

**Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 9th July 2018 at 7:00pm**

Present Mrs R Heseltine (Vice Chairman)
N Caine C Evans Mrs A James
AK James RR Simonds

Parish Clerk - Becky Hodgetts
Members of the Public - Three

Cllr Mrs R Heseltine took the Chair

57/18 PUBLIC OPEN SESSION

A resident is 'fed up' of seeing things not done by County Highways and wanted it confirmed that they can cut back any overhanging branches on the Parkway. One particular stretch has a tree branch at head height with pedestrians having to duck or step into the road. The Parish Council confirmed that this sounds like it would come under the People Helping People agenda being promoted by Staffordshire County Council. The cuttings would need to be left on the grass verge, Clerk to contact highways to understand what the appropriate action for collecting this would be.

7.10pm The Chairman imposed Standing Orders

58/18 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Mrs P Allen, AA Bourke, Naomi Caine, Mrs G Davis, PE Davis, M Francis, D Glynn, R Moreton and Mrs L Turner.

59/18 POLICE MATTERS

PARISH COUNCIL MEETING CRIME REPORT. 11/06/2018 – 09/07/2018
PCSO 16722 Ashley Tooth

Public bodies can only disclose information if they have the power to do so. Section 115 of the Crime and Disorder Act provides a power to exchange information where disclosure is necessary to support the local Crime Reduction Strategy and Partnership in achieving the aims of the Crime and Disorder Reduction Strategy and objectives outlined within it.

The degree of disclosure that takes place must be proportionate and relevant to the level of social ill or criminality it is intended to counter or prevent.

The information is only to be processed in relation to crime and disorder purposes. Information will be handled in accordance with the Data Protection Act 1998, the Human Rights Act 1998 and any other relevant legislation governing disclosures and will ultimately be disposed of in a secure manner.

- Main headlines since the last meeting: eg increase in theft from motor vehicles and also theft from motor vehicles, keyless is the main trend in south staffs and this includes one of the 2 this month. Also had an issue this month with theft from motor vehicles, please encourage residents not to leave any items of value on show. 2 commercial Burglaries one mower taken and recovered by police offenders outstanding. Number of items taken from the second burglary
- ASB hotspots: there has been a small fire on Dippons Lane we have increased patrols in the area to ensure no more issues. We have had numerous calls re neighbour disputes around parking issues advice has been given to all parties. With the school holidays on us we are expecting large groups of youths to be in and around Anders Square and will be patrolling and engaging with them to prevent any issues.
- Some of the council may have notices that around Perton Primary Academy we have deployed the parking buddies, having spoken to the school, parents and residents they have all found them extremely useful. They will be touring the village and moving from school to school, if you have any other ideas on how to help tackle the issue of school parking please get in touch.
- Please push smart alerts and our Twitter account for residents to have up to date info about issues on the area. I will be holding a surgery in Perton Civic Centre on August 10th
- 10 am – 11am

Can I put a request in to the parish council to buy a charger for my Gtech Ebike? This will enable me to cycle around the village and reach the outer limits of the parish including Kingswood. This will help me keep my battery charged and not have to use a vehicle to get around they cost £49.99. I want to be as approachable as possible on a bike/on foot will best serve your community.

Any questions that haven't been covered please drop me an email and I will get back to you as soon as I can.

The Parish Council agreed to purchase the battery charger as this will allow the PCSO to be more visible.

60/18 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

a) **Declarations of Personal and Prejudicial Interest received from the following**

63/18 b) **Cheque No. 100082 - Cllr AK James**

68/18 **Perton Playing Fields Association - N Caine, C Evans, Mrs R Heseltine**

61/18 **REQUESTS FOR DISPENSATION**

No requests received.

62/18 **MINUTES**

Resolved that the minutes of the Parish Council Meetings held on 11th June 2018 and 25th June 2018 having previously been distributed, were signed by the Chairman as a true and correct record.

63/18 **FINANCE**

a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 3rd July 2018 together with the income statement for June 2018 and 2018/19 Budget update were accepted for information.

b) **Accounts for Payment**

Payments made since the last Parish Council meeting;

01/06/18	SO	Kalidescope Ltd	30.00
01/06/18	100082	Down to Earth Grounds Maintenance	108.00
01/06/18	DD	South Staffordshire Council - rates	1380.00
01/06/18	BACS	Wages week 9	1398.26
05/06/18	100083	Remembered Trading Ltd	776.30
08/06/18	BACS	Wages week 10	1379.81
11/06/18	100086	E Flaherty	27.50
11/06/18	100085	Halls SMS	159.90
11/06/18	100084	SGS Systems Ltd	790.80
14/06/18	100088	Kalidescope Ltd	36.00
14/06/18	100087	Your Printer Cartridge Co.	109.74
15/06/18	BACS	HMRC Inland Revenue	2404.40
15/06/18	BACS	Staffordshire County Council - Superannuation	2566.86
15/06/18	BACS	Wages week 11	1419.49
18/06/18	DD	BT	137.86
18/06/18	100089	CANCELLED	0.00
18/06/18	100090	Plantscape Ltd	3552.00
18/06/18	100091	De Jager	211.56
19/06/18		Cannon Hygiene (cancelled-cheque 100067 lost in post)	-106.24
19/06/18	100092	Cannon Hygiene	35.42
21/06/18	BACS	CT Electrical	84.00
21/06/18	100093	Fenland Leisure Products Ltd (Online Playgrounds)	35.40
22/06/18		Petty Cash repayment (Post Office withdrawal)	199.54
22/06/18	BACS	Wages week 12	1527.29
25/06/18	BACS	Chris Orme Curtain Track Specialist Ltd	54.00
25/06/18	100094	Thomas Telford School	155.00

27/06/18	100095	John Ellis Associates Ltd	250.00
29/06/18	BACS	Members allowance month 03	1034.15
29/06/18	BACS	Wages week 13 / month 3	3950.15
30/06/18	DD	Veolia	158.98
Month End Total			23866.17

- c) **Budget to Date**
Budget noted for information.

64/18 **STAFFORDSHIRE COUNTY COUNCIL**

A pot hole reported to highways at the bottom of Jenny Walkers Lane, has still not been repaired. The initial repair lasted approximately 6 weeks!

Written report from County Councillor AK James

Member for the Perton Division of Staffordshire County Council

Attended an arranged meeting with Mark Keeling in connection with updates and matters relating to Perton and Pattingham Division. The County Council Highways have carried out repairs to areas of South Staffordshire and are continuing to deal with places that are left in roads that have not yet been treated. They are hopeful of completing these as soon as possible.

County Lane junction with the A464 has been used by HGVS for access as a short cut. This has meant that the narrow entrance to this road has been the cause of potential traffic accidents and stress to the residents of the property there. Photographs of the problem have been sent to the Highways Manager and signs asked for to deter these lorries using the narrow lane.

The County Council arranged for members to attend a session in Stafford to instruct and guide them in the way that Data Protection is to be carried out by Councillors and the Council itself will operate in the requirements of this legislation. A certificate will be granted to all those that took part in the process.

Additional comments

There is a lot of pressure to reduce costs, there is a projected £30million shortfall

It was suggested that Jenny Walker Lights at the crossroads with Pattingham could be retimed. County Councillor requested that Cllr N Caine write to County Highways to enable it to be brought in front of the Highways Manager and Cabinet Member for discussion. This could also be brought to the attention of the Cabinet member attending the parish council meeting in September.

65/18 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

Report from District Councillors

Written report from Cllr Rita Heseltine - Member for Perton Lakeside Ward of SSDC

Since the last Parish Council meeting, I have attended the following:

12.06.2018 Member Training - Planning and Planning Protocol.

18.06.2018 Western Connectivity Economic Study.

There was a brief discussion with regards to the Western Orbital Route - raised by a concerned Councillor after this had been mentioned in the Express & Star. However, there appeared to be no firm plans for this. The WCE study covers a 20-30 year period with the aim of bringing economic growth to the West Midlands. Lots of facts and figures on projected future growth but nothing tangible as this is merely a study.

19.06.2018 Special Council Meeting.

The approval of the Local Plan was deferred to a later date as more work is being undertaken.

Planning Committee.

20.06.2018 Member Engagement- Waste and Re-Cycling.

An interesting and informative session. Discussion on the many challenges facing the future of re-cycled waste collection.

25.06.2018 Armed Forces Day. I attended the ceremony held at the District Council Offices. A short service took place prior to the raising of a special flag to honour our Armed Forces.

26.06.2018 Full Council Meeting.

28.06.2018 Member Training - GDPR.

02.07.2018 Member Training and Workshop - Local Plan Review.

03.07.2018 Member Training- Governance, Code of Conduct and Constitution.

04.07.2018 Locality 4 Police Meeting. Met with the new Inspector. Interesting discussions, questions and answers with regards to local issues and the new policing plans for our local area.

05.07.2018 Member Training- Introduction to Emergency Planning.

Written report from Cllr AK James - Member for Perton Dippons Ward of SSDC

The Local Plan for Perton has been issued and there will be an opportunity to look at the amount of housing proposed together with the provision of community facilities and traffic impact on the A41 for discussion with the Highways Authority, Staffordshire County Council.

A Meeting of the Overview and Scrutiny Committee was held on 5th.June to assess Performance Management. It also received final reports from Challenge Panel Chairmen. These included Universal Credit and replacement of the Connect Service within South Staffordshire. Voluntary and Community Sector Funding and how to fund small grants and loans to local organizations.

The Local Priority Meeting was convened to discuss and present the problems at schools where pupils were being affected by difficulties such as reaching set targets and also some exclusions that had been carried out for misbehaviour. An officer from the County Council was able to explain the methods that had been put in place to assist schools with these incidents.

Written report from Cllr AA Bourke Member for Perton East Ward of SSDC

Meetings Attended

Tuesday 12th June - Member Training - Planning and Planning Protocol

Monday 18th June - Western Connectivity Economic Study - including a brief discussion on Western Orbital. My understanding was that there are no firm plans for this route, however, it will be open for discussion within the study. It was pointed out that this study is to cover a period of 20-30 years ahead with a view to bring economic growth to the West Midlands.

Tuesday 19th June Special Council Meeting to approve Local plan however this was deferred to a later date while more work is being undertaken.

Tuesday 19th June - Planning Committee

Wednesday 20th June - Member Engagement, Waste and Recycling. Discussion on the challenges moving forward on collecting recycling waste.

Tuesday 26th June - Full Council Meeting

Thursday 28th June - Member Training - GDPR

Wednesday 4th July - Locality Police Meeting. Very interesting discussion on the new policing plans for our locality.

On Saturday 30th June at around 1.30pm there was a fire in the section of Dippons Lane that runs between the two sides of Gainsborough Drive. As I live locally, I attended the scene. The fire was quickly spreading so it was fortunate that local residents had quickly got a hose and number of buckets full of water. Two fire engines arrived to complete putting the fire out. I have received a number of complaints about the untidy and overgrown state of this section of the lane. Following this incident I had a site visit with District Council officers on Tuesday 3rd July. The outcome was very positive and this section will be cleaned up and overgrowth cut back from the bus stop end right the way through to the other side of Gainsborough.

At this site visit I also raised the issue of the grass being cut appropriately for the new Football Season on the playing fields. Councillors may remember that last year a match

was postponed by a referee due to long grass making the pitch dangerous to play. I have been told that due to the very hot weather the grass is not growing as quickly as usual so they are cutting the grass as short as possible on the next few cuts which will help the situation when the Football Season starts.

66/18 CLERK'S REPORT

Email Distribution

SPCA weekly bulletins

SSDC weekly news updates

08/06/18 SSDC - Lord Ferrers Award 2018 for Volunteering in Policing - nominations required

Other Matters

- Locality 4 Police accountability meeting to be held at Perton Civic Centre Wednesday 4th July 2018
- Annual Return and supporting documents for year 2017/18 emailed to Mazars
- Inspection period for exercise of Public rights is 14th June to 25th July - notices posted on the website and Civic Centre notice board
- Shelutions to apply new 'Perton Parish Council' lettering to the top of the shelters free of charge
- Severn Trent has advised of some planned water mains renewal work, which they plan to commence during late 2018, along Richmond Drive.
- At the Community Council of Staffordshire Board meeting on 6 June 2018, which followed the completion of the due diligence process with Support Staffordshire, the respective Boards decided that a merger was not the best option for the successful deployment of the CCS activities. CCS will be investigating other options for the deployment of its activities in order to facilitate closure of CCS on 31 August 2018
- 10 Summer Sussed 'Out & About' sessions booked - 6 sport and 4 dance
- Site meeting scheduled with Staffordshire County Council to agree location of bus shelter at Richmond Drive
- Chairman completed the SSDC Dog fouling survey. Perton has been selected to pilot a scheme raising awareness of dog fouling issues
- PPC completed the SSDC Parish Summit survey
- PPC reported overhanging bushes from Leasowe Drive to Edgehill Drive (pavement side) Ref: 4128127
- Clerk has met with a representative from SSDC to discuss options for Civic Centre renewable energy
- Designated Public Places Order signage to be removed - Parish staff to visit the 30 sites and remove where appropriate
- Resident complaint regarding over grown shrubbery in Elgin Court. Given details of enforcement process
- 10 more event poppies ordered for the WW1 trail
- Order placed for remaining bulbs required for planting by volunteer
- Part of the children's play area will be closed from 5th to 20th July for installation of the new equipment
- Resident raised issue of traffic issues
- Resident raised issues with a Facebook post. Clerk to take further advice.
- No response received from Car parking Operational Services regarding time/dates of the Civil Enforcement Officer visits to Perton
- No response received from Codsall Parish Council regarding the bus shelter at Kingswood and Heath House Lane

Facebook /Website Posts

- Various smart Alerts
- Staffordshire Police - how to report lost or found property
- Summer Space - Leisure swim passes

Ongoing matters

1. Lower Lake de-silting
2. Civic Centre Renewable Energy
3. Finger Posts and Christmas Tree – Anders Square
4. Allotments
5. Skatepark
6. Bus shelter – Kingswood & Trescott
7. Gym relocation including planning application
8. Civic Centre Boiler
9. WW1 event

Additional comments

Bus shelter Kingswood - Codsall Parish Council confirm that replacement of the bus shelter at Kingswood is a very low priority. When speaking to the Residents Association they confirmed that it was only used by two people. The shelter was vandalised quite often and was a home for drinkers which created a lot of mess for them to clear. The Parish Council agreed to contact the residents and businesses in Kingswood to assess the need.

Heath House Lane - Codsall Parish Council confirm that they are still fighting Highways on this. They have been told that they are maintaining the 'good footpaths' to ensure there is no further deterioration but not sure what they are doing with the ones that require refurbishment.

Long grass at Perton Clinic reported to the NHS Estates department - confirmed will be done as a priority.

Play area installation should be completed and handed over the Parish Council on Tuesday 10th July. There has been an issue with the contractor. H&S issues raised by local resident. HAGS will be having a meeting with their contractor for a full report.

67/18 **PLANNING**

Planning Applications received from South Staffordshire District Council and reviewed by the Parish Council since the last council meeting.

Application No.	Proposals
18/00454/FUL	Proposed two storey extension to side - 35 Hamble Grove, Perton WV6 7QW
18/00443/FUL	Proposed single storey side extension - 5 Fowler Close, Perton WV6 7YQ
18/00013/FUL	Re-development to provide 1no. 2 bedroom cottage Land adjacent Yew Tree Villa, Newport Road, Kingswood

DECISIONS - The following decisions received from South Staffordshire Council since the last parish council meeting.

Application No.	Proposals	
18/00220/FUL	Existing fence line moved closer to be in line with footpath adjacent. 1.8m high to match existing (<i>amended plan - no notification received</i>) - 1 Wastwater Court	Granted

68/18 **PERTON PLAYING FIELDS ASSOCIATION**
Resolved to approve the lease extension.

69/18 **SKATEPARK**

- a) Clerk waiting for advice from SSDC regarding the planning application for relocation of Gym equipment.

Resolved standing order 10.vi to change the order of business be moved

71/18 **FIRST WORLD WAR CENETARY**

Update noted for information.

70/18 **WROTTESELEY PARK ROAD DEVELOPMENT**

- a) Outline Planning application 18/00436/OUT - **Resolved** to submit the following comments;
- All S106 money provided to Staffordshire County Council Highways to be used for improved traffic flow at the junction on the A41 and this work to be actioned promptly.

- In the proposed plan, the pedestrian crossing on Wrottesley Park Road to be made into a mechanised crossing ie. pelican, toucan etc.
- SSDC to adopt all open spaces not allocated to a property and the maintenance funds provided from the developer to be written into S106.
- The junction at Jenny Walkers Lane and Pattingham Road to be widened to ensure cars turning right, towards Pattingham, do not block the flow of traffic. Alternatively, alter the sequence of traffic lights to give priority to the larger volume of traffic flowing to/from Perton (similar to Histons Hill lights).

- b) Community Benefit - **Resolved** to defer to September meeting
- c) Signing of Section106 - **Resolved** to defer to September meeting

72/18 **LITTLE TREASURES NURSERY**

- a) Additional security measures have been requested by the Nursery for the doors into the Madeline Moore Room. **Resolved** the clerk to look into the options and report back to the Management Committee.
- b) Little Treasures are considering extending the provision of full time care for 51 weeks per year. They have requested if the council would re-assess the rate of pay from September if they were to offer extended hours. **Resolved** that the rate would remain at the current level with no increase as previously scheduled for September. The hourly rate is only offered if the hours are extended, if hours remain the same the 5% increase will be applied. Rate will be reviewed in January 2019.

73/18 **CHILDRENS PLAY AREA GATE REPAIR**

Resolved to approve the cost of £1126 to repair the two pedestrian entrance gates. Work will be carried out while contractors are on site installing the new piece of equipment.

74/18 **DATE & TIME OF NEXT MEETING**

Full Council Monday 10th September 2018 @ 7.00pm

Meeting closed at 8.36pm

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions noted herein have taken this duty of care into consideration.

Signed
Chairman

Date: 10th September 2018