

**Minutes of the Management Committee**  
**held at the Perton Civic Centre on**  
**Wednesday 27<sup>th</sup> February 2019 @ 7.00pm**

Present:

Mrs R A Heseltine [Chairman]

Mrs P Allen

PE Davis

Mrs A James

RE Moreton

R Simonds

Also present: Becky Hodgetts – Parish Clerk

**M36/18 Apologies**

Apologies received from AA Bourke.

**M37/18 Declaration of Pecuniary and Other Interests and dispensation requests**

45/18 Civic Centre Hire Charges - Cllrs Mrs P Allen, PE Davis, Mrs R Heseltine

**M38/18 Minutes**

**Resolved** that the minutes of the meetings held on 4<sup>th</sup> December, having previously been distributed were confirmed as a true and accurate record, and signed by the Chairman.

**M39/18 Management report**

The following information was noted.

- Ladies toilets had a major blockage which required a plumber
- Civic Centre Legionella Assessment carried out. A comprehensive 84 page report received
- Cannon-OCS have agreed to terminate the contract from 5th February. 1st Class Hygiene to take the contract on with a substantial reduction in cost
- Relocated CAB office to 'nursery office' will make accessibility easier for their clients. Caretaker repainted the room before occupying
- Digital photo frame has been installed, along with a leaflet holder for Civic Centre brochures
- Maintenance to floor tiles carried out by Caretaker in the kitchen corridor
- Flicks in the sticks booked for 2019/2020 - 21st March, 9th May, 4th July, 12th S September, 14th November, 16th January 2020, 19th March 2020  
The Guernsey Literary and Potato Peel Society had an audience of 91 (32 paying).  
The next film on 21st March will be Stan and Ollie

**M40/18 Jessie Bolas - 27<sup>th</sup> April 2019**

**Resolved** that the event is to run as per last year with ticket pricing to remain the same. To be advertised as 40's night not St Georges event.

**M41/18 Wages - weekly payments**

**Resolved** to change all weekly wage payments to monthly, pay date will be the last Friday of the month.

**M42/18 Revised hire agreements**

**Resolved** to accept the revised terms and conditions, regular hirer and 'one-off' hire booking forms

**M43/18 Credit/Debit card payments**

**Resolved** it is not viable accept credit/debit card payments at present due to the costs. To keep under review.

**M44/18 Panic Buttons Civic Centre**

3 options provided for comparison. **Resolved** to look at the free app HOLLIEGUARD recommended by the police. The purchase of a mobile phone may be required.

**M45/18 Civic Centre hire charges**

**Resolved** to recommend to full council a £1 increase to all rooms. No increase for use of the kitchen. 21<sup>st</sup> and teen parties to be reduced to £35 per hour deposit to remain the same at £250. Lakeside Hall deposit to be reduced to £100 as a trial.

**M46/18 Contract renewals**

- a) Waste Collection. The current contract is due for renewal in August 2019, 90 days notice required. 3 quotations were presented for review. **Resolved** to accept Ash Group Ltd at £13.50 per 1100ltr waste bin and £8.00 per 1100ltr recycling bin, to be emptied weekly.
- b) Telephone and Broadband. Options were presented. **Resolved** to consider the cloud telephone system supplied by BT. Clerk to gather reassurances on security of the system and email councillors for final approval.

**M47/18 Date and Time of next meetings**

Wednesday 3<sup>rd</sup> April 2019 at 7.00pm

**CONFIDENTIAL AGENDA**

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above act the press and public may now be excluded from the meeting on the grounds that the business to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest

**M48/18 Litter Warden - staffing**

Councillors updated on the staffing position, 12 weeks notice have been given on the grounds of ill health. **Resolved** to pay 12 weeks Pay in Lieu of Notice (PILON) in this financial year if necessary.

Meeting closed at 7.51pm

**Chairman**

**Date**