

**Minutes of the Meeting of  
PERTON PARISH COUNCIL  
held at the Perton Civic Centre on  
Monday 11<sup>th</sup> December, 2017 at 7:00pm**

Present PE Davis (Chairman)  
Mrs R Heseltine (Vice-Chairman)  
Mrs P Allen  
Mrs G Davis  
AA Bourke  
N Caine (arrived late)  
C Evans  
D Glynn  
AK James  
R Moreton  
RR Simonds

Parish Clerk - Becky Hodgetts  
Members of the Public - Two

357/17 **PUBLIC OPEN SESSION**

It was brought to the Council's attention that the grit bin at Richmond Drive was empty after several residents had gritted various parts of Richmond Drive. Clerk to contact Staffordshire County Council Highways Department to request the bins be refilled as soon as possible.  
Clerk to request Sainsbury's clear a pathway in and around Anders Square.

7.20pm The Chairman imposed Standing Orders

358/17 **APOLOGIES FOR ABSENCE**

Apologies received from Naomi Caine, Mrs A James, Mrs L Turner and M Francis

359/17 **POLICE MATTERS**

- a) PCSO Fryer explained that the incident at Lloyds Chemist, Anders Square has been classified as theft. A quantity of perfume was stolen.
- b) The Police and Crime Commissioner is assessing which parishes may be interested in purchasing interactive speed signs. The idea is that the more that are purchased the cheaper the unit cost. **Resolved** the Parish Council would like more information on cost and siting.

360/17 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**Declarations of Personal and Prejudicial Interest received from the following**

363/17 b) **Cheque no. 10021 - Cllr AK James**  
**Perton Playing Fields Grant - Councillors Mrs R Heseltine, Mrs P Allen, P Davis, C Evans, R Moreton**  
**Perton Youth Club - Cllr Mrs P Allen**

361/17 **REQUESTS FOR DISPENSATION**

No requests received.

362/17 **MINUTES**

**Resolved** that the minutes of the Parish Council Meeting held on 13<sup>th</sup> November 2017 having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman.

363/17 **FINANCE**

- a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 5<sup>th</sup> December 2017 together with the income statement for November 2017 were accepted for information.
- b) **Accounts for Payment**  
Payments made since the last parish council meeting

**November**

01/11/17

DD

South Staffordshire Council Non-Domestic Rates

1340.00

01/11/17	S/O	Kalidescope - email/web hosting	30.00
01/11/17	100018	Bradsports Ltd	43.20
03/11/17	BACS	Wages week 31	1330.14
03/11/17	100019	Chambers Electrical	1908.00
03/11/17	100020	Royal British Legion	40.00
08/11/17	100021	Down to Earth Grounds Maintenance	108.00
09/11/17	100022	RHF Heating Ltd	705.60
10/11/17	BACS	Wages week 32	1504.38
10/11/17	BACS	Dr Hasan	150.00
10/11/17	100023	Plantscape	2280.00
10/11/17	BACS	Iris SME Solutions	488.40
14/11/17	BACS	Arts Alive - flicks in the Sticks	600.00
15/11/17	100024	Perton Playing Fields	760.00
16/11/17	DD	Npower - Gas	458.12
17/11/17	DD	BT	123.93
17/11/17	BACS	Wages week 33	1361.02
17/11/17	BACS	Staffordshire County Council - Pension	2721.16
17/11/17	BACS	Inland Revenue - Tax & NI	2590.45
17/11/17	BACS	Perton Youth Club	1045.00
17/11/17	100025	Ricoh UK Ltd	35.84
20/11/07	100026	Mrs P Nabi	150.00
23/11/17	100027	Ricoh UK Ltd	185.50
23/11/17	BACS	Waterplus	801.74
24/11/17	BACS	Wages week 34	1518.89
24/11/17	BACS	Salary / Members Allowance M8	3423.71
27/11/17	DD	Npower - Electricity	370.88
27/11/17	100028	MGD Solutions	621.00
30/11/17	DD	Veolia	158.40
<b>Month end total</b>			<b>26853.36</b>

c) **Budget-to-date 2017/2018**

The information was noted.

364/17 **STAFFORDSHIRE COUNTY COUNCIL**

a) **Written report from County Councillor AK James**

**Member for the Perton Division of Staffordshire County Council**

The County Council Highways have been working on the overgrown footpath along the A41 recently and have cleared the majority of the weeds and grass growth there. The leaves that need to be removed further up the road are dealt with by the District Council Road Sweeper in the past and it is expected that now the trees have shed these leaves that that can now happen.

The subsidised bus services such as the Dial-a-ride and Connect buses have come under review by the County Council for consultations in relation to their cost and usage within Staffordshire. A decision on which routes will be retained or discontinued is being looked at in conjunction with the bus operators. The implementation of any changes will be published and effected in April 2018.

The Community Fund for the present period for allocating financial help for non-profit making projects in Staffordshire closes at the beginning of December. My allocation has now been used up for organizations in Perton and Pattingham parishes. The local recipients have now received this help to operate their schemes and plans from the fund. They include the Youth Club, Gardening and Art Clubs, Perton Christmas Fair and Village

Show plus the Carpet Bowls Club and Perton Playing Fields Association.

Additional Comments

A petition in connection to the Bus Service Review has been received at County Council. South Staffordshire Council is also liaising with the County Council regarding the Connect service, it is hoping for a reasonable outcome to continue providing the service in some form. The loss of the Voluntary Car Scheme and the Connect service has left the community very vulnerable.

The parish council was made aware that a representative from the Community Council of Staffordshire had attended a Codsall Parish Council meeting to discuss the Voluntary Car Scheme funding. The Community Council confirmed that the usage of the service was declining and the scheme was limited by the small number of volunteer drivers involved and the issue of the Scheme's cost effectiveness was raised. **Resolved** Clerk to write to the Chief Executive and board of Trustees of Community Council of Staffordshire to express their disappointment.

365/17 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

a) **Report from District Councillors**

Written report from Cllr Rita Heseltine - Member for Perton Lakeside Ward of SSDC  
Since the last Parish Council meeting I have attended the following:-

14.11.2017 Pre-meeting briefing session for Wellbeing Select Committee.

Wellbeing Select Committee. The original agenda item was deferred due to the non-availability of the Commissioning Manager. However, with the agreement of the Chairman a late item was added to the agenda. Dave Small from the Staffordshire Fire and Rescue Service gave an overview of the work undertaken by the Service with specific emphasis on the fitting of smoke and carbon monoxide detectors in the home. Safe and Well Checks are available by the Service.

16.11.2017 Meeting with the Development Management team assigned to Locality 4.

Member Engagement Meeting/Briefing Session.

20.11.2017 My Place Challenge Panel. Continuation of the work to produce suitable and appropriate letters to be sent out to the organisations already in receipt of grants and those who may be interested in applying. As you can appreciate, two separate forms of these letters is required Once this task is completed the letters can be mailed out with the Expression of Interest letter soon after.

21.11.2017 Planning Committee.

27.11.2017 My Place Challenge Panel. The date to send out the letters had to be revised as various new factors have had to be considered. Therefore, the application form will need to be amended. This will be done at the next meeting after members have had the opportunity to look at the forms online.

28.11.2017 Health and Safety Training.

Overview and Scrutiny Committee. Reports and updates on various aspects of the Council's business including reports given by the Chairman of each Challenge Panel.

04.12.2017 My Place Challenge Panel. Final drafts of the letters and application forms were agreed upon as were the dates for mailing out and return date deadline. Parish Councils to be notified. Although it may appear that an inordinate amount of time has been taken to get to this stage, it has been very important to ensure that the correct format and wording has been used and that the application forms are "user friendly".

05.12.2017 Pre-meeting briefing session for the Wellbeing Select Committee.

Wellbeing Select Committee. There was only one agenda item and that was the closure of Perton Clinic. We were joined by Nigel Small, Chief Operating Officer for the South Division- Staffordshire and Stoke on Trent Partnership NHS Trust. He listened to the complaints and concerns and took on board the criticisms. Some of the decisions taken do actually make sense but he offered his apologies for the way matters had been handled and was very open with his responses. There has been some form of internal

enquiry into the lack of communication and this will be followed ,now, by why the Parish Council/ Civic Centre were not approached to investigate whether accommodation could be offered there. As my concerns were focussed on the difficulties encountered by parents whose children require Speech and Language Therapy Services - no central location, travel difficulties, etc.- Nigel has agreed to meet me and the Parish Clerk at the Civic Centre to discuss a possible solution. Date to be arranged.

06.12.2017 Attended the examination by the Inspectorate into the Site Allocation Document submitted by SSC. The section of the SAD regarding Perton was examined on Wednesday December 6<sup>th</sup>. Very interesting session where landowners could challenge the SAD. It was stressed throughout by SSC officers that the consultations and work undertaken by the Council were robust and transparent.

Don't forget the Litter Pick on Saturday December 16<sup>th</sup>. Equipment provided but bring your own gloves!

Written report from Cllr AK James - Member for Perton Dippons Ward of SSDC

There have been complaints from residents in relation to the disruption that has been caused by the installation of cabling in Perton by Virgin Media. These centre on the state of the roads and pavements that are left in a muddy condition with tyre and machine markings covering the surfaces of the areas they have worked in. I have connected the residents on the efforts that the Parish Council have made in the past to the management representatives in connection with these concerns.

The Your Place Challenge Panel is currently preparing a recommendation to present to the District Council's Scrutiny Committee to revise the South Staffordshire Community Budget with a review to enable a broader scope of this Budget that will cover non-profit making organizations to apply for inclusion in any of the benefits that can be offered in the revision.

The Local Priority Meeting with members from County and District Councils highlighted the work of the vulnerable children's organizations. Support for this is promoted by local Parish Councils, Schools and the Police to see that families needing assistance can contact these places and be helped by Social services. Other matters that were raised involved the departments that deal with complaints procedures at the County Council that were explained for the public to contact for the right department in the event of difficulties in these matters.

**366/17 CLERK'S REPORT**

Email Distribution

November 3<sup>rd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup> - SPCA weekly bulletins

Various Smart Alerts

- 08/11/17 Citizens Advice South Staffordshire - details of AGM
- 14/11/17 SCC - Mercia Drive, School Crossing Patrol Vacancy
- 14/11/17 Jack Grove, Arriva - Follow up to attending Council meeting
- 15/11/17 SCC - Simon Griffiths leaving on 22 December
- 15/11/17 Cllr NP Caine - Maintenance of Sandown Hedge
- 15/11/17 SCC - Update on Subsidised Bus Journeys Consultation
- 15/11/17 SSC- Cancellation of Universal Credit Masterclass
- 16/11/17 SSC - Recycling & Waste Collection 2017-2019
- 23/11/17 SCC - Mark Keeling confirming his attendance at the January meeting
- 24/11/17 SSC - Contractors to remove two fallen trees
- 27/11/17 Invite to Perton Youth Club Open Evening
- 28/11/17 PYC - Request for tombola prizes
- 30/11/17 Poppy Appeal Total
- 05/12/17 CAB merger information
- 06/12/17 Consultation on the draft South Staffordshire Housing and Homelessness Strategy 2018-2022

Other Matters

- SSDC to stencil 'slippery surface' onto decking at upper lake
- Crushed brick path renewed by lower lake
- Complaint logged with SSDC regarding the amount of advertising erected by Perton Park Golf Club at traffic lights and on islands.
- Notification of External Auditor Appointment for the 5 year period commencing with the financial year 2017/18.

#### Facebook /Website Posts

- Various Smart Alerts
- SSC - Home alone at Christmas
- SCC - Job Vacancy, School Crossing Patrol
- Round Table - Father Christmas visiting Perton
- What's On at Perton Library

#### Ongoing matters

- ❖ Skatepark funding
- ❖ Lower Lake desilting

There is some concrete sticking up on the path to the scout hut, Cllr N Caine to follow this up with SSDC.

There is a lack of lighting for users of the Pavilion/Scout hut, Cllr AA Bourke to follow this up with SSDC.

367/17 **PLANNING**  
**Planning Applications received from South Staffordshire Council and reviewed by the Parish Council since the last Council meeting held on Monday 12<sup>th</sup> June, 2017.**

Application No.	Proposals
17/00979/FUL	Two storey front extension and alterations to existing conservatory to form an orangery - <b>Old Coach House, Holyhead Road</b>
17/01002/FUL	First floor extension above exiting garage - <b>5 The Pastures, Perton WV6 7UJ</b>

Perton Parish Council raised no objections to the above proposals.

**DECISIONS** - The following decisions received from South Staffordshire Council:

Application No.	Proposals	Decision
17/00931/FUL	To replace flat roof on garage to a pitched roof and include canopy across front of house. - <b>22 Severn Drive</b>	<b>GRANTED</b>

368/17 **SKATEPARK**  
 Resiting of the Gym would cost approximately £6200. Information to be discussed at the next skatepark working party meeting. Cllr Naomi Caine would like to join the working party.

369/17 **CHILDRENS PLAY AREA**  
 Unfortunately there are still no quotations available. An apology from Sovereign Playgrounds has been received, the sales team thought the quote had been sent out. One other quote has been promised for 15th January.

370/17 **SAFEGUARING POLICY**  
 South Staffordshire Council has looked at the policy and provided additional contact details which will be added to the policy. All parishes will be contacted by SSC to consider their safeguarding policy and they were pleased that Perton Parish Council already had one in place. **Resolved** that all hirers will be required to provide a copy of their safeguarding policy or they can adopt the parish council policy.

371/17 **POLICIES FOR REVIEW**

The following policies were reviewed with no amendments.

- a) Equal Opportunities
- b) Public Participation at meetings

Following discussion regarding public participation it was **resolved** to add the following wording to the public open session question sheet 'It may be necessary to refer the question to the next available parish council agenda for a decision'.

372/17 **FIRST WORLD WAR CENTENARY**

- a) Invitations have gone to all Perton Schools, Church at Perton, Lakeside Perton Church, Clive Rathbone (Royal British Legion), Scouts and Guides. At present Rev. Julia Cody and Mr C Rathbone have agreed to join the working group.

For information Cllr N Caine has been in contact with SSDC to discuss the possibility of installing a dedicated socket at the war memorial.

- b) **Resolved** that clerk emails councillors some dates in January.

373/17 **SOCIETY OF LOCAL COUNCIL CLERKS**

**Resolved** to approve the annual subscription at a cost of £282

374/17 **COMMUNITY COUNCIL OF STAFFORDSHIRE**

The working group for the Best Kept Village competition are considering introducing a new category 'urban village'. It was **resolved** to invite the Chairman of the working group to provide more information.

To advertise for interested volunteers on the website.

375/17 **FLAG POLE**

The possibility of installing a flag pole was discussed. There is already a flagpole on the roof of the Civic Centre and the flag is flown on the relevant flying days of the year. **Resolved** that an additional flag pole is not required.

The purchase of a standard was discussed at the meeting in November, it was **resolved** to purchase one on behalf of the parish council at a cost of £66.50

376/17 **DATE & TIME OF NEXT MEETING**

Monday 8<sup>th</sup> January 2018 @ 7.00pm

Members of the public left the meeting 7.58pm

**CONFIDENTIAL AGENDA**

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above act the press and public may now be excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest

377/17 **PERTON YOUTH CLUB**

**Resolved** to invite Youth Work Tool Box to meet with parish representatives.

***Crime and Disorder Implications***

*Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.*

Where relevant any decisions noted herein have taken this duty of care into consideration.

Meeting closed at 8.17pm

Signed .....  
Chairman

Date: 8<sup>th</sup> January 2017