

**Minutes of the Finance Committee**  
**held at Perton Civic Centre on**  
**Tuesday 6<sup>th</sup> November 2018 @ 10.00am**

Present: AK James (Chairman)  
P Davis  
M Francis  
D Glynn  
Mrs R Heseltine

Becky Hodgetts [Parish Clerk]

F58/18 **APOLOGIES FOR ABSENCE**

Apologies received and accepted from R E Moreton.

F59/18 **DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**Declarations of Personal and Prejudicial Interest received from the following:**

Cheque 100127 - Down to Earth Grounds Maintenance - Cllr AK James

Cheques 100125 & 100100131 - Perton Playing Fields Association - Cllrs P Davis and M Francis.

F60/18 **REQUESTS FOR DISPENSATION**

No requests for dispensations received.

F61/18 **MINUTES OF THE MEETING**

That the minutes of the meeting held on 2<sup>nd</sup> October 2018, having previously been distributed, were agreed as a true and accurate record and signed by the Chairman.

F62/18 **ACCOUNTS PAID**

The Clerk presented a list of payments made up to 31<sup>st</sup> October 2018. The Clerk explained payments to Shelutions, 0800 asbestos and Espresso Plus. **Resolved** that all payments were correct and authorised.

F63/18 **INCOME RECEIVED**

The schedule of income received to 31<sup>st</sup> October 2018 was reviewed and accepted for information.

F64/18 **BUDGET TO DATE**

The budget to date was reviewed and information noted. **Resolved** to vire £5,000 from MUGA/Playground/Outdoor activities to Bus shelters.

F65/18 **RECONCILIATIONS**

The Clerk presented the HSBC bank statement number 41 dated 27th October together with outstanding items of income and expenditure for reconciliation to the cashbook. Also presented for scrutiny the Petty Cash records and the CCLA Public Sector Deposit Fund. **Resolved** that the HSBC, Co-op, CCLA and Petty cash reconciliations were correct and signed-off by the Clerk and two Councillors.

F66/18 **DATE & TIME OF NEXT MEETING**

Tuesday 4<sup>th</sup> December 2018 at 10.00 am

**Meeting closed at 10.47am**

**Chairman:**

**Date:**