

**Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 8th October 2018 at 7:00pm**

Present PE Davis (Chairman)
Mrs R Heseltine (Vice Chairman)
Mrs P Allen AA Bourke Naomi Caine
N Caine Mrs G Davis D Glynn
Mrs A James AK James R Moreton
RR Simonds

Parish Clerk - Becky Hodgetts
Members of the Public - One, Two PCSO's

101/18 **PUBLIC OPEN SESSION**

A member of the Campaign Group PASST (Perton Action for Safe to School Travel) wanted to hear the comments from Councillors regarding the recent Staffordshire County Council Walking to School Route assessment. This item is to be discussed at item 108/18a

7.05pm Chairman imposed standing orders

102/18 **APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllrs C Evans, M Francis and Mrs L Turner

103/18 **POLICE MATTERS**

PARISH COUNCIL MEETING CRIME REPORT 11/09/2018 – 08/10/2018

Public bodies can only disclose information if they have the power to do so. Section 115 of the Crime and Disorder Act provides a power to exchange information where disclosure is necessary to support the local Crime Reduction Strategy and Partnership in achieving the aims of the Crime and Disorder Reduction Strategy and objectives outlined within it.

The degree of disclosure that takes place must be proportionate and relevant to the level of social ill or criminality it is intended to counter or prevent.

The information is only to be processed in relation to crime and disorder purposes.

Information will be handled in accordance with the Data Protection Act 1998, the Human Rights Act 1998 and any other relevant legislation governing disclosures and will ultimately be disposed of in a secure manner.

- ASB is very low over last few months with last month consisting of mainly neighbour disputes. Drug hotspots are patrolled very thoroughly by PCSO'S
- Any volunteers speed watch? Speed gun has been out by myself along Brownies in Perton. No issues with speeding last set. Reassurance given at mainly primary schools last month. No parking notifications needed.
- Parking Buddies to assist with parking issues are being shared between schools to see how they get on. Positive from Perton Academy and Perton First school.
- Recently 3 arrests have been made in connection for Land Rover Thefts and Theft of motor vehicles. And x4 arrests for Burglary Commercial around South Staffs.
- All major crime goes out on Smart Alert

PCSO 23042 Sian Fryer

Other matters raised

- Parking at the Middle School is causing issues, parents are parking too close to the bus lane which is hindering the bus. The PCSO's stated that they do not have the powers to deal with parking issues but they will monitor the situation. Councillors agreed that powers should be given back to the PCSO's to deal with the issues locally. Especially as there is only one parking enforcement officer for Staffordshire. **Resolved** the clerk write to the Police & Crime Commissioner and Chief Constable requesting the powers are reinstated.
- Covert cameras installed by South Staffordshire District Council have been successful with 2 convictions recently.
- Perton Pavillion car park is a 'drug hotspot' at the moment. The police are aware.

104/18 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

Declarations of Personal and Prejudicial Interest received from the following

- 107/18 b) **Cheque No. 100118** - Cllr AK James
- 107/18 c) **Perton Playing Fields Association** - Cllrs P Davis, Mrs R Heseltine, P Allen,
- 114/18 b) Naomi Caine, N Caine, R Moreton
- 114/18 a) **Perton Youth Club** - Cllr Mrs P Allen
- 121/18 **Perton Village Show** - Cllr P Davis, Mrs G Davies, Mrs R Heseltine

105/18 **REQUESTS FOR DISPENSATION**

No requests received.

106/18 **MINUTES**

- a) **Resolved** that the minutes of the Parish Council Meeting held on 10th September 2018 having previously been distributed, were signed by the Chairman as a true and correct record.
- b) **Resolved** that the minutes of the Extra Ordinary Parish Council Meeting held on 17th September 2018 having previously been distributed, were signed by the Chairman as a true and correct record.
- c) **Resolved** that the draft minutes of the Management Committee meeting held on 19th September 2018 were accepted for information

107/18 **FINANCE**

- a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 2nd October 2018 together with the income statement for September 2018 and 2018/19 Budget update were accepted for information.

b) **Accounts for Payment**

Payments made since the last Parish Council meeting

September

01/09/18	DD	South Staffordshire Council - rates	1380.00
01/09/18	SO	Kalidescope Ltd	30.00
03/09/18	100118	Down to Earth Grounds Maintenance	108.00
07/09/18	BACS	Wages week 23	1408.37
11/09/18	BACS	Wages week 24	1422.13
11/09/18	100119	Paul Gooderham Ceramics	1168.00
14/09/18	BACS	Halls SMS	88.26
14/09/18	BACS	Staffordshire County Council - Superannuation	2506.86
14/09/18	BACS	Inland Revenue	2332.19
13/09/18	BACS	PRS music licence	555.89
17/09/18	100120	South Staffordshire District Council	180.00
17/09/18	DD	BT	123.52
18/09/18	BACS	Wages week 25	1487.92
20/09/18	100121	ESPO	35.72
20/09/19	100121	ESPO	21.02
24/09/18	DD	Npower - Gas	58.54
25/09/18	100122	MGD Solutions	246.00
28/09/18	DD	Npower - Electricity	325.80
28/09/18	DD	Veolia	105.98
28/09/18	BACS	Wages week 26 / month 6	3871.79
<u>Co-op bank</u>			
20/09/18	105024	Mamood - refundable deposit	50.00

Month End Total 18523.54

c) **Grant Application - Perton Playing Fields Association**

Resolved to approve the half yearly grant of £2,000. Councillors suggested that Perton Playing Fields Association look at future requirements for possible inclusion in the 2019/2020 budget.

108/18 **STAFFORDSHIRE COUNTY COUNCIL**

- a) **Codsall Community High School (CCHS) - School Transport**

County Councillor AK James is taking the petition to the County Offices this week, he will

feed back if there are any further developments.

The walking route home to school - Perton to Codsall assessment was discussed. An update from the campaign group was received. No one saw the assessor completing the assessment of the route and there are numerous inaccuracies and missed information within the report.

3 quotes from Assessment companies were presented at the Parish Council meeting held 10th September (agenda item 82/18a). **Resolved** to approve the quote from Sanderson Associates at a cost of £1750 plus disbursements. Clerk to forward the report and comments from the campaign group in the first instance to understand if there is anything that can be used in an appeal. Clerk to confirm the timescale with Staffordshire County Council for any appeal submission.

b) **A41 resurfacing**

The condition of the pavement along the A41 was discussed. It was pleasing to see that the weeds have been cut back but the surface is in a very poor state of repair, unfortunately the County Council do not have the resources for resurfacing and District Council do not have the resources to sweep the area. **Resolved** that whilst it would be good to improve the pavement there are plenty of other pavements and walkways within Perton that are used by more residents that require work first.

c) **Written report from County Councillor AK James**

School Transport issues have dominated the correspondence between Perton and the County Council last month. A campaign to ask the County to look at the route to the High School for pupils that do not qualify for free transport to this school as the cost has risen considerably since the Bus operators withdrew the service and another bus company is running the service. Residents organised a public meeting and contacted the BBC Midlands programme who featured the conditions along the lanes and the A41 traffic crossing along the 3 mile journey to the High School. A petition has been drawn up for presentation to the County Council to reflect the support that exists for a review of the costs being applied to their transport.

A Seminar for the Protection of Young people from abuse and grooming was arranged by the County Council that I attended to explain the measures and actions that are in place for Councillors, Social Workers to help them with cases that come from the criminal organizations plying young vulnerable girls with alcohol and other enticements. The main response to this problem by the public is to pass on any concerns that appears suspicious to the Police for investigation.

The Local Priority Meeting due to be convened on 2nd. October was postponed until 15th.October by the County Council. The agenda for the meeting covers issues that will be matters affecting concerns for Services and provisions being adequately funded within Staffordshire.

Additional comments

The withdrawal of support to organisations that provide support to voluntary groups is foolish when the County Council are asking for more and more work to be carried out by volunteers. **Resolved** Clerk to write to Philip White, Cabinet Member, Staffordshire County Council and Gavin Williamson MP to express the councils concern.

109/18 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

a) **Summer Sused**

A report of attendance for each session was noted. The clerk explained that a more detailed report had been requested but not received to date.

b) **Report from District Councillors**

Written report from Cllr Rita Heseltine - Member for Perton Lakeside Ward of SSDC
Report received by email, Clerk to forward to Councillors following the meeting.

Written report from Cllr AK James - Member for Perton Dippons Ward of SSDC

A District Council Meeting with the County Council to discuss cooperation on working practices is being arranged to look at aspects of the way this can be achieved for the forthcoming financial year

Local plans for future development in the District were concluded and the documents and layouts have been sent to the Secretary of State for consideration. We understand that they have been passed for approval. Public Seminars and Developers will now be

advised on details and any objections will be heard at these meetings in due course.

The District Council Challenge Panels now been formed for the forthcoming year to each look at projects and challenges that lie ahead for residents in the District. The Panel that I sit on will be concerned with the roll out within South Staffordshire of the Governments policy and implementation of Universal Credit. This bringing together of benefits awarded to families and individuals under one heading and payment distribution via an online application form is a new approach for many claimants and will make obtaining advice a necessity for those with difficulties. I understand that there will be help available from the District Council via a section that can advise residents on procedures.

Verbal report from Cllr RE Moreton - Member for Perton Lakeside Ward of SSDC

Reports that the necessary checks are not being followed by Wolverhampton Council when registering new taxi drivers are not true, the process has just been streamlined. They have a staff of 50, with a team that travel the country looking at enforcement. All security checks can be done within a couple of hours when it can take South Staffordshire Council up to 4 weeks.

Verbal report from Cllr AA Bourke - Member for Perton East Ward of SSDC

The condition of the grass at the playing fields was disappointing, one of the teams had to cut the grass themselves due to the length. District Council have apologised and carried out two cuts in two weeks. Hopefully the standard is better now.

110/18 CLERK'S REPORT

Email Distribution

SPCA weekly bulletins

SSDC weekly news updates

SSDC Grass cutting updates

04/09/18 SCC - Response to residents issues regarding speeding traffic along Wrottesley Park Road

12/09/18 Little Treasures Nursery Closure

14/09/18 The Church At Perton, Macmillan Coffee morning to be held 6th October 10 -12am,

14/09/18 Resident issue regarding cycleways on the Parkway, also copied to SCC - reply received 17/09/18

14/09/18 SPCA Financial training - Budgets, Precepts & Annual Returns

14/09/18 Information on Volunteer awards for Staffordshire

14/09/18 SSDC South Staffordshire Local Plan Update

20/09/18 Response from Nursery provider regarding proposed hire

02/10/18 SCC - Perton to Codsall High Walking Route Assessment Report

Other Matters

- Flower tubs collected on 17th September
Grass cut at Perton Clinic, Coleridge Drive
- SSDC Elections Team to attend a Parish Council meeting to provide an overview of the Election process. Date to be advised
- Correspondence received from resident regarding a dead pigeon on top of a street light. Requested district council members contact detail. Issue has resolved itself, Cllr R Moreton also spoken to resident
- Service Level Agreement received from Base 25, Perton Youth Club to consider and recommend any
- Officers from South Staffordshire Council would like to meet and chat to as many South Staffordshire residents
- Certificate of Lawfulness agreed by SSDC for creation of trim trail around the upper lake
- Response from SCC regarding Cycle ways in Perton: A 'suggested route is a route that is being considered subject
- Notice given to Iris payroll, the cost of the software has risen by 11% this year alone. An alternative payroll
- Clerk has informed resident at Trescott the council's decision regarding the provision of a bus shelter
- Fly tipping in woods near to River Penk reported to SSDC
- Additional bulbs for panting approved (minute no. 468/17) have arrived and been collected by the volunteer
- Fallen tree blocking a path in 'Bluebell Wood' reported to SSDC
- PPC reported to SCC - Overgrown verges/hedges on A454 at the bus stop. Reference 4136561

- Refurbishment and repair of bus shelter at Coleridge Drive complete
- PPC reported the bus Lane bollard as not working again

Facebook /Website Posts

- Various smart Alerts
- Parish Council casual caretaker vacancy
- Litter pick

On-going matters

- | | |
|--|---------------------------------------|
| 1. Lower Lake de-silting | 2. Civic Centre Renewable Energy |
| 3. Finger Posts and Christmas Tree - Anders Square | 4. Allotments |
| 5. Skatepark | 6. Bus shelter - Kingswood & Trescott |
| 7. Gym relocation including planning application | 8. Civic Centre Boiler |
| 9. WW1 event | |

111/18 PLANNING

Planning Applications received from South Staffordshire District Council and reviewed by the Parish Council since the last council meeting.

Application No.	Proposals
18/00775/VAR/FUL	Replacing approved drawings 16/00227/FUL to create extra bedroom accommodation within existing roof space on unit 3 - Cranmoor Lodge Farm, Wrottesley Park Road , Perton WV8 2HS
18/00795/FUL	Single storey rear extension and first floor side extension over existing single storey - 25 Moor Park, Perton WV6 7YP

Perton Parish Council raised no objections to the above planning proposals.

DECISIONS - The following decisions received from South Staffordshire Council since the last parish council meeting held

Application No.	Proposals	
18/00693/LUE	The area has been used as a drive/patio in connection with the dwelling for the last 16 years - The Old Church House, Newport Road, Kingswood (The applicants attention has been drawn to the existence of the public footpath which runs along the area being claimed and to the requirement that any planning permission given does not construe the right to divert, extinguish or obstruct any part of the public path network).	G R A N T E D

112/18 BUS SHELTER

Users of the new shelter will have to cross the grass verge to board the bus which will get very muddy. Permission has been sought from Staffordshire County Council. **Resolved** Clerk to arrange for slabs to be laid.

113/18 CIVIC CENTRE BOILERS

- A breakdown of the six tenders was presented at the meeting. **Resolved** that due to the complexity, the decision be delegated to the Management Committee following a full review using the weighting scale approved by the Finance Committee.
- Resolved** to adopt the SPCA template for a Small Works Contract.
- The requirement for an asbestos survey had been highlighted as part of the tender process. The clerk presented six quotations. **Resolved** to accept the quote from 0800 asbestos at a cost of £395 to include a targeted report of the boiler house.

114/18 PERTON YOUTH CLUB

- An over view of the youth club to date was given by Cllr Mrs P Allen. **Resolved** to accept the Base 25 Service Level Agreement as proposed by Perton Youth Club Committee until July 2019.
- Resolved** to approve the renewal of the lease with Perton Playing fields Association until end March 2019.

115/18 SKATEPARK

- Approval to move the gym equipment has been received from South Staffordshire District Council under Permitted Development. **Resolved** Clerk to arrange as soon as possible.

- 116/18 **WROTTESELEY PARK ROAD DEVELOPMENT**
The solicitors appointed at the Parish Council meeting held in September (agenda item 89/18c) unfortunately have informed the clerk that they have a conflict of interest and cannot represent the parish council. Information has also been given to the Clerk that once a decision at pre-application stage has been agreed no further requests for s106 submissions can be made. Clerk waiting for clarification and assistance from the Planning Department.
- 117/18 **FIRST WORLD WAR CENETARY**
The new memorial stone has been placed on site. All Councillors reminded of the poppy sponsorship if they wished to donate. Update noted for information.
- 118/18 **CHRISTMAS**
- a) Civic Centre roof tree - Resolved to order a 10ft tree from Weston Sawmills at a cost of £65 + vat
 - b) Two quotes for installation of the Christmas lights have been received, which include the provision for installing the lights on the 22ft tree should his be required. **Resolved** delegation given to the Clerk and Chairman to make the final decision once the situation with the large tree is known.
 - c) Sainsburys have finally approved 'in principle' to allow the installation of a 22ft Christmas tree in Anders Square, unfortunately the legal costs for the licence are likely to be in the region of £3,000. This is an excessive cost to provide something that will enhance the area, the Chairman has written to the CEO of Sainsburys to express his disappointment. An alternative could be to light the tree outside the church, this is not ideal but could work until an alternative is arranged for the future. **Resolved** not to pay the costs associated with the licence, any further decisions required be delegated to the Clerk and Chairman.
- 119/18 **ANDERS SQUARE FINGER POSTS**
Nothing further to update due to the licence issue.
- 120/18 **SPCA - NOMINATIONS FOR EXECUTIVE COMMITTEE**
Resolved Clerk to confirm that Cllr N Caine already represents Perton Parish Council.
- 121/18 **PERTON VILLGE SHOW**
The Committee thanked the Parish Council for its help. They had 75 exhibitors with 346 entries, it is a shame that not more Perton residents enter. Hopefully with the new allotments in 2019 there may be more horticultural items.
- 122/18 **DATE & TIME OF NEXT MEETING**
Monday 22nd October 2018 at 7.00pm - Policies meeting
Monday 12th November 2018 at 7.00pm

Meeting closed at 9.25pm

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions noted herein have taken this duty of care into consideration.

Signed
Chairman

Date: 12th November 2018