

**Minutes of the Meeting of  
PERTON PARISH COUNCIL  
held at the Perton Civic Centre on  
Monday 13<sup>th</sup> May 2019 at 7:00pm**

Present PE Davis (Chairman )  
Mrs R Heseltine (Vice Chairman)  
Mrs P Allen AA Bourke N Caine  
Mrs L Dew D Glynn K Elder  
C Rathbone J Sherlock J Turner  
B Walters S Wilkes R Bradley

Parish Clerk - Becky Hodgetts  
Members of the Public - Eight  
Also present: PCSO A Tooth and Sergeant Wincott

01/19 **PUBLIC OPEN SESSION**

No questions were raised by the public present.

A presentation for Citizen of the Year was made to Mrs Worley for her work with the Church At Perton Day Centre. Mrs Worley said it wasn't just her there is a lot of work done by others.

7.10pm The Chairman imposed Standing Orders

02/19 **ELECTION OF CHAIRMAN**

Cllr Mrs P Allen was nominated and seconded, Cllr N Caine was nominated and seconded. Following a secret ballot it was **RESOLVED** that Cllr Mrs P Allen be elected Chairman for the year 2019/20.

03/19 **DECLARATION OF ACCEPTANCE OF OFFICE**

Declaration of Acceptance of Office was duly signed.

04/19 **APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllrs Mrs A James and K James.

05/19 **ELECTION OF VICE-CHAIRMAN**

Cllr D Glynn was nominated and seconded, Cllr N Caine was nominated and seconded. Following a secret ballot it was **RESOLVED** that Cllr D Glynn be elected Vice-Chairman for the year 2019/20.

06/19 **POLICE MATTERS**

a) **PARISH COUNCIL MEETING CRIME REPORT**

Public bodies can only disclose information if they have the power to do so. Section 115 of the Crime and Disorder Act provides a power to exchange information where disclosure is necessary to support the local Crime Reduction Strategy and Partnership in achieving the aims of the Crime and Disorder Reduction Strategy and objectives outlined within it.

The degree of disclosure that takes place must be proportionate and relevant to the level of social ill or criminality it is intended to counter or prevent.

The information is only to be processed in relation to crime and disorder purposes. Information will be handled in accordance with the Data Protection Act 1998, the Human Rights Act 1998 and any other relevant legislation governing disclosures and will ultimately be disposed of in a secure manner.

• Main headlines since the last meeting:

Over the past month we have had four burglaries, one where offenders have got into the property but it was empty. The second keys to a vehicle (Mazda) were taken. The third offenders got into a property but unknown what if anything had been taken. The fourth was at Tamar doctors where a handbag was taken from the office during surgery times. Crime prevention has gone out and given advice re security of their properties. Two of the properties border Wolverhampton and are on the outskirts of Perton.

We have had two theft from motor vehicles where one was the van had a number plate stolen and the second was an attempt to get into the vehicle but they were disturbed. We also had a set of car keys taken from Perton golf club Gym. We had a car keyed by an unknown person.

We also had two criminal damage to property where toilets in a public house were damaged. and a rear patio window was smashed by an unknown person.

- ASB hotspots: we have had 10 calls re issues this month four of these were youth related one with a car. Three neighbour disputes, 2 issues with unknown males of different descriptions causing issues and one family incident

#### Good news

A repeat caller from Perton again has been arrested and remanded for the number of calls she has been making to us. This is only days after being released for the previous arrest.

X4 have been arrested for Keyless Theft of motor vehicles re South Staffs.

X1 arrested for burglary in Bilbrook (not Perton) but close.

Any questions that haven't been covered please drop me an email and I will get back to you as soon as I can?

#### Other comments

The use of CCTV especially at the Bus Lane was discussed with Sergeant Wincott who's remit is cameras. A portable camera could be looked at but this would probably not produce fines.

#### 07/19 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**Declarations of Personal and Prejudicial Interest received from the following**

11/19 b) **Cheque No. 100182 - Cllr N Caine**

12/19 a) **Codsall Community High School - Transport Grant - Cllr Mrs L Dew**

#### 08/19 **REQUESTS FOR DISPENSATION**

Request for dispensation received from Cllr L Dew for item 12/19b) Codsall Community High School - School Transport. **Resolved** to approve dispensation until May 2023 this being the term of office.

#### 09/19 **COMMITTEE MEMBERS**

##### a) **Management Committee (6 plus 2 Ex-Officio members)**

**Resolved** that the Management Committee will comprise of the following members:

Cllr Mrs P Allen (Ex-Officio)

Cllr D Glynn (Ex-Officio)

Cllr P Davis

Cllr Mrs R Heseltine

Cllr N Caine

Cllr Mrs A James

Cllr A Bourke

Cllr B Walters

##### b) **Finance Committee (5 plus 2 Ex-Officio Members)**

**Resolved** that the Finance Committee will comprise of the following members:

Cllr Mrs P Allen (Ex-Officio)

Cllr D Glynn (Ex-Officio)

Cllr P Davis

Cllr Mrs R Heseltine

Cllr J Sherlock

Cllr S Wilkes

One vacancy

- c) **Election of members to sign cheques (6)**  
**Resolved** that the cheque signatories will be:  
 Cllr Mrs P Allen  
 Cllr D Glynn  
 Cllr Mrs R Heseltine  
 Cllr P Davis  
 Cllr N Caine  
 Cllr K Elder  
 Mrs R Hodgetts (Parish Clerk)
- d) **Election of representatives - Perton Playing Fields Association (8)**  
**Resolved** that the Councils' representatives will be:  
 Cllr P Allen (Trustee)  
 Cllr D Glynn  
 Cllr Mrs R Heseltine  
 Cllr K Elder  
 Cllr J Sherlock  
 Cllr C Rathbone  
 Cllr L Dew  
 Cllr S Wilkes

10/19 **MINUTES**

**Resolved** that the minutes of the Parish Council Meeting held on 8<sup>th</sup> April 2019 having previously been distributed, were signed by the Chairman as a true and correct record.

11/19 **FINANCE**

- a) **Resolved** that the income statement for April 2019 and 2019/20 Budget update were accepted for information.
- b) **Accounts for Payment**  
 Payments made since the last Parish Council meeting

**April**

01/04/19	100181	John Ellis Associates Ltd	300.00
01/04/19	100182	Staffordshire Parish Council Associations	745.00
01/04/19	DD	South Staffordshire Council - rates	1408.25
01/04/19	SO	Kalidescope Ltd	30.00
02/04/19	100183	Drink Master	171.29
05/04/19	BACS	Wages Week 53	1420.23
05/04/19	BACS	Norton Subscription	69.99
08/04/19	100184	Down to Earth Grounds Maintenance	108.00
12/04/19	BACS	Inland Revenue	2865.97
12/04/19	BACS	Staffordshire County Council – Superannuation	2894.47
17/04/19	DD	BT	195.85
17/04/19	BACS	Amazon (Corsers Crafters supplies)	85.00
17/04/19	100185	The Great Outdoor Gym Company	2454.00
20/04/19	DD	CNG Gas Ltd	275.20
23/04/19	BACS	BR Garden (wooden Planters)	235.20
23/04/19	100186	South Staffs Conservative – refundable deposit	150.00
23/04/19	100187	Refundable deposit	100.00
23/04/19	100188	NALC	19.99
26/04/19	DEBIT CARD	Cash Withdrawal - ATM (event 27/04/19)	230.00
26/04/19	BACS	Wages month 1	9716.53
29/04/19	BACS	Members Allowance month 1	1017.55
29/04/19	100189	MGD Solutions	392.00
30/04/19	DD	Veolia	156.38
30/04/19	100190	Jessie Bolas event 27/04/19	200.00

- c) **Application for Grant**  
**Resolved** to approve the concessionary room hire rate for Perton Walk and Talk group.
- 12/19 **STAFFORDSHIRE COUNTY COUNCIL**
- a) Codsall Community High School - Transport Grant. **Resolved** to approve a grant of £5,000. Cllr P Davis and Cllr Mrs R Heseltine voted against.
- b) Bus Lane Camera. **Resolved** to email Police Sgt with details of what is required and why. It was noted that a lot of people are abusing the bus lane and it is a safety issue due to its location next to a school.
- c) Severn Drive - Chicane Priority. **Resolved** to arrange a site meeting with Staffordshire County Council Highways Department. Suggested PCSO Tooth gather some statistics for this area, a risk assessment is in place. If there is not a satisfactory outcome with Highways, the Parish could possibly look at the installation of Speed Indicator Devices.
- d) **Written report from County Councillor AK James**  
**Member for the Perton Division of Staffordshire County Council**  
There were no County Council meetings during the run up to the District and Parish Council Elections. I have arranged a meeting with a County Council Officer to survey the public rights of way in and around Kingswood Common that exist around this area. A report will then be drawn up on these routes.  
Blue Badge parking permits on line service on My staffs app. or by the Customer Contact Centre has been available 24/7 365 days per year and open Monday to Thursday 8am.to 8pm, except Friday is 8am to 6pm and Saturday 8am to 6pm.  
Changes to above times for new openings are being considered for closing the centre over the evenings and weekends. Views on this proposal can be e mailed to the Customer service Manager, Emily Doorbar @Emily.doorbar@staffordshire.gov.uk This consultation runs until 11<sup>th</sup> July 2019.
- 13/19 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**
- a) Verbal reports from District Councillors -  
Cllr P Davis advised that he had received his first induction meeting.  
Cllr N Caine advised the A41 footpath is covered in leaves and weeds. He is speaking with the owner of Bradshaw's and advised SSDC are looking into this but are worried about cost. A road sweeper cannot be used as the footpath is in such a poor state of repair.  
Cllr R Heseltine advised that there have not been a lot of meetings due to Purdah. An inspection of the repairs in Bluebell wood would be completed.  
Cllr A Bourke attended a District Council and Planning meeting and induction. He had visited a property on Farleigh Road re planning application 19/00108/FUL
- b) Summer SUSSED 2019 - **Resolved** to run the 'Out and About' sessions for one more year, removing the less popular sessions and to take the bookings at the Civic Centre rather than parents having to go to Codsall to register and pay. A budget of £500 has been set to run the sessions. It was also agreed to approach two of the Centre's regular hirers to assess interest and possibility of offering a session. To also provide a survey to find out what parents would like for any future provision.
- 14/19 **CLERK'S REPORT**  
**Email Distribution**  
SPCA weekly bulletins  
12/04/19 SCVYS Community Safety and Knife Crime survey  
25/04/19 Death of Wombourne Councillor Mrs Mary Bond  
26/04/19 National Express West Midlands bus service changes from 28th April 2019

## Other Matters

- Site meeting held with Builder to discuss the refurbishment of the bus shelter, work to hopefully start end of April
- Staff appraisals completed
- Joint Panel on Accountability & Governance updated - a full copy is available for viewing in the clerk's office. A full copy emailed as part of the SPCA weekly bulletin 4<sup>th</sup> April 2019
- All parties including Severn Trent, Staffordshire County Council and South Staffordshire Council have agreed to discuss the flooding issues in Cloverdale to find a resolution
- Codsall Parish Council to undertake their own survey of the bus shelter provision in Kingswood.
- PPC reported flooding in Subway nr. Edgehill Drive - ref: 154921
- SSDC do not provide a legionella monitoring scheme. Acquiesce appointed to set the scheme up
- Staffordshire County Council are looking at potential camera enforcement for Perton Bus Lane and a bid for Capital Funding has been made to fund the scheme. Indicatively the scheme would cost approximately £60k to implement the camera
- Staffordshire Police have no road safety data for the Chicane, Severn Drive. Clerk has contacted Staffordshire Highways and Staffordshire Safer Roads
- Sainsburys management company have agreed to reline the zebra crossings on Church Road
- Your Move have agreed to replace defaced boards and for all boards to be put in the appropriate place. The boards that are erected on unauthorised land will be changed and will be attached to the walls/fences of the properties
- Resident with a neighbour hedge issue given guidance from the District Council regarding complaints procedure
- Advice given by SPCA regarding complaints to the Ombudsman. 'The Parish Council itself cannot, as a body, register a complaint with the ombudsman as the law does not allow the LGO to deal with problems raised by local authorities themselves. Individual councillors can nonetheless render assistance to electors in such matters. I think that the concerned residents would nonetheless be best served by simply following the advice given at the LGO's own website, at <https://www.lgo.org.uk/make-a-complaint>'
- Art materials for Corsers Crafters have been delivered and collected
- BKV posters displayed around the village and Anders Square
- Wooden planters to be placed by the Jubilee signs have been delivered

## Facebook/Website

- Various Smart Alerts and Crime prevention posters
- SSDC weekly news updates
- SSDC Waste and Recycling Spring Update April 2019

## On-going matters

1. Lower Lake de-silting
2. Civic Centre Renewable Energy
3. Allotments
4. Bus shelter - Kingswood
5. Skatepark

### 15/19 PLANNING

Planning Applications received from South Staffordshire District Council and reviewed by the Parish Council since the last council meeting.

Application No.	Proposals
19/00286/LUE	Rear conservatory – <b>Hollies Lodge, Hollies Lane Pattingham WV6 7HJ</b>

Application No. 19/00265/FUL	Proposal Replacement boundary fence with a new 2.5m high timber acoustic fence with timber or concrete posts. An acoustic fence is proposed to minimize road noise from Wrottesley park Road. The boundary line will be maintained in its existing position - <b>30 Lytham road, Perton. WV6 7YY</b>
---------------------------------	---

Perton Parish Council raised no objections to the above applications

19/00108/FUL	Planning application (retrospective) for a shed to be used for agricultural dry storage of animal foods, tack room and grass cutting equipment. The shed is 14x9. The height is 7.9 sloping to 6.9 at the rear – <b>Land rear of 20 Farleigh Road, Perton</b>
--------------	---

Perton Parish Council raised concerns on this planning application being 'Permitted Development' in Green Belt.

DECISIONS – The following decisions received from South Staffordshire Council:

19/00121/FUL	Two storey rear extension. Extension to rear of garage – single storey – <b>6 Tintern Court</b>	<b>GRANTED</b>
--------------	---	----------------

16/19 **SKATEPARK**

- a) There is currently no further update from the working group.
- b) Nominations for Working Group - **Resolved** Cllr R Bradley, Cllr J Sherlock, Cllr D Glynn and Cllr P Allen were accepted as members of the Working Group. Ms N Caine and M Francis wish to remain on the working group as non-council representatives.

17/19 **SPEED WATCH**

Cllr P Davis advised Speed Watch was reincarnated 3½ years ago but he will be stepping down as co-ordinator and hopes it can be taken on and continued by another Councillor or Resident. With the current small team of volunteers it is hard to operate. The equipment is in the Civic Centre. Awaiting a decision from Foundation of Staffordshire on the funding application to install permanent signs.

Cllr P Davis was thanked for his work on this as it was noted that there are restrictions which is not always helpful. **Resolved** Cllr D Glynn would take over as co-ordinator and Cllr C Rathbone volunteered to observe a trial session. It was noted that if no more volunteers were recruited then Speedwatch would cease to operate.

Also **Resolved** Cllrs to share on Facebook to other groups where possible. To add information to notice boards to attract more volunteers. Clerk to add communication and noticeboards to the June Agenda.

18/19 **REPLACEMENT COMPUTER FOR BOOKINGS OFFICE**

**Resolved** to approve payment of £540 to purchase a new computer.

19/19 **RUBBISH LEFT OF PLAYING FIELDS**

Cllr P Davis advised the Playing Fields were left very untidy, especially after football matches. **Resolved** Playing Fields Committee to discuss and come back with proposals ie more prominent litter bins.

20/19 **WOODLAND TRUST**

The Woodland Trust are giving away free trees. It was suggested that some trees could be planted in association with the allotments. **Resolved** Councillors to consider areas where there is scope for planting and bring suggestions to the June meeting.

21/19 **LOCAL COUNCILLOR TRAINING COURSES**

Councillors were made aware of the training dates provide by SPCA in Stafford **Resolved** Councillors to confirm with the clerk which session they would be attending.

22/19 **PLAY AREA REPAIRS**

The Nexus netting needs replacing on the large climbing frame. The cost will be £1303.20 including fitting with HAGS SMP. **Resolved** to accept the quotation and arrange repair

23/19 **DEMENTIA ACTION WEEK - Dementia Walk Friday 24<sup>th</sup> May**

Staff and clients from Perton Manor, Wrottesley Park Road are aiming to walk to Anders Square as part of Dementia Action Week. It was suggested that the Civic Centre could provide refreshments. **Resolved** to provide drinks and cake for approximately 30 people.

24/19 **CORRESPONDENCE**

- a) A response from Citizens Advice Staffordshire South West was noted.
- b) A request for funding or raffle item for the Royal Wolverhampton NHS Staff Choir was received. **Resolved** to donate £100 and to enquire about attending Perton Christmas Fair.

25/19 **DATE & TIME OF NEXT MEETING**

Monday 10<sup>th</sup> June 2019 @ 7.00pm

Meeting closed at 9.10pm

***Crime and Disorder Implications***

*Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.*

Where relevant any decisions noted herein have taken this duty of care into consideration.

Signed .....  
Chairman

Date: 10<sup>th</sup> June 2019