

Minutes of the Finance Committee
held at Perton Civic Centre on
Tuesday 7th November 2017 @ 10.00am

Present : AK James [Chairman]
Mrs P Allen
Mrs R Heseltine
M Francis
D Glynn

Becky Hodgetts [Parish Clerk]

- 137/17 **APOLOGIES FOR ABSENCE**
Apologies were received and accepted from Cllrs R E Moreton and PE Davis
- 138/17 **DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
Declarations of Personal and Prejudicial Interest received from the following:
Cheque 100005 - Cllr AK James
- 139/17 **REQUESTS FOR DISPENSATION**
No requests for dispensations received.
- 140/17 **MINUTES OF THE MEETING**
that the minutes of the meeting held on 3rd October 2017, having been previously distributed, were agreed as a true and accurate record and signed by the Chairman.
- 141/17 **ACCOUNTS PAID**
The Clerk presented a list of payments made up to 30th September 2017. Payments to Ace Office Equipment and AP Maintenance were explained by the Clerk. **Resolved** that all payments were correct and authorised.
- 142/17 **INCOME RECEIVED**
The Clerk presented the schedule of income received to 31st October 2017. The information was accepted.
- 143/17 **BUDGET TO DATE**
The budget for the financial year to date was reviewed and accepted.
Resolved to add to parish agenda World War 1 Commemoration as per budget heading
- 144/17 **RECONCILIATIONS**
The Clerk presented the Co-Op bank statement number 880 dated 30th October 2017 and HSBC bank statement number 4 dated 27th October together with outstanding items of income and expenditure for reconciliation to the cash book. Also presented for scrutiny the Petty Cash records.
Resolved that the Co-op and HSBC reconciliations were correct. The Petty Cash records reconciled with the cash balance. The reconciliations were signed-off by the Clerk and two councillors.
- 145/17 **DATE & TIME OF NEXT MEETING**
Tuesday 5th December 2017 @ 10.00 am

Meeting closed @ 10.43am

Chairman:

Date: 5th December 2017