

**Minutes of the Finance Committee**  
**held at Perton Civic Centre on**  
**Tuesday 2<sup>nd</sup> July 2019 @ 10.00am**

Present: D Glynn (Chairman)  
Mrs P Allen  
PE Davis  
Mrs R Heseltine  
J Sherlock

Alison Moreton [Assistant Parish Clerk]

- F11/19 **APOLOGIES FOR ABSENCE**  
Apologies received from Cllr Mrs S Wilkes.
- F12/19 **DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**  
Declarations of Personal and Prejudicial Interest received for agenda item:  
F15/19 - **Accounts Paid:**  
SPCA Councillor Training - Cllrs D. Glynn and J. Sherlock.  
Perton Play Fields Association - Cllrs Mrs P Allen, D Glynn, Mrs R Heseltine, and J Sherlock.
- F13/19 **REQUESTS FOR DISPENSATION**  
No requests for dispensations received.
- F14/19 **MINUTES OF THE MEETING**  
That the minutes of the meeting held on 4<sup>th</sup> June 2019, having previously been distributed, were agreed as a true and accurate record and signed by the Chairman.
- F15/19 **ACCOUNTS PAID**  
The Assistant Clerk presented a list of payments made up to 30<sup>th</sup> June 2019 and explained cheque payments made to Plantscape and Acquiesce Environmental.  
**Resolved** that all payments were correct and authorised.
- F16/19 **INCOME RECEIVED**  
The schedule of income received to 30<sup>th</sup> June 2019 was reviewed and accepted for information. It was noted that the income figure to-date is down on last year.
- F17/19 **BUDGET TO DATE**  
The budget to date was reviewed and information noted.
- F18/19 **RECONCILIATIONS**  
The Assistant Clerk presented the HSBC bank statement number 65 dated 27<sup>th</sup> June 2019 together with outstanding items of income and expenditure for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Petty Cash records and the CCLA Public Sector Deposit Fund. **Resolved** that all reconciliations were correct along with the Petty Cash balance and were signed-off by the Chairman, Committee Member and Assistant Clerk.
- F19/19 **DATE & TIME OF NEXT MEETING**  
Tuesday 3<sup>rd</sup> September 2019 at 10.00 am.

**Meeting closed at 10.20 am.**

**Chairman:**

**Date:**