

**Minutes of the Finance Committee**  
**held at Perton Civic Centre on**  
**Tuesday 4<sup>th</sup> December 2018 @ 10.00am**

Present: AK James (Chairman)  
Mrs P Allen  
P Davis  
D Glynn  
Mrs R Heseltine

Becky Hodgetts [Parish Clerk]

F67/18 **APOLOGIES FOR ABSENCE**

Apologies received and accepted from R E Moreton.

F68/18 **DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**Declarations of Personal and Prejudicial Interest received from the following:**

Cheque 100136 - Down to Earth Grounds Maintenance - Cllr AK James

Cheque 100140 - Perton Playing Fields Association - Cllrs Mrs P Allen, P Davis, and Mrs R Heseltine

F69/18 **REQUESTS FOR DISPENSATION**

No requests for dispensations received.

F70/18 **MINUTES OF THE MEETING**

That the minutes of the meeting held on 6<sup>th</sup> November 2018, having previously been distributed, were agreed as a true and accurate record and signed by the Chairman.

F71/18 **ACCOUNTS PAID**

The Clerk presented a list of payments made up to 30<sup>th</sup> November 2018. The Clerk explained payments to CNG Ltd, Festive lights and also the £2,000 charges to Denton Solicitors for the Christmas tree installation in Anders Square. **Resolved** that all payments were correct and authorised.

F72/18 **INCOME RECEIVED**

The schedule of income received to 30<sup>th</sup> November 2018 was reviewed and accepted for information.

F73/18 **BUDGET TO DATE**

The budget to date was reviewed and information noted.

F74/18 **RECONCILIATIONS**

The Clerk presented the HSBC bank statement number 44 dated 27<sup>th</sup> November together with outstanding items of income and expenditure for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Petty Cash records and the CCLA Public Sector Deposit Fund. **Resolved** that the HSBC, Co-op, CCLA and Petty cash reconciliations were correct and signed-off by the Clerk and two Councillors.

F75/18 **DATE & TIME OF NEXT MEETING**

Tuesday 8<sup>th</sup> January 2019 at 10.00 am

**Meeting closed at 10.48am**

**Chairman:**

**Date:**