



PERTON PARISH COUNCIL

Our ref: BH/am/17d

Becky Hodgetts
PARISH CLERK

13th September 2019

MEMBERS OF THE MANAGEMENT COMMITTEE

Dear Sir/Madam,

You are invited to a meeting of the Management Committee to be held in the Boardroom, Perton Civic Centre on Wednesday 18th September 2019 at 7.00pm.

Yours faithfully

Becky Hodgetts
Clerk to the Parish Council

AGENDA

- | | | |
|--------|--|---------------|
| M10/19 | Apologies | - Decision |
| M11/19 | Declaration of Disclosable Pecuniary Interests and dispensation requests | - Decision |
| M12/19 | Minutes of the Meeting held on 22nd May 2019 (attached) | - Decision |
| M13/19 | Management report (to follow) | - Information |
| M14/19 | Health & Safety | |
| | a) Emergency contact - review | - Decision |
| | b) Legionella update | - Decision |
| | c) Building review | - Decision |
| M15/19 | Room hire for councillor surgeries | - Decision |
| M16/19 | Lakeside Hall – Decorating and replacement of side lights | - Decision |
| M17/19 | Wifi – use within the building | - Decision |
| M18/19 | Staffing | |
| | a) Litter Warden Vacancy – Job description | - Decision |
| | b) Full time Caretaker vacancy - Job description | - Decision |
| | c) Advertising locations | - Decision |
| | d) Closing date for applications | - Decision |
| | e) Interview process | - Decision |
| M19/19 | Date and time of next meeting – 27 th November 2019 | - Decision |

The Perton Civic Centre, Church Road, Coleridge Drive, Perton, Wolverhampton WV6 7PD

Telephone (01902) 745971 ▪ E-mail: council@pertonparishcouncil.gov.uk
Fax (01902) 747501 ▪ Website: www.pertonparishcouncil.gov.uk