

**Minutes of the Finance Committee**  
**held at Perton Civic Centre on**  
**Tuesday 6<sup>th</sup> June 2017 @ 10.00am**

Present : AK James [Chairman]  
Mrs P Allen  
Mrs R Heseltine  
P E Davis  
D Glynn

Becky Hodgetts [Parish Clerk]

- 94/17 **ELECTION OF CHAIRMAN**  
**RESOLVED** that Cllr Keith James be re-elected as Chairman of the Finance Committee.
- 95/17 **APOLOGIES FOR ABSENCE**  
Apologies were received and accepted from Cllr R E Moreton.
- 96/17 **DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**  
**Declarations of Personal and Prejudicial Interest received from the following:**  
Cheque 105017 - Cllr AK James  
  
Cheque 105022 - Perton Playing Fields Committee members - Mrs R Heseltine, PE Davis  
Perton Playing Fields Committee Trustee - Cllrs Mrs P Allen
- 97/17 **REQUESTS FOR DISPENSATION**  
None received
- 98/17 **MINUTES OF THE MEETING**  
**Resolved** that the minutes of the meeting held on 2<sup>nd</sup> May 2017, having been previously distributed, were agreed as a true and accurate record and signed by the Chairman.
- 99/17 **ACCOUNTS PAID**  
The Clerk presented a list of payments made up to 30<sup>th</sup> May 2017. Payments to Black Rose, HAGS- SMP, and Turner advertising were explained by the clerk. **Resolved** that all payments were correct and authorised.
- 100/17 **INCOME RECEIVED**  
The Clerk presented the schedule of income received to 30<sup>th</sup> May 2017. The information was accepted.
- 101/17 **BUDGET TO DATE**  
The budget for the financial year to date was reviewed and accepted.
- 102/17 **RECONCILIATIONS**  
The Clerk presented the Co-Op bank statement number 862 dated 30<sup>th</sup> May 2017 together with outstanding items of income and expenditure for reconciliation to the cash book. Also presented for scrutiny the Petty Cash records.  
**Resolved** that the Co-op and CCLA reconciliations were correct. The Petty Cash records reconciled with the cash balance. The reconciliations were signed-off by the Clerk and two councillors.
- 103/17 **NEW BANK ACCOUNT UPDATE**  
HSBC will open a new account without the need for all councillors attending a branch. Details of signatories to be supplied to the Parish Clerk and forwarded to HSBC business manager. **Resolved** Cllrs P E Davis and Mrs R Heseltine will arrange to visit the bank and open an account.

104/17 **CCLA PROPERTY INVESTMENT FUND**

**Resolved** to request CCLA representative attend a finance meeting to explain the fund in more detail.

105/17 **DATE & TIME OF NEXT MEETING**

Tuesday 4<sup>th</sup> July 2017 @ 10.00 am

**Meeting closed @ 11.00am**

**Chairman:**

**Date:**