

**Minutes of the Finance Committee**  
**held at Perton Civic Centre on**  
**Tuesday 5<sup>th</sup> June 2018 @ 10.00am**

Present : AK James  
D Glynn  
Mrs P Allen

Becky Hodgetts [Parish Clerk]

F11/18 **APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs Mrs R Heseltine, PE Davis, M Francis and RE Moreton,

F12/18 **DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**Declarations of Personal and Prejudicial Interest received from the following:**

Cheque 100074 - Down to Earth Grounds Maintenance - Cllr AK James

Cheque 100081 - Perton Playing Fields Association - Cllrs Mrs P Allen

F13/18 **REQUESTS FOR DISPENSATION**

No requests for dispensations received.

F14/18 **MINUTES OF THE MEETING**

That the minutes of the meeting held on 8<sup>th</sup> May 2018, having been previously distributed, were agreed as a true and accurate record and signed by the Chairman.

F15/18 **ACCOUNTS PAID**

The Clerk presented a list of payments made up to 31<sup>st</sup> May 2018. The clerk explained payments to Veolia and SGS. **Resolved** that all payments were correct and authorised.

F16/18 **INCOME RECEIVED**

The schedule of income received to 31<sup>st</sup> May 2018 was reviewed and accepted for information.

10.21am Councillor PE Davis joined the meeting

F17/18 **BUDGET TO DATE**

The budget to date was reviewed and accepted for information.

F18/18 **RECONCILIATIONS**

The Clerk presented the Co-Op bank statement number 887 dated 30<sup>th</sup> May 2018 and HSBC bank statement number 26 dated 27<sup>th</sup> May 2018 with outstanding items of income and expenditure for reconciliation to the cash book. Also presented for scrutiny the Petty Cash records.

**Resolved** that the Co-op and HSBC reconciliations were correct. The Petty Cash records reconciled with the cash balance. The reconciliations were signed-off by the Clerk and two Councillors.

F19/18 **DATE & TIME OF NEXT MEETING**

Tuesday 3<sup>rd</sup> July 2018 @ 10.00 am

Meeting closed @ 10.50am

Chairman:

Date: