

**Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 9th October, 2017 at 7:00pm**

Present PE Davis (Chairman)
Mrs R Heseltine (Vice-Chairman)
Mrs P Allen
Naomi Caine
Mrs G Davis
Mrs A James
Mrs L Turner
AA Bourke
N Caine (arrived late)
C Evans
M Francis
D Glynn
AK James
R Moreton
RR Simonds

Parish Clerk - Becky Hodgetts
Members of the Public - Seven

315/17 **PUBLIC OPEN SESSION**
No questions raised by the public present

Meeting commenced 7.05pm

The Chairman imposed Standing Orders

316/17 **APOLOGIES FOR ABSENCE**
Apologies received from Cllr N Caine who would be late arriving.

317/17 **POLICE MATTERS**
PCSO Sian Fryer sends her apologies but meetings are not landing on her shifts.

- Major items are put out on OWL
- Criminal damage targeted one resident
- Car key burglary has been ok for Perton for the last few weeks but other areas in South Staffordshire have been targeted. Massive operation ongoing (Operation Jackal) with the Police out every night in Perton.
- Requested Parish Council put on Facebook/Website message to be vigilant and keep car keys out of sight – already done.
- CPNs (Community Protection Notice) being issued for ASB on individuals. One lad has breached his CPN and will now be fined.
- Warrant issued on three drug dealers in Severn Drive who were caught and arrested for a massive quantity of drugs, weapons and cash.

Councillor comments

Resolved that the Clerk write to the Inspector requesting that PCSO Tooth be considered for posting back in Perton.

It was good to see action taken in respect to the drugs dealers. Also compliments to PCSO Fryer for her good work in Cabot Grove.

It was suggested that a Locality 4 meeting with the Inspector could be arranged. **Resolved** the Clerk to contact Inspector Meadon.

318/17 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
Declarations of Personal and Prejudicial Interest received from the following

322/17 b) Cheque no. 105074 - Cllr AK James
322/17 d) Perton Angling Club Committee member - Cllr A James
330/17 Perton Village Show Committee member - Cllrs Mrs G Davis, Mrs R Heseltine, PE Davis and C Evans

319/17 **REQUESTS FOR DISPENSATION**

Requests for dispensations:

330/17 - received from Cllrs Mrs G Davis, Mrs R Heseltine, PE Davis and C Evans Committee member Perton Village Show.

Resolved to approve dispensations until May 2019 this being the remainder of the term of office.

320/17 **MINUTES**

Resolved that the minutes of the Parish Council Meeting held on 11th September 2017 and Extra Ordinary Meeting held on 20th September 2017, having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman.

321/17 **FINANCE**

a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 3rd October 2017 together with the income statement for September 2017 were accepted for information.

b) **Accounts for Payment**

Payments made since the last parish council meeting

September

01/09/17	DD	South Staffordshire Council Non-Domestic Rates	1340.00
01/09/17	S/O	Kalidescope - email/web hosting	30.00
01/09/17	BACS	Wages week 22	1627.25
04/09/17	105074	Down to Earth Grounds Maintenance	108.00
05/09/17	105075	Thyssenkrupp Elevator UK Ltd	480.00
08/09/17	BACS	Wages week 23	1326.05
08/09/07	105076	South Staffordshire Council	180.00
08/09/17	105077	MGD Solutions	196.00
13/09/17	105078	Grant Thornton UK LLP	720.00
15/09/17	BACS	Inland Revenue	2265.01
15/09/17	BACS	Wages week 24	1325.65
15/09/17	BACS	Staffordshire CC Pension Fund	2312.95
17/09/17	DD	BT Business bill	116.66
18/09/17	105079	Avon Bulbs	210.31
18/09/17	105080	Came & Company	4568.50
18/09/17	BACS	Npower	319.20
19/09/17	BACS	Npower	52.56
20/09/17	105081	South Staffordshire Council	23.00
22/09/17	BACS	Wages week 25	1408.08
29/09/17	BACS	Wages week 26 / month 6	3777.68
29/09/17	BACS	Members allowance month 6	1052.95
29/09/17	105082	Post Office Ltd - Petty cash top up	41.40
29/09/17	DD	Veolia	158.40

Month end total 23639.65

c) **Budget-to-date 2017/2018**

The information was noted.

d) **Grant Application - Perton Fishing Club**

There is currently just over £400 in the account. No fees have been collected for two years. £1,000 that was given by District Councillors has not been spent on the provision of pegs as agreed. **Resolved** that any grant should be delayed and the Clerk to request the following documents;

- Copy of the Accounts
- Copy of Lease and latest Invoice
- Constitution of Club
- Minutes from last meeting

e) **Addition to Financial Regulations**

The new HSBC bank account does not allow cash to be paid in at the Post Office without a valid debit card. Cheques can no longer be cashed at the Post Office for petty cash top up. **Resolved** the Clerk to apply for a debit card and the following words be added to the Financial Regulations. Cllr R Moreton declared an interest.

6 K Any Debit Card issued for use will be specifically restricted to the Parish Clerk and Assistant Clerk and will also be restricted to a single transaction maximum value of £250 unless authorised by council in writing before any order is placed.

323/17 **STAFFORDSHIRE COUNTY COUNCIL**

a) **Written report from County Councillor AK James**

Member for the Perton Division of Staffordshire County Council

The Fire and Rescue Service Meeting at Stone in Staffordshire covered aspects of their service delivery and details of the arrangements to tackle any incidents in localities. In bringing their attention to Perton Division a visit was arranged by myself with the Station Commander to look at the access points of this area and the housing variations in Perton and other settlements. The Officer will be mapping out any needs that the Fire Service may require to update their systems.

Work on the A41 at Kingswood traffic controls to improve the road surfaces there has commenced. There has been reports received as a result in requests for updates on the progress of repairs to the potholes on the junction of Jenny Walkers Lane and the Bridgnorth Road. The footpath on the A41 along to Wolverhampton and also towards Kingswood are still not attended to. A visit to the Gailey Office of the Highways Manager to press for this work to be carried out is scheduled for the 9th October.

An email received concerning the missing Warden controlled crossing at Mercia Drive has indicated after enquiries from both myself and Parish Clerk that a replacement for this position is currently being advertised by the County Council.

Additional Comments

Cllr AK James asked if councillors could report back if they see any progress on this appointment.

Highways will shortly be having discussions with County Councillor James which will include the future of the bus lane bollard. This could be influenced by any comments received from the Fire Service.

A meeting has been arranged between Staffordshire County Council and South Staffordshire Council to resolve co-operation and co-ordination issues.

SCC Highways were looking into using the Payback Service to clear the A41, **Resolved** the Clerk to seek an update from Highways.

The condition of the pavement in Heath House Lane due to the moss and weeds was discussed. **Resolved** the Clerk to write to Codsall Parish Council expressing concern. This Safer Routes to School is dangerous for any pedestrian not just school children.

324/17 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

a) **Report from District Councillors**

Written report from Cllr Rita Heseltine - Member for Perton Lakeside Ward of SSDC

Since the last Parish Council Meeting I have attended the following:

12.09.2017 Full Council

18.09.2017 Local Plan Review member presentation. A very interesting and extremely relevant seminar. Lots of work involved. Different strands which will be explored in the coming weeks to ensure that South Staffordshire is a vibrant and sustainable district.

19.09.2017 Member training - Risk Management
Planning Committee

21.09.2017 Standards and Resources Committee. One of the more interesting Committees

on which to serve. Always lively discussions. Different perspectives as there are representatives from Parish Councils on this Committee.

25.09.2017 Member Engagement Session

26.09.2017 Overview and Scrutiny Committee

03.10.2017 Growth Options for South Staffordshire

I would like to take this opportunity to thank all those who helped to make Perton Village Show 2017 such a successful community event. A lot of hard work for those of us on the Village Show Committee but the success of the day makes it all worthwhile. So, no excuses - start planning your entries for 2018!

Also, the Perton Carpet Bowls Club has now been running successfully since September 5th. Those who come along have a really friendly and sociable time playing bowls and, in quite a few instances, making new friends and acquaintances. Come and see for yourselves- we meet each Tuesday and Friday 2.00pm-4.00pm in the Lakeside Hall.

Written report from Cllr AK James - Member for Perton Dippons Ward of SSDC

Planning Meetings held during September have included reviews of the progress towards the final Draft to be submitted to the Secretary of State for approval of the sites proposed by the District Council in South Staffordshire including Perton. The process involves studying options to fulfil the criteria outlined in these meetings. Doing nothing means that an outside body would take the decisions for the area. Alternatives are based on local needs to provide infrastructure that meets that aim. There are further discussions to be held on these matters before submission of the plan.

The Challenge Panels are commencing their work to provide the Scrutiny Committee with suggestions and proposals that review the District Council methods and operations based on the way they work. Your Place is the title given to the panel that I shall be joining this year. Any information that is relevant to the District Council will be looked at to assess if there are more efficient and better ways to carry out the work involved.

There are complaints received that heavy vehicles are using the County Lane at Kingswood crossing the A464 and carrying on to the A41 to short cut the route of the main roads. This is causing the road junctions to become dangerous due to the restricted space at these points. As there are width regulations covering this lane and a limited view of vehicles approaching the junction at the Summer House pub. A report will be submitted for attention to enforce the restrictions.

Additional comments

Site Allocation Documents have been submitted to the Secretary of State by SSDC, hopefully it will be approved by the end of the year. Once approved building could start but this would depend on the builders. The next plan is how it is best for South Staffordshire to help with the shortfall in allocations in the Black Country and Birmingham.

Verbal report from Cllr AA Bourke - Member for East Ward of SSDC

The Standards Committee have calculated the charges for bye- elections. A ward the size of lakeside could cost approximately £6,000.

b) **Summer SUSSED**

Unfortunately SSDC were unable to provide the attendance information in time for the meeting. **Resolved** the Clerk will forward to all Councillors when it is available.

274/17 **CLERK'S REPORT**

Email Distribution

September - 8th, 15th, 21st, 28th - SPCA weekly bulletins

14/09/17 Promotion for South Staffs Community Lottery

25/09/17 South Staffs Local Policing Team - Press release

28/09/17 SSDC - Call for Sites - Strategic Housing and Economic Land Availability Assessment (SHELAA)

28/09/17 Information on Church at Perton Remembrance Service

- 29/09/17 South Staffordshire Community Lottery -Good Cause
- 29/09/17 Smart Alert - car key burglaries in South Staffordshire
- 02/10/17 SCC - Works on the A41 / A464 Holyhead Road

Other Matters

- PCSO Fryer now has the speed gun and thanked the council for their support
- SSDC lottery launches 21st September 2017
- SCC - letter sent to resident in Lytham Road requesting they cut back the vegetation causing an obstruction to pedestrians
- Thank you from Wild About Perton for the grant towards two pairs of Waders
- Legacy Tree information forwarded to Perton Schools
- Bulbs for planting on the traffic island and meadow land near to the Pear & Partridge have been delivered and planted (15% discount given by supplier)
- Annual Insurance Premium renewed under the 3 year LTA. Increases to the Property Insurance include BT Kiosk and defibrillator. These inclusions have not increased the premium
- Application for Variation to Designated premises Supervisor submitted to SSDC
- SCC updated on position of Perton Youth Club
- Playing Fields bench and Christmas tree ordered
- Lights on pathway behind Civic Centre/Medical Centre reported ref: 17263461 & 17263757
- SCC - Crossing Patrol vacancy to be advertised for Mercia Drive
- SSDC - submitted Site Allocations Document to the Secretary of State on 15th September
- Locality 4 Voluntary Car Scheme will be closing on Friday 27th October 2017. Unfortunately it has not been possible to secure funding from other parishes to enable the scheme to continue

Facebook Posts

- SSDC - Building Better Opportunities Project (also added to the website)
- SSDC - Community lottery (also added to the website)
- SCC - library information (also added to website)
- Smart Alert - car key burglaries in South Staffordshire

Ongoing matters

- ❖ Christmas lighting - waiting for quotations
- ❖ Skatepark funding
- ❖ Lower Lake desilting

326/17 PERTON YOUTH CLUB

a) Update noted.

Cllr Mrs P Allen raised the issue of training for the volunteers. Youth Work Tool Box can provide Level 1 training for the two current volunteers at a cost of £650. Councillors are happy to discuss funding options for training but would like confirmation that it is a recognised qualification. **Resolved** to clarify qualification and discuss further at the November meeting.

8.00pm Cllr N Caine arrived at the meeting

327/17 SKATEPARK

Resolved Cllrs Mrs P Allen, M Francis and D Glynn to form a working party to look into funding options. Cllr Naomi Caine will also ask a friend if they are able to join as they have some knowledge of skate parks.

328/17 CHRISTMAS LIGHTS

- a) Only one quote has been received to date, waiting for two more. **Resolved** that due to the timescale the decision for contractor be delegated to the Chairman and Clerk.
- b) The Christmas Fair Committee has been granted concessionary room hire for the 2017 event. The Committee thanked the Parish Council but would like them to consider providing the room free of charge. **Resolved** that the Parish Council will allow free room use for 2017 and will look at future use annually.

329/17 CHILDRENS PLAY AREA

Nothing further to report.

- 330/17 **PERTON VILLAGE SHOW**
 a) Thank you to the Parish Council and District Councillors for their support. All the large items have now been purchased. There were 78 exhibitors with 450 entrants which has slightly increased from 2016
 b) Support for the 2018 show was discussed. **Resolved** to provide the same support as 2017
- 331/17 **CITIZEN OF THE YEAR AWARD 2017/18**
Resolved to advertise the award as previous years. Clerk to confirm from previous minutes if Councillors can nominate.
- 332/17 **HIGH VISIBILITY VESTS**
Resolved to purchase 6 orange 'high vis' vests for the parish staff working outside. 'PERTON PARISH COUNCIL' to be printed on the back.
- 333/17 **LENGTHSMAN**
 The possibility of employing a Lengthsman was discussed. Several ideas were raised. **Resolved** that the clerk email all the parish councils in the district to get an idea of what they have in place.
- 334/17 **CORRESPONDENCE**
 a) Councillors Naomi Caine and N Caine declared an interest in this item as members of Lakeside Community Church.
- Correspondence received regarding the renaming of Perton Sandown Nursery to Acorns. The new name is causing conflict with a mother and toddler group which has run for over 27years from the Civic Centre. **Resolved** the Clerk to write to the Chair of the Academy Trust asking if they would reconsider their name.
- 335/17 **DATE & TIME OF NEXT MEETING**
 Monday 13th November 2017 @ 7.00pm

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions noted herein have taken this duty of care into consideration.

Meeting closed 8.52pm

Signed
 Chairman

Date: 13th November 2017