulation Order 4132567 County Lane, Kingswood

22/10/18 SCC - bus land Bollard update.

26/10/18 SSDC - Review of polling districts and polling stations 2018

Other Matters

- PPC reported to SCC - Bus Lane bollard not working again. Further investigation is to be carried out
- Community Speed Watch run by Staffordshire Safer Roads Partnership held an intro session, Saturday 13th October at Perton Civic Centre
- WW1 Commemoration bookmarks have been ordered and distributed to all three Perton schools
- The Government Procurement website updated with details of the contractor appointed to replace the boilers.
- A total of 31 children attended the Summer Sussed sessions (total paying attendees 77).
- A credit of £25.90 has been received from Came & co. due to amended fixed assets
- SSDC - Local Plan Review Consultation runs from 8th October to 30th November. Drop in sessions 10.00am - 7.00pm, 7th November Wombourne Civic Centre, 14th November South Staffordshire Council Codsall and, 15th November Haling Dene Centre, Penkridge. Documents also available to view at Perton Civic Centre.
- The Chairman has been invited to the GCSE and A level presentation evenings at Codsall Community High School
- SSDC - A review of Polling Station is being carried out to contribute to the consultation use the following link. <https://www.sstaffs.gov.uk/elections/review-of-polling-districts-and-polling-places.cfm>
- The poppy trail has been put on display from 29th October until 16th November.
- Plantscape have carried out their annual testing on the lampposts in preparation for the installation of the solar
- PPC Clerk passed on a complaint received to the Wrottesley Arms regarding some of the Halloween decorations
- Gym equipment to be relocated at the beginning of December
- Staffordshire County Council confirm that they do not have a date when the grit bins will be replenished. The grit bins are currently under review, and we await the findings of the review
- Staffordshire County Council confirm that the stage 2 review of the walking route assessment has been extended. The independent report has to be submitted before 16th November, the final outcome will be available by 21st December
- REMINDER – Family film show, Incredibles 2, Saturday 17th November at 2pm.

Facebook /Website Posts

- Various smart Alerts
- SSDC weekly news updates

On-going matters

1. Lower Lake de-silting
2. Civic Centre Renewable Energy
3. Finger Posts and Christmas Tree - Anders Square
4. Allotments
5. Skatepark
6. Bus shelter - Kingswood & Trescott

137/18 **PLANNING**

Planning Applications received from South Staffordshire District Council and reviewed by the Parish Council since the last council meeting.

Application No.	Proposals
18/00775/VAR/FUL	Conversion of Barn 2 to accommodate 3 residential units. Replace approved drawings 16/00227/FUL to create extra bedroom accommodation. Condition Number: 2 conditions Removal The applicant wishes to create bedroom accommodation within the existing roof space on unit 3. Replace approved drawing no. 1567/BR102 with drawing numbers 1802/BR001 and 1902/BR003 -Cranmoor Lodge Farm, Wrottesley Park Road , Perton WV8 2HS
18/00795/FUL	Single storey rear extension and first floor side extension over existing single storey - 25 Moor Park, Perton WV6 7YP
18/00809/FUL	First floor extension to create games room above existing garage/workshop, single storey swimming pool extension - Ridge House, Pattingham Road, Perton, Wolverhampton, WV6 7HD

Perton Parish Council raised no objections to the above planning proposals.

DECISIONS - The following decisions received from South Staffordshire Council since the last parish council meeting held

Application No.	Proposals	
18/00569/LBC & 18/00568/FUL	Proposed swimming pool room, reconfiguration pf basement spaces with adaptations and vertical link to pool, reconfiguration and adaptation of (currently) separate attic spaces with new aperture from the first floor of the main house to integrate - Wrottesley Hall, Holyhead Road, Codsall, WV8 2HT	G R A N T E D
18/00587/FUL	Side and rear extension - 24 Idonia Road, Perton	

138/18 **SKATEPARK**

The original design created for the area has an estimated cost of £120,000 - £140,000, with the price varying due to access, drainage and site requirements. The Clerk has requested a design that fits the footprint of the area a little better which should reduce the cost.

The Skatepark Working Group to investigate suitable markers for the trail around the lake once the gym equipment has been relocated.

139/18 **WROTTESELEY PARK ROAD DEVELOPMENT**

The additional £60k Community Contribution is being written into the s106. District Council confirm that this is entirely reasonable and legally sound. Clerk waiting for District Council to confirm if a letter is still required to be lodged with the s106.

140/18 **ANDERS SQUARE**

- a) Christmas Tree - Under delegated powers (minute reference 118/18) the Chairman agreed to the reduced charges by Sainsburys solicitors and land agents of £2,000 for installation of the Christmas tree. **Resolved** to look at alternative options for future years if these charges are going to be annually. Clerk to contact BT regarding the land under the telephone kiosk that was removed to ascertain who owns the land?
- b) Finger posts - **Resolved** to look at the Christmas tree licence from Sainsburys solicitors to see what is included before any further decisions are made.

141/18 **FIRST WORLD WAR CENETARY**

- a) Different sites for permanent fixing of the 'There but not There' soldier were discussed or if it should be kept as a mobile resource. **Resolved** decision to be deferred to the December meeting. Clerk to contact the schools in the meantime to offer it as part of the commemoration events.

- b) There has been a very positive response to the poppy trail and the displays at the Church and Library have had a lot of visitors. The Clerk had to order a further 100 bookmarks to ensure that nursery children at Perton First School receive one. Costs were covered by the remainder of the budget.
- 142/18 **PLAY AREA ANNUAL INSPECTION REPORT**
Most of the items on the report are low or very low. Perton Parish Council to complete some of the minor issues and quotations received for the following items
- Chain links on the basket swing at a cost of £340 (SMP-Hags)
 - Various groundworks - seeding/turf at a cost of £158 (Down to Earth Grounds Maintenance)
- Resolved** to accept the quotations for repairs.
- 143/18 **CIVIC CENTRE NEW YEARS EVE HIRE**
Lakeside Community Church request use of the Civic Centre to hold a New Years Eve function. **Resolved** to approve the hire at £18 per hour with the following conditions;
- Only friends/relatives of church members attend
 - No admission charges applied
 - No advertising of event
 - No alcohol to be sold
- 144/18 **HARLEQUIN PANTOMIME**
- a) Additional hire of Civic Centre for Sunday 20th January requested 2019. **Resolved** to approve. Lakeside Church will use the Ken Bott room.
- b) Storage options were discussed. **Resolved** to approve use of a small cupboard at a cost of £210 per annum. Access would only be during working hours or by prior arrangement. This would be reviewed if a new nursery comes to the centre and further storage was required.
- 145/18 **SOUTH TRAFFIC ISLAND**
- a) A request for replacement grasses for the south island was discussed. Members were not happy that replacements were required already, it was understood that they would last longer than they have. **Resolved** Clerk to contact the District Council.
- b) A request has been received from a volunteer for some grass cutting shears to help maintain the island. **Resolved** to approve the expenditure up to a maximum of £100
- 146/18 **MARKETING BROCHURE**
Resolved the members are happy with the brochure, Civic Centre staff to print and display.
- 147/18 **LITTER HEROES AMBASSADOR**
Unfortunately, there were no volunteers to take on this role. The Parish Council are happy to continue organising quarterly litter picks.
- 148/18 **DATE & TIME OF NEXT MEETING**
Monday 10th December 2018 at 7.00pm

8.50PM Members of the public left the room

CONFIDENTIAL AGENDA

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above act the press and public may now be excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest

149/18 **CLERKS SALARY - SPINAL COLUMN POINT INCREMENT**

Resolved to increase the Clerk's salary by one spinal column point. This takes the clerk to the top of the scale.

150/18 **OCCUPATIONAL HEALTH ASSESSMENT - EMPLOYEE REFERRAL**

Resolved to approve referral costs of £138 through Staffordshire County Council

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions noted herein have taken this duty of care into consideration.

Meeting closed at 9.07pm

Signed
Chairman

Date: 10th December 2018