

**Minutes of the Finance Committee**  
**held at Perton Civic Centre on**  
**Tuesday 3<sup>rd</sup> September 2019 @ 10.00am**

Present: D Glynn (Chairman)  
Mrs P Allen  
Mrs R Heseltine  
J Sherlock  
Mrs S Wilkes

Becky Hodgetts [Parish Clerk]

F20/19 **APOLOGIES FOR ABSENCE**  
Apologies received from Cllr PE Davis

F21/19 **DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**  
Declarations of Personal and Prejudicial Interest received for agenda item:  
F24/19 - **Accounts Paid:** Perton Youth Club - Cllr Mrs P Allen

F22/19 **REQUESTS FOR DISPENSATION**  
No requests for dispensations received.

F23/19 **MINUTES OF THE MEETING**  
That the minutes of the meeting held on 2<sup>nd</sup> July 2019, having previously been distributed, were agreed as a true and accurate record and signed by the Chairman.

F24/19 **ACCOUNTS PAID**  
The Assistant Clerk presented a list of payments made up to 31<sup>st</sup> July and 30<sup>th</sup> August 2019 and explained cheque payments made to HAGS - SMP and Acquiesce Environmental.  
**Resolved** that all payments were correct and authorised.

F25/19 **INCOME RECEIVED**  
The schedule of income received to 30<sup>th</sup> July and 30<sup>th</sup> August 2019 were reviewed and accepted for information.

F26/19 **BUDGET TO DATE**  
The budget to date was reviewed and information noted. **Resolved** Clerk to look at Solar Christmas decoration options for Anders Square.

F27/19 **RECONCILIATIONS**  
The Clerk presented the HSBC bank statement number 70 dated 27th August 2019 together with outstanding items of income and expenditure for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Petty Cash records and the CCLA Public Sector Deposit Fund. **Resolved** that all reconciliations were correct along with the Petty Cash balance and were signed-off by the Chairman, Committee Member and Clerk.

F28/19 **BACS/DIRECT DEBIT PAYMENTS APPROVAL**  
**Resolved** that all electronic payees are approved as per financial regulations requirements.

F29/19 **DATE & TIME OF NEXT MEETING**  
Tuesday 8<sup>th</sup> October 2019 at 10.00 am.

**Meeting closed at 10.30 am.**

**Chairman:**

**Date:**