

Minutes of the Finance Committee
held at Perton Civic Centre on
Tuesday 8th May 2018 @ 10.00am

Present : AK James
D Glynn
Mrs R Heseltine
Mrs P Allen

Becky Hodgetts [Parish Clerk]

F01/18 **ELECTION OF CHAIRMAN**

RESOLVED that Cllr Keith James be re-elected as Chairman of the Finance Committee

F02/18 **APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs RE Moreton, PE Davis

F03/18 **DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

Declarations of Personal and Prejudicial Interest received from the following:

Cheque 100068 - Down to Earth Grounds Maintenance - Cllr AK James

Cheque 100070 - Perton Carpet Bowls Club - Cllrs Mrs R Heseltine and D Glynn

Cheque 100071 - Perton Playing Fields Association - Cllrs Mrs P Allen and Mrs R Heseltine

F04/18 **REQUESTS FOR DISPENSATION**

No requests for dispensations received.

F05/18 **MINUTES OF THE MEETING**

That the minutes of the meeting held on 6th April 2018, having been previously distributed, were agreed as a true and accurate record and signed by the Chairman.

F06/18 **ACCOUNTS PAID**

The Clerk presented a list of payments made up to 30th April 2018. The clerk explained payments to Naturescape and Drinkmaster. **Resolved** that all payments were correct and authorised.

F07/18 **INCOME RECEIVED**

The schedule of income received to 30th April 2018 was reviewed and accepted for information.

F08/18 **BUDGET TO DATE**

The budget to date was reviewed and accepted for information.

F09/18 **RECONCILIATIONS**

The Clerk presented the Co-Op bank statement number 886 dated 30th April 2018 and HSBC bank statement number 23 dated 27th April 2018 with outstanding items of income and expenditure for reconciliation to the cash book. Also presented for scrutiny the Petty Cash records.

Resolved that the Co-op and HSBC reconciliations were correct. The Petty Cash records reconciled with the cash balance. The reconciliations were signed-off by the Clerk and two Councillors.

F10/18 **DATE & TIME OF NEXT MEETING**

Tuesday 5th June 2018 @ 10.00 am

Meeting closed @ 10.47am

Chairman:

Date: