

**Minutes of the Meeting of  
PERTON PARISH COUNCIL  
held at the Perton Civic Centre on  
Monday 13<sup>th</sup> November, 2017 at 7:00pm**

Present PE Davis (Chairman)  
Mrs R Heseltine (Vice-Chairman)  
Mrs P Allen  
Naomi Caine  
Mrs G Davis  
Mrs L Turner  
AA Bourke  
N Caine (arrived late)  
C Evans  
D Glynn  
AK James  
RR Simonds

Parish Clerk - Becky Hodgetts  
Members of the Public - Seven

336/17 **PUBLIC OPEN SESSION**

A resident raised concern with the hardcore/rubble left by Virgin Media following installation of cables. Cllr D Glynn to take this matter up.

The condition of all the gutters around the village was also raised. County Cllr AK James updated the meeting on the weed clearance that has been done along the A41, this has taken 18 months to be completed.

**Resolved** clerk to write to Virgin Media and Highways regarding the condition of the footpaths around Perton.

Introduction from Jack Grove, Arriva.

Positive or negative comments were invited from the public and councillors on the no.10 service. This service can be unreliable but will be monitored and improved where appropriate.

The frequency of the Codsall service was discussed. The level of demand will need to be judged to see if Arriva would support financially any increase in service.

10 vehicles are fitted with transponders at a cost of £500 each.

Returning the route to go anti-clockwise around the parkway could be an option, this would service the whole of Perton.

The timetable cases are currently being renewed by Arriva.

7.20pm The Chairman imposed Standing Orders

337/17 **APOLOGIES FOR ABSENCE**

Apologies received from Mrs A James, M Francis and R Moreton  
Cllr N Caine who would be late arriving.

338/17 **POLICE MATTERS**

- Burglary at Mercia drive and Stephenson Drive - Both entry through the conservatory, forensic evidence lifted.
- More drug dealers caught and warrants being carried out
- Eggs were thrown at properties on Halloween - offenders being dealt with
- A 'wanted' man caught and arrested
- ASB has reduced but individual is being dealt with
- Other crimes are mainly domestic and personal problems

Compliments were made to Staffordshire Police on the work currently doing. There is some very active policing taking place.

All shops were written to requesting that they do not sell eggs to children.

Thanks were sent to both Special Constable Jorja Whittingham and PCSO Sian Fryer for attending the Remembrance Service. PCSO Fryer attended with her children on her day off. **Resolved** clerk to write to the inspector.

Police will engage with the youth club when appropriate.

339/17 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**  
**Declarations of Personal and Prejudicial Interest received from the following**

- 343/17 b) **Cheque no. 10005** - Cllr AK James  
343/17 f) **Perton Playing Fields Grant Application** - Councillors Mrs R Heseltine, Mrs P Allen, Naomi Caine, Mrs L Turner, M Francis, R Moreton dispensations previously granted until end of term 2019  
349/17 **Perton Youth Club** - Cllr Mrs P Allen

340/17 **REQUESTS FOR DISPENSATION**

No requests received.

341/17 **MINUTES**

**Resolved** that the minutes of the Parish Council Meeting held on 9<sup>th</sup> October 2017 having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman.

342/17 **FINANCE**

- a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 7<sup>th</sup> November 2017 together with the income statement for October 2017 were accepted for information.

b) **Accounts for Payment**

Payments made since the last parish council meeting

**October**

01/10/17	DD	South Staffordshire Council Non-Domestic Rates	1340.00
01/10/17	S/O	Kalidescope - email/web hosting	30.00
01/10/17	100001	ESPO	63.00
01/10/17	100002	OCS Group UK Limited t/a Cannon	106.24
02/10/17	100003	John Ellis Associates Ltd	250.00
03/10/17	100004	Perton War Hammer Club	400.00
04/10/17	100005	Down to Earth Grounds Maintenance	108.00
04/10/17	BACS	Festive Lighting	140.78
04/10/17	100006	Hags - SMP	61.20
05/10/17	100007	Drinkmaster	171.29
05/10/17	BACS	Ace Office Environment	143.98
05/10/17		Co-operative Bank - Auto cheque fee encashment	1.50
06/10/17	BACS	Wages week 27	1325.85
09/10/17	BACS	Arts Alive - flicks in the Sticks	300.00
09/10/17	BACS	Halls SMS	105.78
10/10/17	100008	Oliver Hughes	500.00
10/10/17	100009	F J Greenway - DJ	160.00
10/10/17	100010	Signs Now	136.56
<del>10/10/17</del>	<del>100011</del>	<del>PJ Electrical &amp; Security Services</del> CANCELLED	<del>0.00</del>
17/10/17	BACS	PJ Electrical & Security Services	495.00
13/10/17	BACS	Wages week 28	1533.72
13/10/17	BACS	Inland Revenue	2258.70
13/10/17	BACS	SCC - Superannuation	2345.01
13/10/17	100012	AP Maintenance	155.00

17/10/17	DD	BT	127.96
18/10/17	100013	PRS	335.40
18/10/17	100014	MGD Solutions	196.00
18/10/17	100015	ESPO	142.80
20/10/17	BACS	Wages week 29	1432.50
23/10/17	100016	A Hollowood (deposit refund)	100.00
24/10/17	100017	ESPO	174.00
26/10/17	DD	Veolia	126.72
26/10/17	DD	Npower - Gas	61.33
26/10/17	DD	Npower - Electricity	293.46
27/10/17	BACS	Wages week 30/month 7	3767.80
27/10/17	BACS	Members allowance month 7	1009.09
<b>Month end total</b>			<b>19898.67</b>

c) **Budget-to-date 2017/2018**

The information was noted.

d) **Financial Statement for half-year ending 30<sup>th</sup> September 2017**

The information was noted.

e) **2018/2019 Budget/Precept considerations**

It was **Resolved** that the following would be considered ;

- Civic Centre General Maintenance / Refurb be increased by 10%
- Future Elections to be increased
- Skate Park
- Power supply to Memorial Stone
- Fishing lakes
- Youth Club

f) **Grant Application - Perton Playing Fields**

**Resolved** that a grant of £760 be approved.

g) **Concessionary room hire rate - Pearl of Africa Choir 28<sup>th</sup> November 2017**

Cllr Mrs P Allen left the room. **Resolved** to apply concessionary room hire to this event.

344/17 **STAFFORDSHIRE COUNTY COUNCIL**

a) **Written report from County Councillor AK James**

**Member for the Perton Division of Staffordshire County Council**

A visit to the West Midland Fire and Rescue Service at their Birmingham Headquarters was attended and the Staffordshire Service was shown the operations that are carried out for dealing with calls throughout the West Midlands including Perton and village in South Staffordshire. The emergency call system and the response time to arrange for a fire engine to attend the incident was demonstrated and the type of fires or road accident procedures were explained to members of the County Council Fire Authority.

A Meeting between myself and the County Highways Manager was arranged to provide an update of the requests that have been made by myself and the Parish Council for issues affecting the bad state of footpaths along the A41 and other paths in the village, as a result it was raised that some of these footpaths required re-surfacing as the weeds and overgrowth was being caused as a consequence of the condition along them. I am also asking for the weeds etc. be removed together with the large amount of leaves that arrive at this time of the year.

The main meeting of the County Council focused on the work being done to provide more houses in the Staffordshire plans for Government requirements to substantially increase the amount of dwellings in the County and also in other areas. There appears to be a need for this to make inroads into the shortfall that exists.

### Additional Comments

No further information available on the Staffordshire Connect. Cllr AK James will investigate this.

There is some concern for the number of homes that will be required. District Councillors confirmed that the District Council has a duty to co-operate with other councils.

7.40pm Cllr N Caine joined the meeting

### 324/17 SOUTH STAFFORDSHIRE DISTRICT COUNCIL

#### a) Report from District Councillors

Written report from Cllr Rita Heseltine - Member for Perton Lakeside Ward of SSDC  
Since the last Parish Council meeting I have attended the following:-

10/10/2017 Member Training CMIS (Common Management Information Service) Issues and Challenges facing the District. A really interesting and valuable session of work shops where members discussed future issues, how these may impact on the District and possible solutions. All of the aspirations and solutions put forward will be collated and presented at a future presentation.

12.10.2017 Your Place Challenge Panel. The brief for this Challenge Panel is to review the current funding allocation for the Voluntary and Community Sector Budget.

17.10.2017 Special Council  
Planning Committee

23.10.2017 Your Place Challenge Panel. To further discuss, amend and agree to two newly designed letters to be sent to current recipients and new applicants along with appropriate application forms - which must be "user friendly".

24.10.2017 Council.

31.10.2017 Council.

06.11.2017 Your Place Challenge Panel. Continuation of the work already started. Lots of discussion with regards to ensuring that the letters and forms are clear and informative and how to reach a wider audience .

07.11.2017 Member Training - Safeguarding.  
Overview and Scrutiny Committee.

I have also had an informal meeting with Mark Jenkinson, Assistant Director for Community and the lead on the Wellbeing Select Committee with regards to the difficulties caused to Perton residents due to the closure of Perton Clinic. As a result, an extra Wellbeing Select Committee has been scheduled for December when, hopefully, representatives from Staffordshire and Stoke on Trent Partnership NHS will be in attendance.

Perton Carpet Bowls Club seems to be going from strength to strength with new members joining. On October 27<sup>th</sup> we were visited by Brian Baker the National Coaching Director and Lynn Davies (England Ladies Bowls Captain). Brian gave a talk and then both participated in coaching sessions. It was a very enjoyable afternoon and much appreciated.

Don't forget - the next litter pick takes place on December 16<sup>th</sup> 2017. Please come along and help to make Perton a tidier place to live.

I also attended the Dementia Awareness session held at the Civic Centre which was very interesting and informative.

I laid a wreath on behalf of Perton District Councillors at the Memorial Service.

Written report from Cllr AK James - Member for Perton Dippons Ward of SSDC

Local Plans are still being discussed at Council to finalise the proposals to create mixed housing in Perton and the provision of facilities for Perton such as allotments and play areas. The completed plans will be sent to the Secretary of State to agree the site and number of houses to be constructed. A decision is hoped to be published in the New Year together with other South Staffordshire areas.

Your Place Challenge Panel is the section of these panels that has selected me to join for discussions on Council projects and provides support for local organizations. This works by looking at proposals for backing with financial contributions to those non-profit making schemes that qualify. Parish Councils, Community groups and Charities can make applications.

Local Priority Meeting combines issues covering County and District Council matters. As a rule the Organizer is the Community Liaison Officer who deals with feedback from Councillors such as Highway's repairs progress, Health facilities and liaison with District Council members to provide answers to problems that arise. Currently this has been around the Parish Council's efforts to promote a Youth Club in Perton

Additional comments

Cllr Mrs P Allen thanked Councillors who supported the Remembrance Service, this brings the community together.

The Chairman has written to Perton District Councillors expressing his concern that SSDC did not have a memorial service this year as it fell on a Saturday. SSDC confirm that historically they have not had one when it fell on a weekend but they have agreed to review this.

b) River Penk

The condition of the River Penk from the upper lake to the Chicane is getting worse, nothing has been done for 3 or 4 years despite this being raised constantly with SSDC.

**Resolved** that District Councillors will speak the Chief Executive regarding this matter.

274/17 CLERK'S REPORT

Email Distribution

October - 5<sup>th</sup>, 15<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup> November 3<sup>rd</sup> - SPCA weekly bulletins

04/10/17 Smart Alert - Drugs warrant

10/10/17 Dementia Friends session arrangements

10/10/17 SSDC - Locality 4 Police Accountability Forum

10/10/17 Examinations of the site allocations document (SAD) Inspector's Matters Issues & Questions and hearing sessions

16/10/17 SCC - Highways and Rights of Way - Your choices

17/10/17 Staffordshire Police - response to PCSO presence in Perton

19/10/17 Letter of thanks received from the Christmas Fair Committee

20/10/17 SSDC - Summer Sussed Out and about 2017 report

24/10/17 SSDC - Small Business Saturday information

26/10/17 Voluntary Car Scheme - thank you for support

30/10/17 Healthwatch Advisory Board Public Meeting 15th November 2017

01/11/17 Western Power Distribution Be Winter Ready Day - Thursday 2 November - Stakeholder toolkit

03/11/17 SSDC Universal Credit Masterclass - INVITATION

03/11/17 Police & Crime Commissioner - Online Fraud Conference 29 November 2017

Other Matters

- BT phone line charges increasing by 90p and broadband by £1.40 from 1<sup>st</sup> January 2018
- SPCA Annual General Meeting, Monday 4<sup>th</sup> December 2017 - further details available from the parish office
- Tree charter signatures passed to the Woodland Trust.
- Virgin Media have agreed £500 towards the installation of a 10ft tree on the roof of the Civic Centre.

- Highways have not been able to get a response from the Community Payback team regarding clearing the A41
- Heath House Lane will be discussed at Codsall Parish Council on 8<sup>th</sup> November 2017
- Window replacement at Perton Pavilion organised under emergency powers on the grounds of health and safety
- Perton Angling Club - some of the requested information from committee members has been handed to Cllr A James
- Insurance cover increased by £5,000 to cover new photocopier as required by Ricoh. Additional premium of £24.08 has been waived until October 2018.
- Dementia Friends sessions - 12 attended the morning session and two attended the evening session.

#### Facebook Posts

- Various Smart Alerts
- Family Film poster

#### Ongoing matters

- ❖ Skatepark funding
- ❖ Lower Lake desilting
- ❖

#### Additional comments

Codsall Parish Council are looking at Heath House Lane.

347/17

#### **PLANNING**

**Planning Applications received from South Staffordshire Council and reviewed by the Parish Council since the last Council meeting held on Monday 12<sup>th</sup> June, 2017.**

Application No.	Proposals
17/00877/LBC	Partial removal of the original external wall on the North East elevation of the grade II listed property. Due to the addition of the 19 <sup>th</sup> century extension the wall now forms the internal division between the current kitchen and adjoining utility room. The proposal is to remove the lower part of the external wall to integrate the 19 <sup>th</sup> century extension with the original structure, with minimal impact to the visible exterior/characteristics of the property - <b>Trinity Cottage, Jenny Walkers Lane, Perton WV6 7HB</b>
17/00931/FUL	To replace flat roof on garage to a pitched roof and include canopy across front of house - <b>22 Severn Drive, Perton WV6 7QN</b>

Perton Parish Council raised no objections to the above proposals.

**DECISIONS** - The following decisions received from South Staffordshire Council:

Application No.	Proposals	Decision
17/00345/FUL	New entrance to accommodate coaches accessing site from both directions, also new road to accommodate coaches and vehicles accessing premises and car park area - <b>Kingswood Trust, Kingswood Nursery and Infant Centre, Holyhead Road</b>	<b>G R A N T E D</b>
17/00664/FUL	Porch with extension to side and rear to make one dwelling - <b>1 Perton Court Cottages, Pattingham Road</b>	

Application No.	Proposals	Decision
17/00701/FUL	Single storey rear extension, first floor rear extension, roof lantern to existing flat roof, front facing solar (PV) panels and elevational alterations - <b>8 Athelstan Grove</b>	<b>G R A N T E D</b>
17/00710/LBC 17/00709/FUL	Rationalisation of the ground and first-floor plan form, with rear extension to kitchen to allow formation of utility. Replacement of substandard lounge patio door, with general upgrading of mock sash windows from single to double glazed panes - <b>The Coach House, Wrottesley Hall, Holyhead Road</b>	
17/00529/FUL	Two bedroom detached bungalow – 47 Manston Drive, Perton	

348/17 **BUS TIMETABLE CASES/ADVERTISING - ARRIVA**

Arriva would like permission to install another timetable case in the shelters. It was **Resolved** not to make a decision at this meeting.

349/17 **PERTON YOUTH CLUB**

The Lease has been signed with the Playing Fields Committee. There is a little bit of work to do to complete the refurbishment.

Cllr Mrs P Allen distributed a list of equipment requested by the volunteers and youth worker. **Resolved** to approve £450 from the £2450 earmarked for future projects.

A list of other items required will be emailed to all councillors.

350/17 **SKATEPARK**

A) Siting of the skatepark was discussed and agreed that this may need further investigation due to maintenance and safeguarding. The proposed scheme would be a street scene rather than an all metal/wood structure. Membership could be looked at as part of the scheme.

b) **Resolved** to review the location of the skatepark. Clerk to investigate cost of moving the Outdoor Gym equipment.

351/17 **CHRISTMAS LIGHTS**

Chambers Electrical has been appointed to install the Christmas lights on the Civic Centre. Unfortunately permission from Johal Dairies was not given to install a projector to display on the side wall of Martins Newsagents. Virgin Media have sponsored the installation of the Christmas tree on the roof and have donated £500.

352/17 **CHILDRENS PLAY AREA**

No further information available.

353/17 **LENGTHSMAN SCHEME**

Details of other parish arrangements were distributed. **Resolved** that further clarification is required and the Clerk to invite Mr Mark Keeling, Highways, Staffordshire County Council to a future meeting.

354/17 **POLICIES**

**Resolved** to approve the following policies.

- a) Absence Management
- b) Bullying and Harassment
- c) CCTV
- d) Grant
- e) Media

- f) Notice Board
- g) Safeguarding
- h) Social Media
- i) Training
- j) Vexatious Complaints

355/17 **FIRST WORLD WAR CENTENARY**

**Resolved** Cllrs Mrs P Allen, Mrs R Heseltine, D Glynn to form a working group. To invite representatives from Perton Schools, Church at Perton, Lakeside Perton Church, Clive Rathbone (Royal British Legion), Scouts and Guides.

Ideas discussed were a matching stone to mark the end of the war, a community event and memorabilia ie mugs. All age groups need to be accommodated.

Clerk to look into the cost of a standard for the parish council to parade at future remembrance services.

356/17 **DATE & TIME OF NEXT MEETING**

Monday 11<sup>th</sup> December 2017 @ 7.00pm

***Crime and Disorder Implications***

*Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.*

Where relevant any decisions noted herein have taken this duty of care into consideration.

Meeting closed at 21.01pm

Signed .....  
Chairman

Date: 11<sup>th</sup> December 2017