

**Minutes of the Finance Committee**  
**held at Perton Civic Centre on**  
**Tuesday 5<sup>th</sup> July 2017 @ 10.00am**

Present : AK James [Chairman]  
Mrs P Allen  
Mrs R Heseltine  
P E Davis  
D Glynn

Becky Hodgetts [Parish Clerk]

- 106/17 **APOLOGIES FOR ABSENCE**  
Apologies were received and accepted from Cllr R E Moreton.
- 107/17 **DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**  
Declarations of Personal and Prejudicial Interest received from the following:  
Cheque 105038 - Cllr AK James
- 108/17 **REQUESTS FOR DISPENSATION**  
No requests for dispensations received.
- 109/17 **MINUTES OF THE MEETING**  
**Resolved** that the minutes of the meeting held on 6<sup>th</sup> June 2017, having been previously distributed, were agreed as a true and accurate record and signed by the Chairman.
- 110/17 **ACCOUNTS PAID**  
The Clerk presented a list of payments made up to 30<sup>th</sup> June 2017. Payments to Upfront Entertainment, Hi-Tech Security Print and RTC Safety Surfacing were explained by the Clerk. **Resolved** that all payments were correct and authorised.
- 111/17 **INCOME RECEIVED**  
The Clerk presented the schedule of income received to 30<sup>th</sup> June 2017. The information was accepted.
- 112/17 **BUDGET TO DATE**  
The budget for the financial year to date was reviewed and accepted.
- 113/17 **RECONCILIATIONS**  
The Clerk presented the Co-Op bank statement number 866 dated 30<sup>th</sup> June 2017 together with outstanding items of income and expenditure for reconciliation to the cash book. Also presented for scrutiny the Petty Cash records.  
**Resolved** that the Co-op and CCLA reconciliations were correct. The Petty Cash records reconciled with the cash balance. The reconciliations were signed-off by the Clerk and two councillors.
- 114/17 **NEW BANK ACCOUNT UPDATE**  
Mandate to be signed by all signatories of the new account as agreed at Perton Perton Council meeting held on 8<sup>th</sup> May 2017 and returned to HSBC. All relevant ID has been supplied to HSBC.
- 115/17 **CCLA PROPERTY INVESTMENT FUND**  
**Resolved** that the Finance committee recommend to full council that no investment is made into the fund at present.
- 116/17 **DATE & TIME OF NEXT MEETING**  
Tuesday 5<sup>th</sup> September 2017 @ 10.00 am  
**Meeting closed @ 11.10am**

Chairman:

Date: