

**Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 12th March 2018 at 7:00pm**

Present PE Davis (Chairman)
Mrs R Heseltine (Vice Chairman)
Mrs P Allen Naomi Caine Mrs G Davis
C Evans D Glynn AK James
R Moreton RR Simonds

Parish Clerk - Becky Hodgetts
Members of the Public - Two
PCSO S Fryer and Special Constable Jorja Whittingham

421/17 **PUBLIC OPEN SESSION**

No comments or questions raised by the public.

7.00pm The Chairman imposed Standing Orders

422/17 **APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllrs AA Bourke, N Caine, M Francis and Mrs A James, Mrs L Turner

423/17 **POLICE MATTERS**

- Any major issues are now publicised via Smart Alerts
- Two burglars have been caught in connection with issues in Perton and Codsall, investigation still ongoing
- ASB is down this month
- The last car theft was reported at the February meeting

424/17 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

Declarations of Personal and Prejudicial Interest received from the following

438/17 Perton Youth Club - Cllr Mrs P Allen

439/17 Citizen of the Year - Cllrs Mrs P Allen and Mrs G Davis

440/17 a) Civic Centre hire charges - Cllrs Mrs P Allen, Mrs G Davis, P Davis, D Glynn and Mrs R Heseltine

425/17 **REQUESTS FOR DISPENSATION**

No requests received.

426/17 **MINUTES**

- a) **Resolved** that the minutes of the Parish Council Meeting held on 12th February 2018 having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman.

427/17 **MANAGEMENT COMMITTEE**

Minutes of the management committee meeting held on 21st February 2018, were noted for information.

428/17 **FINANCE**

- a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 6th March 2018 together with the income statement for February 2018 and 2017/18 budget to date were accepted for information.

b) **Accounts for Payment**

Payments made since the last parish council meeting

February

01/02/18	S/O	Kalidescope - email/web hosting	30.00
01/02/18	BACS	Halls SMS	85.51
01/02/18	DD	TV license	147.00
02/02/18	100053	Chambers Electrical	1399.20
02/02/18	BACS	Wages week 44	1355.51
08/02/18	100056	ESPO	185.10
08/02/18	100054	MGD Solutions	392.00

08/02/18	100055	Thyssenkrupp Elevator UK Ltd	198.86
09/02/18	BACS	Arts Alive - flicks in the Sticks	300.00
09/02/18	BACS	Wages week 45	1282.18
13/02/18	100057	Friends of Perton Middle School	500.00
15/02/18	DD	Npower Gas	1101.69
16/02/18	BACS	Inland Revenue - Tax & NI	2458.49
16/02/18	BACS	Staffordshire County Council - Pension	2465.63
16/02/18	BACS	Wages week 46	1371.82
17/02/18	DD	BT	119.46
22/02/18	100059	Ricoh UK Ltd	236.99
23/02/18	BACS	Members allowance month 11	1036.35
23/02/18	BACS	Wages week 47 /month 11	3791.55
28/02/18	DD	Npower - electricity	655.24
28/02/18	DD	Veolia	176.64
Month end total			19289.22

c) **Rescind decision - Perton Library Code Club Grant**

Due to payment complications it was **Resolved** that the original grant decision made on Monday 12th February 2018, Minute Number 406/17 ii) be rescinded as per standing order no. 7a.

d) **Grant Application -**

i) Staffordshire County Council - Perton Library Code Club, it is **Resolved** that a grant of £456 be approved. Staffordshire County Council to provide evidence of expenditure.

429/17 **STAFFORDSHIRE COUNTY COUNCIL**

b) **Written report from County Councillor AK James**

Member for the Perton Division of Staffordshire County Council

During the recent Winter weather the County Council Highways team have been making the gritting of main roads a priority issue to clear snow and defrost surfaces to enable vehicles to gain access to villages in South Staffordshire for residents. The task has been difficult where there is drifts that have closed many lane and highways and a twenty four hour operation has been maintained to cover the areas around Perton for this purpose.

Flooding in places where the melted snow causes this problem will remain during the thaw and it will be a matter of time for these subside and return to normal conditions as the drainage for reducing the water is able to cope with the increased flow.

Now that the schools have returned to opening their classrooms. A question of how the school crossing wardens will be recruited to replace the retirement of one of the patrols will be dealt with and as a result of another warden that moved away from the village of Perton is also to be replaced as there has been no successful applications for the position. I have e mailed the Highways Manager for a costing on an automatic traffic warning system and an improved approach notice for these crossings. He has given me the figures for these items as in the region of 70-100k. A zebra uncontrolled crossing would cost in the region of 25k.

The Library Meeting at Perton for a drop in session to carry out a question and answer forum on the change to Community Libraries will take place on Thursday, 22nd.March.at 7pm until 9pm.

Additional Comments

Cllr K James to obtain more information regarding the crossing patrols from the Cabinet Minister for Schools. Also to obtain justification for the extortionate costs of a pedestrian crossing.

The crossing warden vacancies should be highlighted through school and could be added to Parish Council notice boards.

430/17 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

Report from District Councillors

Written report from Cllr Rita Heseltine - Member for Perton Lakeside Ward of SSDC

Since the last Parish Council meeting I have attended the following:

15.02.2018 As you are aware, there are ongoing issues caused by the closure of Perton Clinic. In order to try to resolve some of these, a meeting was arranged to take place at the Civic Centre with representatives from the infection control, estates and health and safety departments of SSOTP. Becky and myself met with these people and gave them a tour of the Civic Centre. To date, although I have contacted Nigel Small, we are still waiting to hear from them with regards to their findings.

20.02.2018 SSC is now licenced to conduct civil ceremonies and a room has been specially decorated to provide a venue. Prior to the Planning committee meeting, we were invited to visit the venue. The room had been dressed for a wedding ceremony -it was extremely tasteful and elegant. The cost is very reasonable and the first wedding has already been booked for the summer. More details on the SSC website.

Planning Committee.

22.02.2018 Member Training: Counter Terrorism.

A fascinating, if slightly concerning!, seminar on counter terrorism given by a member of the National Counter Terrorism Security Office. So much information to digest such as threat levels and what they mean, things to be aware of and how to deal with various situations. We watched some very disturbing films and also what Run, Hide ,Tell actually means in a threat scenario. One of the best seminars I have attended. It overran by at least half an hour but those of us in attendance would have willingly carried on if there hadn't been another meeting scheduled. It also highlighted the extreme difficulties and dangers experienced by these officers on a daily basis in order to keep us safe. We came away from that seminar with a profound sense of admiration and gratitude.

28.02.2018 Member Briefing: A presentation on the Greater Birmingham Housing Market Area Strategic Growth Study. Lots of facts and figures with regards to housing provision in the future.

06.03.2018 Wellbeing Select Committee. There was a presentation entitled "Dying Matters Staffordshire Campaign" given by Allan Reid from Public Health and Prevention, SCC. Not the cheeriest of topics but necessary nevertheless. Although the majority of people are quite reluctant to make known to their family what their wishes would be in the event of end of life or serious illness situations (e.g. DNR ,living wills, funeral arrangements/requirements/ power of attorney/wills), everyone should be aware of the importance of these issues and realise that having such things in place makes it easier for families to cope. We all agreed with this but we were keen to stress that it is equally important - if not more so - that the medical staff present should handle these situations with sensitivity. Several members of the committee had, unfortunately, experienced situations where medical staff had failed to be sympathetic, caring or sensitive towards them. You can have every plan in place, but if things aren't handled in the correct manner then it makes no difference. We were assured that our comments and concerns would be noted.

12.03.2018 "Fly the Flag" A celebration of Commonwealth Day. The ceremony is held at the SSC offices in Codsall and the participants gather outside by the flagpole where a short service is held. The Chairman of the Council reads a message from Her Majesty the Queen and a special flag is raised.

Additional comments

Dippons Lane flooding is the responsibility of Highways, land causing the flooding is unregistered. Clerk to suggest that Staffordshire County Council consider creating a ditch to temporarily alleviate the problem.

Written report from Cllr AK James - Member for Perton Dippons Ward of SSDC

A Presentation on the Medium term Financial Programme was given by the Council Director for this part of the District's long term forecasts for the coming year and beyond to plan for changes in the funding needs affecting the South Staffordshire. There are changes in the way finance arrangements are to be met through the addition of business rates combining with domestic rates to cover the withdrawal of Government Grants by 2020.

A survey has been conducted on Housing in South Staffordshire. Households that were contacted concerning housing options are able to make informed decisions of the type of housing that is suitable for their individual needs.

A private landlords forum was attended in January to encourage landlords to assist with lettings to potential homeless families in preparation for the Homeless Reduction Act in April 2018.

Disabled facility Grants has been set up to process for a new provider for these Grants. This is now complete and a new provider has been appointed

A new contract with Supported Independent Living in Staffordshire will provide an end to end process for those who require adaptations to their property to allow them to continue to live independently in their own homes.

431/17 CLERK'S REPORT

Email Distribution

SPCA weekly bulletins

Various Smart Alerts

09/02/18 SSDC - Site Allocations modification consultation

13/02/18 Thank you from Codsall Arts Festival for grant of Concessionary room rate.

13/02/18 Let's Work Together - Serious Organised Crime - 23rd March 2018

16/02/18 SCC - Dippons Lane flooding update

27/02/18 Community Council - Health and Wellbeing Cafe information

05/03/18 SSDC - Parish Council survey

06/03/18 SPCA - Local Councillor Training Course

06/03/18 Staffordshire Fire - details of Safe+Sound event for Over 60s

Other Matters

- Order placed for the new Multi play unit to be installed in the children's play area
- PPC requested replacement litter bin for Harald Close subway
- Diary of village events returned to Community Council of Staffordshire
- Library Consultation added to the news update in free pages
- Safeguarding letter distributed to hirers
- Representative from SCC library services invited to attend parish council meeting - no response to date
- Internal auditor arranged for 20th/21st March and 15th May for sign off.

Facebook /Website Posts

- Various Smart Alerts
- Dippons Lane flooding update
- Perton Library 'Whats on'

Ongoing matters

- ❖ Lower Lake desilting

Clerk reminded Councillors to submit their comments to the office for inclusion in the SSDC - Parish Council survey as it was due to be returned before 31st March.

432/17 PLANNING

Planning Applications received from South Staffordshire Council and reviewed by the Parish Council since the last Council meeting

Application No.	Proposals
18/00101/COU	Retrospective planning application to change the use to residential curtilage 'Highway', Wrottesley Roa West Perton, WV6 7LE
18/00118/FUL	Kitchen extension with bedroom and bathroom above. Alterations to ground floor WC - 23, Reynolds Grove Perton, WV6 7NY

Perton Parish Council raised no objections to the above proposals.

18/00033/FUL	To move the perimeter fence to maximize the area of land owned by either a brick built fence with fence panels within or concrete posts and gravel board with fence panels within - 23 Lytham Road, Perton, WV6 7YY
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Perton Parish Council strongly objects to the above proposal on the grounds that it would have a detrimental visual impact upon the openness of the street scene. It would adversely affect Highway safety due to being on a blind bend and would impair the driver's visibility to the rear of the property

18/00015/FUL	Replace existing 1.86m high wood close board fence along a new fence line 3m north of the existing line with new 1.86m high concrete post and gravel boards - 1 Cabot Grove, Perton WV6 7TQ
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Perton Parish Council does not consider this proposal to be in keeping with the area as it spoils the overall aesthetics and the visibility splay may be reduced.

DECISIONS - The following decisions received from South Staffordshire Council:

Application No.	Proposals	Decision
18/00011/FUL	First floor extension over existing garage, WC and utility to provide extended front bedroom and new master bedroom suite - 1 Ayrton Close, Perton	Granted

Fence incursions into open frontage is happening on a regular basis now. The District Council need to be made aware of any issues.

433/17 **DATA PROTECTION**

The National Association of Local Councils (NALC) has created a 63 page document, further guidance expected from the Society of Local Council Clerks in the coming weeks.

434/17 **SKATEPARK**

The Skatepark working group suggested that the gym be moved to create a trail. SSDC have agreed in principle but formal permission through a planning application would be required. Justification in the local plan and infrastructure delivery plan would need to be looked at for the proposals. It was suggested that a new consultation should be looked at as part of S17 of the Crime and Disorder Act 1998, it was stated that the original installation was consulted on. **Resolved** SSDC to be involved with siting in the first instance. The trail would remain dedicated to David Billson.

435/17 **ALLOTMENTS**

- a) Update noted for information.
- b) Land fund Public Consultation 28th March 2018 to be charged current room hire rates.

436/17 **FIRST WORLD WAR CENTENARY**

- a) Working Party update noted for information.
- b) **Resolved** to fund through the WW1 Budget the cost of a memorial stone commemorating the centenary at a cost of approximately £1200 + vat
- c) **Resolved** to fund through the WW1 Budget 1,000 bookmarks with designs created by the local schools, plus parish council logo at a cost of £550
- d) **Resolved** to fund through the WW1 Budget the cost of 'event poppies' which includes sponsored poppies for lampposts and clay poppies for school children to make themselves. Initial outlay will be approximately £1500, hopefully sponsored poppies will pay for themselves and all monies raised will be paid to the Royal British Legion.

- 437/17 **SPEED AWARENESS SIGNS**
Various designs were presented to the council, the costs range from approximately £2600 to £3700. **Resolved** in the first instance to increase signage around the Parkway. Suggested the speed limit be painted on the road. County Councillor A K James to contact Staffordshire County Council with the request.
- 438/17 **PERTON YOUTH CLUB**
Update noted for information.
- 439/17 **CITIZEN OF THE YEAR NOMINATIONS**
8.00pm Councillors Mrs P Allen and Mrs G Davis left the room
Nominations were reviewed. **RESOLVED** that the award for Citizen of the Year 2017/18 be split with Ms Ann Sadler along with Mr & Mrs O’Leary. Clerk to invite them to the presentation to be held at the Annual Parish Meeting.
8.02pm Councillors Mrs P Allen and Mrs G Davis rejoined the meeting
- 440/17 **ROOM HIRE RATES**
8.03pm *Councillors Mrs P Allen, Mrs G Davis Mrs R Heseltine, P Davis and D Glynn left the room*
Cllr R Simonds took the chair
a) Civic Centre hire rates- following a brief discussion **Resolved** to approve the recommendations from the Management Committee that no increase be applied for regular hirers for 2018/19
8.05pm *Councillors Mrs P Allen, Mrs G Davis Mrs R Heseltine, P Davis and D Glynn rejoined the meeting*
Cllr P Davis retook the chair
b) Little Treasures Nursery - **Resolved** to approve the recommendations from the Management Committee to apply a 5% increase as per hire agreement
8.07pm *Councillor Naomi Caine declared an interest and left the room*
c) Lakeside Community Church - **Resolved** to approve the recommendations from the Management Committee that no increase be applied for 2018/19
8.08am *Councillor Naomi Caine rejoined the meeting*
d) Production Package - **Resolved** to increase the hire charges to concessionary rate. The overall cost to Harlequin will be £4001 per annum based on current usage, an increase of £326. A £200 damage deposit also to be applied. The costs can be fixed for 3 years if agreed by Harlequin.
- 441/17 **ANDERS SQUARE FINGER POSTS**
Following discussion, **Resolved** clerk to obtain quotes for 2 metal finger posts with 4 directional arms on each.
- 442/17 **STAFFORDSHIRE PARISH COUNCIL ASSOCIATION**
Resolved that the subscription for 2018/19 be renewed at a cost of £745.
- 443/17 **MOBILE CCTV**
There seems to be a lot of dog fouling again. Mobile cameras are being used in other parts of the country to catch irresponsible owners. District Council own the cameras so would need to make the decision. The Parish Council to highlight this issue through Facebook, Website and Newsletters.

There are agencies that will provide enforcement services at no cost to the authority. **Resolved** to add to the next agenda.
- 444/17 **PROPOSED MEETING DATES**
Resolved to accept the proposed dates.
- 445/17 **NEW BUS SHELTER**
Correspondence received from a resident of Trescott requesting a bus shelter along the Bridgnorth Road. **Resolved** to ask Highways to assess the site. To also include a second visit to the Richmond Drive site.

446/17 **DATE & TIME OF NEXT MEETING**
Parish meeting - Monday 9th April 2018 @ 7.00pm
Annual Parish Meeting - Monday 16th April 2018 at 7.00pm

Meeting closed at 20.49pm

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions noted herein have taken this duty of care into consideration.

Signed
Chairman

Date: 9th April 2018