



PERTON PARISH COUNCIL

Our ref: BH/am/83b

Becky Hodgetts

8th May, 2018

PARISH CLERK

TO ALL COUNCILLORS

Dear Sir/Madam,

You are summoned to the Meeting of Perton Parish Council to be held at Perton Civic Centre on Monday, 14th May, 2018 at 7.00pm.

Yours faithfully,

Mrs B Hodgetts

Clerk to the Parish Council

AGENDA

- | | | |
|-------|--|---------------|
| 01/18 | Public Open Session: <i>Time for this session is limited to 30 minutes - Standing Order no.3f</i>
Members of the Public are invited to address the Parish Council (limited to 3 minutes per person - SO no.3g) | |
| 02/18 | Election of Chairman | - Decision |
| 03/18 | Declaration of Acceptance of Office | |
| 04/18 | Apologies for Absence | - Decision |
| 05/18 | Election of Vice-Chairman | - Decision |
| 06/18 | Police Matters | |
| | a) Report | - Information |
| | b) Response to School Parking Issues (enclosed) | - Information |
| 07/18 | Declaration of Disclosable Pecuniary and Other Interests | - Information |
| 08/18 | Requests for Code of Conduct Dispensations - <i>A request for a dispensation has to be made in writing to the Clerk and to be granted by decision of the Council.</i> | - Decision |
| 09/18 | Committee Members (enclosed) | - Decision |
| | a) Election of Management Committee (6 plus 2 Ex-Officio Members) | |
| | b) Election of Finance Committee (5 plus 2 Ex-Officio Members) | |
| | c) Election of Members to sign cheques (6) | |
| | d) Election of Representatives: Perton Playing Fields Association (8) | |
| 10/18 | To approve the minutes of the Parish Council Meeting held on 9 th April, 2018 (enc) | - Decision |
| 11/18 | Finance | |
| | a) Draft Minutes of the Finance Meeting to be held on 8 th May, 2018 (enclosed together with Income Statement for April 2018 and Budget-to-date) | - Information |
| | b) List of payments made since the last Parish Council Meeting (enclosed) | - Information |
| | c) To approve Asset Register (enclosed) | - Decision |

The Perton Civic Centre, Church Road, Coleridge Drive, Perton, Wolverhampton. WV6 7PD

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12/18	Application for Grant: Citizens Advice Bureau (enclosed)	- Decision
13/18	Application for Concessionary Room Hire:	
	a) Everyone Health (enclosed)	- Decision
	b) Christmas Fair - Saturday 1 st December (to follow)	- Decision
14/18	Staffordshire County Council	
	a) To arrange a Meeting with Cabinet Support Member for Highways & Transport (enc)	- Decision
	b) Report from County Councillor (enclosed)	- Information
15/18	South Staffordshire District Council	
	a) Environmental Enforcement Agencies - Response from SSDC (enclosed)	- Information
	b) Summer SUSSED 2018 (enclosed)	- Decision
	c) District Councillors Report (enclosed)	- Information
16/18	Clerk's Report (enclosed)	- Information
17/18	Planning Applications considered since the last Parish Council Meeting (enclosed)	- Information
18/18	General Data Protection Regulations - To approve Notices and Policies (enclosed)	- Decision
	a) General Consent to hold Contact Information	
	b) Hirer Consent to hold Contact Information	
	c) Privacy Impact Assessment	
	d) Email Contact Privacy Notice	
	e) Privacy Notice	
	f) Councillor Privacy Notice	
	g) Allotment Tenants Privacy Notice	
	h) Subject Access Request Policy & Request Form	
	i) Document Retention and Disposal Policy, and Document List	
	j) Information & Data Protection Policy	
	k) The Management of Transferable Data Policy	
19/18	Risk Assessment & Management	
	a) To approve Risk Assessments (enclosed)	- Decision
	b) Civic Centre First Floor Fire Escape Route - Cllr D Glynn	- Decision
20/18	Standing Orders and Financial Regulations - To approve amendments (enclosed)	- Decision
21/18	Little Treasures Room Hire Rate (enclosed)	- Decision
22/18	Residential Development Site Capacity, Wrottesley Park Road - Cllr A Bourke	- Information
23/18	Bus Shelters (enclosed)	
	a) Richmond Drive - Update	- Decision
	b) Trescott - Update	- Decision
	c) Coleridge Drive - Refurbishment	- Decision
24/18	Perton Youth Club - Update (Cllr Mrs P Allen)	- Information
25/18	Skatepark - Update	- Information
26/18	First World War Centenary	
	a) Notes from the meeting held on 16 th April, 2018 (enclosed)	- Information
	b) Silent Soldier options - Cllr P Davis (enclosed)	- Decision
27/18	Parish Litter Picks - Cllr P Davis	- Information
28/18	Date and time of next meeting: Monday 11 th June, 2018 at 7.00pm	- Information

Crime & Disorder Implications

Section 17 of the Crime & Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions made at the Parish Council meeting have taken this duty of care into consideration.