

**Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 12th June, 2017 at 7:00pm**

Present PE Davis (Chairman)
Mrs R Heseltine (Vice-Chairman)
Mrs P Allen
Naomi Caine
Mrs G Davis
A A Bourke
N Caine
C Evans
M Francis
D Glynn
AK James
R Moreton
RR Simonds

Parish Clerk - Becky Hodgetts
Members of the Public - Four
Police - Special Constable Jorja Whittingham
Virgin Media - Michelle Johnson and Jason Brimfield -

242/17 **PUBLIC OPEN SESSION**

A resident raised the issue of the lack of maintenance in the alleyway between Farleigh Road and Kingswear Avenue. This area does not appear to have had any maintenance, there are nettles and other plants coming through fences panels.

The councillors agreed that the District Council are not maintaining the areas as promised. It is thought that letters in another parish are sent to residents requesting they tidy up any protruding vegetation. There are some areas of Perton that are a safety issue due to overgrowth. County Councillor A K James has previously asked councillors to put forward areas of concern so that they can be added to the schedule of works for the Neighbourhood Highway Team. If a schedule is not put forward the team will not visit Perton.

It was suggested that a Lengthsman could be employed or where possible the centre caretaking staff could cut back any overgrowth, to be considered in next year's budget. If a volunteer did any cutting back where would the rubbish go? Several years ago the District Council had collected it if they were informed. District Council need to be contacted in the first instance.

At a meeting with the portfolio holder in January it was agreed that the vegetation should be cut back 3 or 4 inches from the kerb so that the growth would not be so much of a problem, this is not happening. Clerk asked to contact Cllr M Bond.

Cllr R Heseltine has trimmed an area in Cloverdale but had to stop when her green bin was full.

A resident highlighted issues with the Bus Lane - The last two months have been horrendous for the buses. The bollard has been temperamental and with some buses having to travel along the A41 to enter Perton if it had not got a transponder. Having spoken to the bus drivers they would prefer to see a camera in situ. Concern was raised regarding emergency services should either access route be blocked, have they got a transponder? Cllr A K James confirmed he had spoken to the Fire Service and requested they visit Perton to assess the access and egress and will report back to the Parish Council when further information is available.

Councillors confirmed that all bus companies were aware that they require transponders to use the bus lane and are therefore not providing a regular and safe bus service. They should ensure that all buses covering the route have a transponder on board. Clerk to write on behalf of the council.

Some drivers are abusing the system by 'piggy backing' buses that do have a transponder fitted.

Residents need to lobby the bus companies and let them know when a bus is re-routed.

Resolved to extend public open session, standing order 3f

Representatives from Virgin Media gave a brief overview of the work currently being carried out in Perton.

Councillors expressed their concern at the level of complaints raised and the inconvenience caused during the recent works carried out on the Parkway and Wrottesley Park Road. The temporary traffic lights caused serious delays to residents that only have two options to exit the village.

Virgin Media agreed the installation was not handled very well from the beginning, but hope that a lot of the issues have been resolved and they can only deal with a complaint if it knows about it, unfortunately a lot of the complaints were on social media.

Highways set the guidelines and when the work can be carried out. The Parish Council received no communication from County Council regarding these major works.

It was suggested that they could make a donation towards the Christmas lights display as a gesture of goodwill. They agreed they may be able to consider this.

Meeting commenced 8.00pm

The Chairman imposed Standing Orders

243/17 APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr Mrs L Turner

244/17 POLICE MATTERS

- ASB - low level has increased due to the improvement in weather.
Reported incidents include - phone throwing
Bike Kicking
Coke/Egg throwing at doors
PCSO is dealing with a couple of youths and have been given an ASB stage 1.
Also liaising with Perton Middle School where the youth attend.
- There were a few reported suspicious activities.
- Theft from garden shed - opportunist theft by builders work at the next door premises. Police dealing with incident.
- Shop lifting appears to have increased but it is due to the fact that Sainsbury's have an excellent security guard who is catching more culprits.
- Driver reported drunk man in the road. Man had been assaulted. Dash cam had recorded someone fleeing the scene. Police were able to follow up and an arrest was made.

Special Constable Whittingham was asked if there was a drug problem in Perton. She confirmed that Stop and Searches were being carried out as it was known that cannabis was being smoked especially at the youth shelter and subways. It is only an offence if they have the substance on them when searched.

Shops to be encouraged not to sell eggs to young people.

245/17 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Declarations of Personal and Prejudicial Interest received from the following

249/17 b) **Cheque no. 105017 - Cllr AK James**

249/17 b) **Cheque no. 105022 Perton Playing Fields Grant**
Committee members - Naomi Caine, Mrs G Davis, Mrs R Heseltine, Mrs L Turner, PE Davis, C Evans, M Francis
Trustee - Cllrs Mrs P Allen

254/17 b) **Playing Fields Bench**
 Perton Playing Fields Association
 Committee members - Naomi Caine, Mrs G Davis, Mrs R Heseltine, Mrs L Turner, PE Davis, C Evans, M Francis
 Trustee - Cllrs Mrs P Allen

246/17 **REQUESTS FOR DISPENSATION**
 No dispensations received.

247/17 **MINUTES**
Resolved that the minutes of the Parish Council Meeting held on 8th May 2017, having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman.

248/17 **DRAFT MINUTES OF MANAGEMENT COMMITTEE**
Resolved that the draft minutes of the Management Committee Meeting held on 10th May 2017 were accepted for information.

249/17 **FINANCE**
 a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 6th June 2017 together with the income statement for May 2017 were accepted for information.

b) **Accounts for Payment**
 Payments made since the last parish council meeting

<u>May</u>			£
02/05/17	S/O	Kalidescope - email/web hosting	48.00
02/05/17	DD	South Staffordshire Council Non-Domestic Rates	1340.00
03/05/17	105017	Down to Earth Grounds Maintenance	108.00
04/05/17	105018	Cardiac Science - Defib	1806.00
05/05/17	BACS	Wages week 05	1393.96
09/05/17	105019	Black Rose Solutions Ltd (cancelled - revised invoice received)	0.00
09/05/17	105020	Black Rose Solutions Ltd	188.54
09/05/17	105021	Community Council of Staffordshire	2000.00
09/05/17	105022	Perton Playing Fields Association	2000.00
10/05/17	105023	Ricoh Capital Ltd	195.06
12/05/17	BACS	Wages week 06	1530.32
15/05/17	105024	S Mahmood – refundable deposit	50.00
15/05/17	105025	HAGS – SMP	187.20
15/05/17	BACS	Staffordshire CC Pension Fund	2708.48
15/05/17	BACS	Inland Revenue	2534.79
17/05/17	105026	MGD Solutions	196.00
17/05/17	105027	Ricoh UK Ltd	59.04
17/05/17	DD	BT	106.02
19/05/17	BACS	Wages Week 07	1459.58
19/05/17	105028	Drinkmaster	62.94
22/05/17	105029	S Pannu – refundable deposit	32.50
22/05/17	105030	Wolverhampton Olympic FC – refundable deposit	200.00
24/05/17	105031	Arts Alive	300.00
24/05/17	105032	Mr CW Weatherington – PJC Building Services	2000.00
24/05/17	105033	Turner Advertising Services	108.00
			20614.43

c) **Budget-to-date 2017/2018**

The information was noted.

d) **Virement of Chairman's Allowance**

Resolved the £700 Chairman's allowance be vired to the Grant budget.

250/17 **STAFFORDSHIRE COUNTY COUNCIL**

a) **Written report from County Councillor AK James**

Member for the Perton Division of Staffordshire County Council

Since the problems that the installation of Cable Services by Virgin Media have affected the traffic conditions for motorists in and out of the village recently. I have received e mails concerning the left hand turn into the areas of Wolverhampton along Tinacre Hill and Windmill Lane. The Bus Lane has also been questioned for a means of access to relieve the congestion. It is not possible to address the problem as the terms of the original planning consent stipulates that there is to be no direct access into Wolverhampton except via the A41 or the 4549 (Bridgnorth Road). There is a question concerning extra traffic that would be created as a result of the District Council's plans to provide future housing development within this area and infrastructure to make way for the proposal should include traffic movement provision.

The Planning Committee has received applications for proposals along the Perton section of the Pattingham Road which involves a rebuild of two houses into one property there. Other plans include the conversion of an outbuilding in Kingswood into an Orangery. There is a change in the Chairman of this Committee. Terry Mason, the Member for Pattingham has taken over from Cllr. Brian Cox.

A Planning Training Seminar was arranged by the District Council for members to attend. This covered the procedures that have been adopted by the Planning Committee when hearing local member . Planning reasons and evidence to support applications were topics discussed. The Training session was mandatory as it is seen as a necessity for being included on the Committee.

Additional comments

The unacceptable voting arrangements at Perton Middle School was discussed. Due to roof repairs that are required at the school, a portakabin was placed on the car park. Cllr A A Bourke to confirm who is covering the cost of this with South Staffordshire District Council and Cllr A K James to confirm the County Council's responsibility.

b) **BUS LANE, GAINSBOROUGH DRIVE**

The possibility of Staffordshire County Council considering the installation of an Automatic Number Plate reader (ANPR) instead of a bollard was discussed. **Resolved** the clerk to contact the County Council in the first instance.

c) **BOLLARD INSTALLATION - Hudson Grove/ Scampton Close**

It was reported that vehicles were cutting across a footpath leading from Manston Drive to Perton First School to access the Parkway. The Police have spoken to one of the drivers. Staffordshire County Council have no plans to install a bollard. The removal of the walls that surrounded the car parks has opened up this area. **Resolved** the clerk will confirm who owns the car parks in that area.

234/17 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

Report from District Councillors

Verbal report from Cllr Rita Heseltine

Member for Perton Lakeside Ward of South Staffordshire District Council

Since the last Parish Council meeting I have attended the following:

09.05.2017 Annual Council.

The new Chairman of South Staffordshire Council for the municipal year 2017-2018 is

Councillor Mrs. V. Chapman and the Vice Chairman is Councillor Len Bates. Also during this meeting Donald Cartwright was made an Honorary Alderman of South Staffordshire District Council.

19.05.2017 Let's Work Together - Dementia Workshop. Very interesting, informative and thought provoking. Lots of information from various organisations. We were given examples of case studies from diagnosis onwards. Needs were identified, but not only those of the person suffering from dementia but also those of the carer/s and how these can be mitigated in some way.

There are so many simple things that can be rectified to make life a little easier. For example, a dark coloured door mat can give the impression to a person living with dementia that there is a gaping hole and therefore they will not enter. So just changing the mat to a light/brighter colour can make a positive impact. There is too much information to record here but after this LWT seminar Phil and myself looked around the Civic Centre to see what improvements/alterations could be made and straight away we noticed the mat in the entrance porch so this is something that we could consider changing. There are organisations that will give advice on these matters so it may be worthwhile involving these so that we can become a dementia friendly organisation. Lots more information and contacts to be found on the Good Life website.

23.05.2017 Overview and Scrutiny Committee.

25.05.2017 Standards and Resources Committee. Amongst other items we discussed the Committee's work programme for the following year.

26.05.2017 Let's Work Together. Olive Branch - Fire Safety. This briefing was given by Rachel Spruce from Staffordshire Fire and Rescue Service. Excellent presentation explaining how SFRS work in partnership with other organisations to prevent fire risks in the homes of elderly/ vulnerable people. They provide Safe and Well Checks which can also highlight other risk factors, not just fire. Since 2011 there have been 4,097 Olive Branch referrals. Important to note that fire safety checks/advice are there for everyone. There is a Community Advice Team 0300 3300 200 and a website community advice team@staffordshirefire.gov.uk . Once again, lots more information on the Good Life website.

03.06.2017 Joined with several other Councillors and a few members of the public on one of our quarterly litter picks. Come and join us if you think Perton needs sprucing up. Just an hour of your time can make a difference and there is definitely a "feel good " factor afterwards! After litter picking I trimmed back quite a large amount of overgrown vegetation from the walkway leading to Cloverdale . Had to stop when my green bin was full.

Written report from Cllr AK James

Member for Perton Dippons Ward of South Staffordshire District Council

Since the problems that the installation of Cable Services by Virgin Media have affected the traffic conditions for motorists in and out of the village recently. I have received e mails concerning the left hand turn into the areas of Wolverhampton along Tinacre Hill and Windmill Lane. The Bus Lane has also been questioned for a means of access to relieve the congestion. It is not possible to address the problem as the terms of the original planning consent stipulates that there is to be no direct access into Wolverhampton except via the A41 or the 4549 (Bridgnorth Road). There is a question concerning extra traffic that would be created as a result of the District Council's plans to provide future housing development within this area and infrastructure to make way for the proposal should include traffic movement provision.

The Planning Committee has received applications for proposals along the Perton section of the Pattingham Road which involves a rebuild of two houses into one property there. Other plans include the conversion of an outbuilding in Kingswood into an Orangery. There is a change in the Chairman of this Committee. Terry Mason, the Member for Pattingham has taken over from Cllr Brian Cox.

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Verbal report from Cllr R Moreton

Member for Lakeside Ward of South Staffordshire District Council

SSDC have arranged to visit a rail freight terminal, which is smaller than the one proposed at Four Ashes but it will give an idea of what to expect. Cllr Moreton to update the Council following the visit.

Verbal report from Cllr AA Bourke

Member for East Ward of South Staffordshire District Council

At a presentation by SSDC regarding the houses, everything is going to plan but it is taking longer than expected. There will hopefully be a full submission in August, public consultation in December and adoption in 12 months time.

235/17 CLERK'S REPORT

Email Distribution

- 03.05.17 SSDC - Volunteer award nominations details
- 03.05.17 SSDC - DPPO Alcohol Ban's
- 04.05.17 SPCA - Weekly bulletin 04th May 2017
- 05.05.17 SCC bus lane update
- 05.05.17 Change of local policing Team Commander
- 09.05.17 Road works information for A41 Holyhead Road, junction with Wrottesley Park Road
- 10.05.17 Highways update week commencing 8th May 2017
- 11.05.17 SPCA - Weekly bulletin 11th May 2017
- 12.05.17 Healthwatch Advisory Public Board Meeting
- 31.05.17 Highways update w/c May 29
- 02.06.17 SSDC - SSCVA The great charity bake off event
- 02.06.17 SPCA - weekly Bulletin - 1st June 2017
- 06.06.17 Wild About Perton Summer Newsletter 2017
- 06.06.17 Accident reported at Children's Play area

Other Matters

- Thank you received from Perton Day Care Centre for the grant of £500
- Barrier at bus lane repaired on 24th April. It was found numerous unauthorised buses were using the bus lane. All buses require authorisation and a tag from Staffordshire County Council Passenger Transport Team
- Work required on the pedestrian crossing, Severn Drive (ref: 4075811) will be completed along with other similar works in the area
- Returned details of current Chairman to SPCA
- 17.5.17 Police incident: Resident reported driver of a white van driving at great speed across walkway by Perton First School, driver has been interviewed. At the request of the Police, Cllr NP Caine has requested SSC install a bollard at this site by Hudson Grove
- 25.05.17 Bus Lane bollard is currently not working again. SCC informed, reported to contractor

Facebook Posts

- 03.05.17 *Shared:* Community Council of Staffordshire / SSDC volunteer award nominations details
- 12.05.17 *Shared:* SSDC Statement of persons nominated - General Election 2017
- 23.05.17 Virgin Media - Community Information Event on current works
- 25.05.17 Base 25 - drop in session promotion
- 26.05.17 Bilbrook and Codsall Fire Station - Men's Den

Publications available at meeting

- Leaf! The newspaper for trees, woods and people
- Cyber Crime update – Police and Crime Commissioner

236/17 **PLANNING COMMITTEE**

Planning Applications received from South Staffordshire Council and reviewed by the Parish Council since the last Council meeting held on Monday 8th May, 2017.

Application No.	Proposals
17/00337/FUL	Two storey front extension and alterations to existing conservatory to form an orangery - Old Coach House, Holyhead Road, Kingswood WV7 3AP
17/00353/FUL	Proposed two-storey extension comprising side storage room, utility and office room with bedroom and en-suite over - 19 Paxton Avenue, Perton, WV6 7SG
17/00383/FUL	First floor rear extension, single storey front extension - 14 Wren Avenue, Perton WV6 7TS
17/00387/FUL	Single storey extension - 38 Richmond Drive, Perton, WV6 7RR
17/00345/FUL	New entrance to accommodate coaches accessing the site from both directions, also new road to accommodate coaches and vehicles accessing these premises and car park area - Kingswood Trust, Kingswood Nursery and Infant Centre, Holyhead Road, Kingswood WV7 3AP
17/00404/FUL	Replacement of existing flat roof garage and storage building with new construction with pitches room. All single storey on similar footprint - Holbeck, Pattingham Road, Perton WV6 7HD

Perton Parish Council raised no objections to the above proposals.

17/00388/VAR	Use of land to accommodate Park Home and the storage of 4no. caravans. Variation of Condition no.2 (approved plans) - to provide for a modified layout to meet site licence requirements. Kingswood Park Homes, Holyhead Road, Kingswood WV7 3AP
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Perton Parish Council raised no objections to the above proposals subject to no expansion of the site area.

DECISIONS - The following decisions received from South Staffordshire Council:

Application No.	Proposals	Decision
17/00098/FUL	Erection of fence (retrospective) - 16 Shackleton Drive	G
17/00105/FUL	Boundary fence - 6 Dunster Grove	R
17/00294/FUL	Two storey rear extension - 5 Roundway Down	A
17/00295/FUL	First floor side and front lounge extension - 40 Edge Hill Drive	N
		T
		E
		D

254/17 **BENCHES**

- a) UpperLake - Reported to SSDC that a bench replacing a vandalized one has been removed again and placed in the nearby woods. SSDC to arrange removal. PPC litter warden attended the area to remove all the litter. Suggested that the bench be moved to the other side of the lake near to the lifebelt. **Resolved** the Clerk to contact District Council.
- b) Perton Playing Fields - Consideration of the site would need careful thought and Council must be mindful of the Crime and Disorder implications. **Resolved** proposal to budget up to £1,000 and the Clerk to obtain a quote for installation of a bench. Councillors to assess sites. Vote 7 in favour and 2 abstentions.

255/17 **PERTON YOUTH CLUB**

Cllr Mrs P Allen updated the councillors. Wiring issues at the pavilion are delaying the project. PPFA dealing with this matter.

256/17 **SKATEPARK**

- a) Correspondence - all councillors have received a letter regarding the preferred site and some councillors have also received emails and telephone calls. There will be complaints at any site chosen. One resident in Cheshire Grove was sold his house on the premise that the area at the rear of his property was parkland, unfortunately this is incorrect and it is public open space.
- b) Consultation results to date were noted, 80 in favour, 16 against
- c) Quotations - a revised quotation for extended tarmac was noted.
- d) Consultation - **Resolved** that the questionnaire to be added to the website, magazines, social media and sent to the schools for promotion. All questionnaires returned must have contact details on to be valid.
- e) **Resolved** that the Public consultation runs until mid August and a final decision be made at the September meeting.

9.30pm Councillor AK James left the meeting

257/17 **CHILDRENS PLAY AREA**

The whole area is starting to look 'tired', with some equipment under used. Following review of 3 quotations it was **Resolved** to:

- accept the quotation from RTC Safety Surfacing to repair and patch the safety surface of all equipment at a cost of £5731 + VAT.
- replacement of single pieces of equipment each year to be considered during budget setting. Clerk to liaise with Cllr M Francis to consider the first piece to be replaced.
- Item to be added to all future agendas.

It was suggested that a competent person be found to complete repairs at the play area as suppliers are very expensive, it may require advertising. **Resolved** Clerk to contact Baggeridge Country Park to see who they use.

258/17 **CHRISTMAS LIGHTS**

New lights to be purchased for around the Civic Centre, quotations to be presented to council at the next meeting. Suggested a Christmas tree be sited on the flat roof of the Civic Centre and a projector installed on the shops to project display onto the side of the newsagents. Johal Dairies would need to be approached for permission to attach a projector to a building. Virgin Media may make a financial contribution. **Resolved** the Clerk to contact a specialist installation company for advice.

259/17 **ANDERS SQUARE**

There is a lot of undergrowth around the square especially near to Home and Motor Save, Taylors and the chip shop. The drainage channels are dangerous and the trees are lack luster and need attention at ground level. Sainsbury's are not doing anything to improve the area. **Resolved** the Clerk to write to Sainsbury expressing the councils concern. On a positive note the yellow lines on the kerb have been repainted.

260/17 **DEFIBRILLATOR INSTALLATION**

Four electricians were approached for a quotation, only one received. **Resolved** clerk to continue obtaining further quotes.

261/17 **SPEED GUN FOR PCSO'S**

The PCSO's have said that they would carry out more speed checks if they had their own speed gun. **Resolved** to purchase an additional speed gun

262/17 **DEMENTIA ACTION ALLIANCE**

The Dementia Action Alliance encourages and supports local communities and organisations to take practical action to help people with dementia live well. **Resolved** to

register and look at how the centre can facilitate any adjustments and to also consider making the centre autistic friendly.

263/17 **DATE & TIME OF NEXT MEETING**
Monday 10th July 2017 @ 7.00pm

Members of the public left the meeting at 10.05pm

CONFIDENTIAL AGENDA

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above act the press and public may now be excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest

264/17 **LICENSED BAR RESTRICTIONS**
Resolved to apply restrictions as agreed.

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions noted herein have taken this duty of care into consideration.

Meeting closed 10.10pm

Signed
Chairman

Date: 10th July 2017