

**Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 11th September, 2017 at 7:00pm**

Present PE Davis (Chairman)
Mrs R Heseltine (Vice-Chairman)
Mrs P Allen
Naomi Caine
Mrs G Davis
Mrs A James
N Caine
C Evans
D Glynn
AK James
RR Simonds

Parish Clerk - Becky Hodgetts
Members of the Public - Seven

285/17 PUBLIC OPEN SESSION

The Chairman made the following announcements;

- Macmillan Coffee Morning Saturday 30th September 10-12 at the Church at Perton
- Carpet Bowls is really going well, thank you for the support
- Village Show - Saturday 16th September
- Robbie Williams Tribute Show 14th October, tickets £8

A resident raised concern regarding the footpaths on the A41 from the Wolverhampton border to the traffic lights at Wrottesley Park Road which have been neglected for years. County Councillor James informed the resident that last year some work was carried out in this area by the Neighbourhood Highways Team, the work completed was very disappointing and not followed up. This area has been an ongoing issue and the Highways Manager has now agreed to look at it.

Cllr Caine also informed the meeting that the Natural Burial Ground had been approached to ensure they remove the overhanging branches that are their responsibility. Clerk asked to write again to the Natural Burial Ground and Bradshaws to request that they trim the overhang. The condition of the Codsall side of the A41 will be raised at Codsall Parish Council.

A letter from residents of Cheshire Grove was read out against the proposed site for a skatepark. Resident was informed that it was an agenda item for discussion.

Rev. Julia Cody addressed the council regarding the Christmas lights for Perton. The committee raises money for new lights and aims to spend an additional £500 each year. It would be beneficial if the Parish Council and Christmas Fair Committee were to work together.

Perton War Hammer is a small group of young people who meet weekly in Perton Library. The library provides the venue free of charge. There has been no additional funding since the group started and the oldest member is 18. The group is continuing to grow, but, to ensure its sustainability more equipment and storage is needed. A grant application is an agenda item for discussion. County Councillor James also gave details regarding the County Council Community fund.

Meeting commenced 7.20pm

The Chairman imposed Standing Orders

286/17 APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr Mrs L Turner, AA Bourke, M Francis and R Moreton

287/17 **POLICE MATTERS**

Report from PCSO Fryer 11th September

There have been two cars and one van stolen and another attempted car theft. One arrest made. Ongoing enquiries for thefts - DNA has been lifted.

ASB increased. This is mainly due to one individual.

Suspected drug selling - officers tasked with patrolling the area.

Councillor comments

There is an official Staffordshire Police representative knocking doors conducting a survey on policing in the area.

All PCSO's attend local large events, this leaves areas vulnerable with lack of cover.

Resolved clerk to contact the Inspector with the concerns and invite again to a meeting.

288/17 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

Declarations of Personal and Prejudicial Interest received from the following

291/17 b) **Cheque no. 105048 & 105058 - Cllr AK James**
Cheque no. 105051 - Cllrs PE Davis, D Glynn, R Heseltine

293/17 b) **Perton Angling Club Committee member - Cllr A James**
& 299/17

297/17 **Perton Youth Club Committee member - Cllr P Allen**

303/17 **Executive committee SPCA - Cllr N Caine**

307/17 **Perton Playing Fields Association Committee members -**
Cllrs PE Davis, R Heseltine, Naomi Caine, C Evans
Perton Playing Fields Association Trustee - Cllr P Allen

289/17 **REQUESTS FOR DISPENSATION**

Requests for dispensations:

293/17 & 299/17 received from Cllr Mrs A James - Committee member Perton Angling Club

Resolved to approve dispensations until May 2019 this being the remainder of the term of office.

290/17 **MINUTES**

Resolved that the minutes of the Parish Council Meeting held on 10th July 2017, having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman.

291/17 **FINANCE**

a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 5th September 2017 together with the income statement for July and August 2017 were accepted for information.

b) **Accounts for Payment**

Payments made since the last parish council meeting

July			£
03/07/17	S/O	Kalidescope - email/web hosting	30.00
03/07/17	DD	South Staffordshire Council Non-Domestic Rates	1340.00
03/07/017	105046	MGD Solutions	392.00
03/07/17	105047	OCS Group UK Limited t/a Cannon	106.24
04/07/17	105048	Down to Earth Grounds Maintenance	108.00
04/07/17	105049	Plantscape	3552.00
05/07/17	DD	Npower Electricity	1278.84
06/07/17	105050	John Ellis Associates Ltd	250.00

07/07/17	BACS	Wages Week 14	1325.85
11/07/17	BACS	Halls SMS	65.24
11/07/17	BACS	Arts Alive	300.00
11/07/17	105051	Perton Carpet Bowls	700.00
12/07/17	BACS	Drinkmaster	171.29
13/07/17	105052	The Play Inspection company	180.00
14/07/17	BACS	Wages week 15	1353.09
14/07/17	BACS	Staffordshire CC Pension Fund	2352.02
14/07/17	BACS	Inland Revenue	2297.25
14/07/17	105053	Kingswood Road Nurseries	188.93
17/07/17	DD	BT Business bill	112.28
17/07/17	DD	Npower - Gas	86.09
17/07/17	105054	Steven Smalley - refundable deposit	150.00
17/07/17	105055	Staffordshire County Council	363.50
20/07/17	DD	Npower Electricity	171.60
21/07/17	BACS	Wages week 16	1366.16
25/07/17	DD	Kaleidoscope - Website redesign	360.00
25/07/17	BACS	Co-operative Bank - Auto cheque fee encashment	1.50
28/07/17	BACS	Wages Week 17 / Month 4	3679.14
28/07/17	BACS	Members Allowance	1050.95
28/07/17	DD	Veolia	126.72
31/07/17	105056	Post Office Ltd - Petty cash top up	242.19
31/07/17	105057	Gavin Williamson MP refundable deposit	200.00
31/07/17	105058	Down to Earth Grounds Maintenance	108.00
		Month end total	24008.88

August			£
01/08/17	105059	Assa Abloy Entrance Systems	172.96
01/08/17	DD	South Staffordshire Council Non-Domestic Rates	1340.00
01/08/17	S/O	Kalidescope - email/web hosting	30.00
01/08/17	BACS	PJ Electrical Services	991.00
04/08/17	BACS	Wages Week 18	1573.54
04/08/17	105060	Thyssenkrupp Elevator UK Ltd	198.86
07/08/17	105061	Came & Company	134.99
07/08/17	105062	Ricoh Capital Ltd	195.06
09/08/17	BACS	Festive Lighting	444.76
11/08/17	BACS	Wages Week 19	1325.85
14/08/17	105063	A Saddique (refundable deposit)	138.75
14/08/17	105064	Ricoh UK Ltd	80.47
14/08/17	105065	Peter Dorrell (Bibby Factors Slough Ltd)	2142.00
15/08/17	BACS	Halls SMS	42.85
16/08/17	DD	Npower - Gas	64.43
17/08/17	DD	BT Business bill	121.95
17/08/17	105066	Excel Electrical Contractors Ltd	312.00
17/08/17	105067	ESPO	336.38
18/08/17	BACS	Wages week 20	1440.30
18/08/17	BACS	Staffordshire CC Pension Fund	2675.65
18/08/17	BACS	Inland Revenue	2488.22

23/08/17	BACS	Halls SMS	13.27
23/08/17	105068	mgd Solutions	196.00
23/08/17	105069	PJC Building Services	2105.00
23/08/17	BACS	Wages week 21 / month 5	3641.83
23/08/17	BACS	Members allowance month 5	1052.95
24/08/17	BACS	The Great Outdoor Gym Co.	48.00
25/08/17	DD	Npower - Electricity	410.98
28/08/17	DD	Veolia	126.72
29/08/17	105071	Mr M Khan - refundable deposit	150.00
29/08/17	105072	A Lewis - refundable deposit	50.00
31/08/17	105073	Post Office Ltd - Petty cash top up	218.96
		Month end total	24263.73

c) **Budget-to-date 2017/2018**

The information was noted.

d) **External Auditors Report 2016/17**

There were no matters to report

e) **Appointment of Internal Auditor 2017/18**

Resolved Black Rose Solutions Ltd be appointed to complete the internal audit for 2017/18

f) **Application for Grant**

i) Perton War Hammer - **Resolved** £400 grant awarded. All advertising to include the Parish Council Logo.

ii) Wild About Perton - **Resolved** to fund the cost of two pairs of waders up to £300. Wild About Perton to confirm the total cost to the Parish Council.

292/17 **STAFFORDSHIRE COUNTY COUNCIL**

a) **School Crossing Patrol**

The school crossing patrol at Mercia Drive/Sandown Drive is no longer operating due to a house move. Staffordshire County Council will complete a safety assessment to confirm if a replacement is required. There is concern that the County will not find in favour of replacement and it will be another crossing patrol lost. **Resolved** Clerk to request data from a previous survey be forwarded to the Parish Council and that County Councillor AK James be informed when the next site survey is due to take place.

b) **Subsidised Bus Review**

All councillors were reminded to complete the bus review either on-line at www.staffordshire.gov.uk/busreview or alternatively the Clerk can provide a hard copy.

c) **Written report from County Councillor AK James**

Member for the Perton Division of Staffordshire County Council

The Case for the Joint Governance of the Police and the Fire and Rescue Service has been a matter that has been examined and face to face meetings carried out by the County Council and the Police Commissioner, Mathew Ellis to establish any efficiency improvements that would be gained in implementing this proposal. On the evidence presented and the business case provided for consideration. The County Council could not support this change and have opted for an alternative scheme that allows for Police representation on the Fire and Rescue Service Committee and have agreed to look at any savings that could be made in sharing office facilities where possible.

Following reports that the Traffic Warden cover on the Parkway has been depleted as a result of an employee moving house from Perton. The County Council have been asked to look at providing a replacement Warden to be available for the opening of the schools after their Summer break. I understand that a survey is to be carried out by the County to establish a case for the crossing and assess the safety issues involved. I shall ask to be

present when the crossing is being examined for this purpose.

A complaint was received in connection with the use of the Bus Lane by unauthorised vehicles. This has been flagged up to Highways for attention as the bollard that operates to prevent this has not been working. The Highways Manager has been made aware of this problem by the Parish Clerk and the issue of replacing this method and replacing it with a camera is still unresolved.

Additional Comments

Cllr AK James is to meet with the Fire Service on 25th September to discuss the issues relating to access and the bus lane. If vehicles were required to come from the West Midlands service they would all require transponders.

When Councillors met with Highways representatives several years ago raising the pedestrian crossing to form a speed hump was discussed. It was requested that County Councillor AK James look in to this again.

Surface repairs at the chicane are required, Cllr Mrs R Heseltine is monitoring and reporting to County Council. This issue has been ongoing for 6 years.

273/17 SOUTH STAFFORDSHIRE DISTRICT COUNCIL

a) Drones - Bye laws

SSDC confirmed that there are no specific bye laws governing their open spaces. There is an inquiry currently going through parliament regarding the flying of Drones.

b) Angling Trust Funding Application

Deadline for the application is 20th September. SSDC have not confirmed if they would give permission. **Resolved** not to apply in this round of funding but to be aware if there is another round later in the year. Information to be gathered in the meantime.

Report from District Councillors

Written report from Cllr Rita Heseltine - Member for Perton Lakeside Ward of SSDC

Since the last Parish Council Meeting (in July- it seems so long ago!) I have attended the following:

11.07.2017 Overview and Scrutiny Committee. The Committee received a report by the Chief Executive on the Efficiency and Income Plan for the next three years, reports from the Challenge Panel Chairmen and the work programme 2016-17 and 2017-18.

13.07.2017 Member Training - Licensing.

20.07.2017 Standards and Resources Committee.

25.07.2017 Wellbeing Select Committee. Topics/ reports covered; Health in All Policies (HIAP), Getting it Right at the End of Life (Annual Report of the Director of Public Health for Staffordshire 2017) and the workplan 2016-17 and 2017-18.

27.07.2017 Army Engagement. Attended a reception hosted by the Army Engagement Group aimed at promoting a greater awareness and understanding of the Army. Some excellent presentations and question and answer sessions which demonstrated the three main focus areas for connecting with society:- business awareness with regard to employing Service Leavers, the benefits of having Reservists working in your organisations and Cadets and local Army-led projects involving young people. A worthwhile evening.

31.07.2017 Cllr Janet Johnson (Chairman of the Wellbeing Select Committee) and I attended a presentation and subsequent workshop of the HIAP to a group of SSC employees/managers. This gave us a real connection and more in-depth understanding to the work in progress.

01.08.2017 Special Council. Main topic was the submission of the Site Allocations Document for independent examination to the Secretary of State.

15.08.2017 Planning Committee.

Overview and Scrutiny Committee. To review the report of the Chief Planning Officer on the South Staffordshire Response to the WMI Stage 2 Statutory Consultation.

23.08.2017 Let's Work Together - Child Sexual Exploitation Awareness (South Staffordshire Police) . Very thought provoking and worrying. We watched some rather upsetting videos which really brought home the dangers faced. If anyone wants more information on how to try to protect our children from this online menace I have contact details.

02.09.2017 Litter Pick. Councillors Gillian Davis, Phil Davis, Roy Moreton and myself litter picked around the Parkway. We did not need to arrange for litter bags to be collected by SSC as the amount "picked" was easily disposed of in the ordinary litter bins. If you think Perton needs to be tidier then come along to the next litter pick on December 16th.

Additional Comments

Cllr Mrs R Heseltine confirmed that a pot hole at Jenny Walker Lane has now been repaired, it was first reported in October 2016.

Written report from Cllr AK James - Member for Perton Dippons Ward of SSDC

In response to several residents of Perton alleging the use of bad language and noisy activities I have passed on the complaint to the relevant housing association to investigate the incident and assist in returning their homes to a peaceable area. This appears to have had the desired effect.

The Overview and Scrutiny Committee was held on the same day as the Planning Meeting in August as a result of the normal pattern of meetings only containing one meeting during that month. The reason that the former meeting was to discuss the issues affecting the extensive area that the Rail Interchange at Four Ashes was proposing to occupy and the potential harm that would be created to the Green Belt. Local members there were anxious to receive support for their part of South Staffordshire as the volume of traffic would be felt by all parts of the District in the near future.

After an extensive period of reports and submissions that are required to deal with the creation of new homes to be built in South Staffordshire. There will be a presentation in October to show the preferred sites and the rationale in selecting the number and locations to members of the District Council for the allocation being set by officers in the Planning Section for compliance with the Government's requirements.

274/17 CLERK'S REPORT

Email Distribution

July - 6th, 13th, 21st, 28th August - 3rd, 10th, 17th 24th - SPCA weekly bulletins

July 31st, August 7th, 21st September 4th - SCC Highways Update w/c

Various smart alerts including house break ins, van theft and arrest, fraud alert

06/07/17 NHS - Estates rationalisation statement

06/07/17 Sandown Primary Academy - Consultation on nursery provision

11/07/17 Police & Crime Commissioner - amalgamation of the Police and Fire and Rescue

17/07/17 PCC - Further information on the Police and Fire and Rescue consultation

19/07/17 Traveller update from SSDC

04/08/17 Tree Charter - newsletter

07/08/17 Smart Alert - Working in Partnership: Healthwatch - Your Views

09/08/17 SSDC Let's Work Together - Wednesday 23rd August 2017 - CSE Awareness

17/08/17 SSDC - Site Allocations information

24/08/17 SSDC - Let's Work Together - Building Better Opportunities (save the date)

25/08/17 Community Council of Staffordshire - Good Life Agent Summer Briefing

25/08/17 Staffordshire County Council - Latest News Updates

04/09/17 Staffordshire County Council - PEOPLE HELPING PEOPLE

Other Matters

- Bus lane bollard - PPC could not reset, reported fault to SCC. Passed to contractor to identify the problem.
- Arriva looking at repairing / replacing the bus timetable cases to enable them to advertise their

- journeys, especially the new Perton to Telford service
- Photographs of overgrown vegetation from Farleigh Road to Kingswear forwarded to SCC (report 4084065)
- Arriva confirm that additional transponders have been fitted to their vehicles
- Bus shelter timetable case vandalised near to Edgehill Drive.
- Two life belts missing from around the upper lake - PPC reported to SSDC
- PPC reported lighting and vegetation issues at the subway at Edgehill Drive/Severn Drive
- PPC reported - branch across footpath on A41 4088387
- NHT visit - Requested A41 cleared of weeds and swept
- Insurance schedule revised to include the increased building valuation
- Bulbs for the North Island and grass meadow have been ordered.
- Christmas lighting festoons for the Civic Centre delivered.
- Public Access Defibrillator in BT Kiosk, near Leasowe Drive is now available in the event of an emergency
- PPC reported to SSDC - mess left by contractors carrying out the grass cutting around Perton
- PPC reported to SSDC fly tipping in Dippons Lane
- PPC reported to SCC broken concrete bollard Dippons Lane Reference: 4089343
- PPC reported to SCC overgrown shrubs at bus shelter near to Mercia Drive Reference: 4089352
- Children's Play Area Safety surface - the recent patching has changed colour, contractors think it might be too much resin used in the mix which is affected by UV light and when the weather changes it will return to its natural colour. They will arrange a site visit within the next month and the issue will be monitored.
- Additional 'caution slippery surface' requested from SSDC for the boardwalk at the upper lake
- Two of the newly installed 'feeding geese' posters were removed within 24 hours, seen floating in the lake.
- SCC response to suggestion of ANPR cameras at bus lane, they are unaware of any available funding to provide ANPR technology at this particular site and is it unlikely that the cost of such a system could be funded through highway maintenance budgets.
- Garage area at Hudson Grove/Scampton Close are not public highway, probably Housing Association or District Council.
- Refurbishment work at the Pavilion organised by the Parish Council is now complete. Any outstanding works are to be completed by Perton Playing Fields Association or Perton Youth Club.
- Noticeboard at Kingswood fallen off its posts, backboard rotten. Noticeboard at Trescott also requires repair.
- SSDC - Flood officer to be consulted in regards to the overgrowth in the River Penk

Facebook Posts

- NHS - Estates rationalisation statement
- *Shared:* Perton Youth Club update
- *Shared:* Staffordshire Police knife amnesty
- Poster : Arriva - Perton to Telford bus information
- Poster: Perton Carpet Bowls
- Various updates on Travellers
- Smart Alert - theft of van from Perton
- Smart Alert - Working in Partnership: Healthwatch - Your Views
- Perton Library 'What's On' Posters
- Smart Alert - House break in Perton
- *Shared:* South Staffordshire Police - latest fraud alert
- *Shared:* South Staffordshire Council - Sussed sessions
- Poster: Subsidised Bus service consultation
- Poster - Gavin Williamson MP - surgeries

Ongoing matters

- ❖ Christmas lighting - waiting for quotations
- ❖ Membership registration of Dementia Action Alliance completed. Site survey of adjustments required, Alzheimer's Society to see if they can find a volunteer to assess the building.

295/17 PLANNING COMMITTEE

Planning Applications received from South Staffordshire Council and reviewed by the Parish Council since the last Council meeting held on Monday 12th June, 2017.

Application No.	Proposals
17/00532/FUL	Fire damage reinstatement works to existing dwelling incorporating replacement roof structure over main house, to be reinstated to match existing - The Latter House, Pattingham Road, Perton, WV6 7HD
17/00605/FUL	Rear Conservatory extension - 6 Offas Drive, Perton WV6 7NG
17/00252/FUL	Proposed rear pitched roof extension to include a snug area - 62 Ennerdale Drive, Perton WV6 7PF
17/00635/FUL	Single storey extension to side and front - 35 Hamble Grove, Perton WV6 7QW
17/00701/FUL	Single storey rear extension, first floor rear extension, roof lantern to existing flat roof, front facing solar (PV) panels and elevational alterations - 8 Athelstan Grove, Perton WV6 7NL
17/00664/FUL	Porch with extension side and rear to make one dwelling - 1 Perton Court Cottages, Pattingham Road, Wightwick

Perton Parish Council raised no objections to the above proposals.

17/00529/FUL	Two Bedroom Detached Bungalow - 47 Manston Drive, Perton WV6 7LX
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Councillors felt this to be an inappropriate over-development of the site. The land is not conducive for development and would create a precedent for future development on corner plots; consequently destroying the open street scene. It is a dangerous position on a bend and would greatly affect the line of sight increasing the potential danger to school children and adults accessing a busy school entrance which already experiences many traffic and parking issues.

17/00710/LBC & 17/00709/FUL	Rationalisation of the ground and first floor plan for, with rear extension to kitchen to allow formation of utility. Replacement of substandard lounge patio door, with general upgrading of mock sash windows from single to double glazed panes - The Coach House, Wrottesley Hall, Holyhead Road, Codsall WV8 2HT
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Perton Parish Council raised no objections to the above proposals subject to the comments from the Conservation Officer being taken into full account.

DECISIONS - The following decisions received from South Staffordshire Council:

Application No.	Proposals	Decision
17/00387/FUL 17/00484/FUL	Single storey extensions - 38 Richmond Drive Proposed first floor extension over existing garage - 26 Richmond Drive	G R A N T E D
17/00532/FUL	Fire damage reinstatement works to existing dwelling incorporating replacement roof structure over main house, to be reinstated to match existing - The Latter House, Pattingham Road	
17/00605/FUL	Rear conservatory extension - 6 Offas Drive	

296/17 **PLAYING FIELDS BENCH**

Perton Playing Fields Committee have agreed the position of the bench along the hedge line of Dippons Lane. **Resolved** Clerk to organise installation.

297/17 **PERTON YOUTH CLUB**

- a) Update noted.
- b) Maintenance issues at the pavilion were discussed. Cllr Mrs P Allen would like the Parish Council to consider taking on responsibility of the Pavilion. It was agreed that this is a playing fields matter. **Resolved** Clerk to organise an urgent inspection of the pavilion. A cleaner is to be employed by the Playing Fields Association. Funds from the SCC grant to be paid to the youth club when the lease is signed.

298/17 **SKATEPARK**

- a) Final consultation results noted
- b) **Resolved** approve installation of skatepark at the proposed site. A small committee to be formed to manage the project. Available funding to be looked into.

299/17 **PERTON ANGLING CLUB**

- a) The rent and insurance on the lakes is still to be paid. There were no fees collected for 2015/16 & 2016/17. The club needs to build its membership again. Some of the large fish in the upper lake could be sold to raise revenue. **Resolved** to look at funding options for dredging.

9.15pm Councillor AK James left the meeting

300/17 **CHRISTMAS LIGHTS**

- a) **Resolved** that the redundant Civic Centre Christmas lights be offered to the Church.
- b) **Resolved** to purchase a 10ft 'real' tree and required lights for the roof. An outdoor socket will be required.
There is some confusion with the supply of a projector, Clerk still looking for quotes/options.
- c) **Resolved** that the Parish Council will look at creating a Crib for the Crib Festival to be held at Perton church on 15th and 16th December. Cllr Mrs R Heseltine to work with Centre staff.

301/17 **CHILDRENS PLAY AREA**

- a) A breakdown of the risk assessment distributed to all councillors prior to the meeting. All risks were deemed Very Low or Low. **Resolved** Clerk to prioritise the necessary repairs. Clerk to contact Marstons to see if they will contribute to the play area.
- b) A meeting with Play companies still to be scheduled to look at alternative equipment. A disabled swing could be considered.

302/17 **HEDGES & FOOTPATHS**

There are a lot of footpaths and hedges in Perton that require maintenance. The hedge at the back of Perton Academy is still overgrown, Cllr N Caine to request SSDC issue a 215 notice. Other recent hedge trimming around Perton is not satisfactory, Cllr Caine to liaise with SSDC.

- 303/17 **SPCA NOMINATIONS**
Cllr NP Caine is currently serving on the SPCA Executive with his term due to finish in 2017. **Resolved** that Cllr N Caine be nominated for re-election to the SPCA Executive Committee.
- 304/17 **TREE CHARTER LEGACY TREE**
Resolved to apply for a Beech tree to be planted on Gainsborough Drive near to the River Penk. Approval also required from SSDC.
A Copy of the scheme to be forwarded to the local schools and Wild About Perton.
- 305/17 **REPLACEMENT BUS SHELTER TIMETABLE CASES**
Arriva have agreed to repair the damaged timetable cases. They would like to install additional cases for advertising. **Resolved** to discuss when Arriva representatives attend the November meeting.
- 306/17 **DEMENTIA ACTION ALLIANCE(DAA)**
Resolved to organise Dementia Friends sessions for Staff, Councillors and hirers. To arrange a day time and evening session. Clerk to register an action plan on the DAA system.
New Dementia friendly signage to be used in the Civic Centre where possible.
- 307/17 **PLAYING FIELDS COMMITTEE**
The Committee currently has one vacancy. **Resolved** to appoint Cllr N Caine.
- 308/17 **KINGSWOOD & TRECOTT NOTICE BOARDS**
Resolved MGD Solutions to refurbish both notice boards at a cost of £425.
- 309/17 **DATE & TIME OF NEXT MEETING**
Monday 9th October 2017 @ 7.00pm

Members of the public left the meeting at 9.43pm

CONFIDENTIAL AGENDA

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above act the press and public may now be excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

- 310/17 **DESIGNATED PREMISES SUPERVISOR**
Further information is due from SSDC. **Resolved** delegate to the Management Committee and bring back to Full Council in October if necessary.
- 311/17 **CLERKS SALARY**
Resolved to increase the clerks salary by two incremental points.

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions noted herein have taken this duty of care into consideration.

Meeting closed 9.53pm

Signed
Chairman

Date: 9th October 2017