

**Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 10th July, 2017 at 7:00pm**

Present PE Davis (Chairman)
Mrs R Heseltine (Vice-Chairman) [part of meeting]
Mrs G Davis
Mrs A James
Mrs L Turner
C Evans
M Francis
D Glynn
AK James
R Moreton
RR Simonds

Parish Clerk - Becky Hodgetts
Members of the Public - Six

265/17 PUBLIC OPEN SESSION

The issue of the lack of maintenance in the alleyway between Farleigh Road and Kingswear Avenue was raised again. A resident produced some photographs which the Clerk will forward to SCC. County Councillor AK James will raise this issue at the monthly highway meeting.

Yellow lines and parking bays have appeared at the rear of the Wrottesley Arms for staff parking. This is causing issues for pedestrians gaining access to the car park from Anders Square especially with a pushchair. To confirm if this is an official right of way.

There is a lack of zebra crossings around the Parkway. County will not install any more, the Parish Council has asked on previous occasions. County Councillor AK James will approach the County regarding installation of a new crossing in the vicinity of Stephenson Drive.

A letter in response to the bus issues as discussed at the June meeting was read out by the Chairman. Clerk will confirm to the resident that the bus lane options are still being looked at and in the meantime will reset the bollard.

Meeting commenced 7.20pm

The Chairman imposed Standing Orders

266/17 APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr Mrs P Allen, Naomi Caine, AA Bourke and N Caine.

267/17 POLICE MATTERS

ASB is going to be higher over the summer months but mainly consisting of kids being a nuisance and a lot of neighbour disputes and garden parties with rowdy nuisance and loud music spilling out into the streets.

Criminal damage - some criminal damage has been due to mental health issues.

A couple of reports of slashed tyres have been received. One of these reports is neighbour dispute and has been aimed at that particular person. Another car at Cosford Court has been damaged but no CCTV evidence.

There was an incident which involved a pen knife and a youth had been hurt but he is ok. The offender was arrested and dealt with.

Sainsbury's are reporting a lot of shoplifting as they have a great security guard who will be catching the offenders and reporting.

Theft from van at Pear & Partridge. The theft is not on CCTV, still being looked into.

A Speed gun for the PCSO's has been ordered.

268/17 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS
Declarations of Personal and Prejudicial Interest received from the following

271/17 b) **Cheque no. 105038 - Cllr AK James**

271/17 d) **Perton Carpet Bowls Grant**
Committee members - PE Davis, D Glynn

269/17 REQUESTS FOR DISPENSATION

Requests for dispensations:

271/17 d) received from PE Davis, D Glynn - Committee members for Perton Carpet Bowls.

Resolved to approve dispensations until May 2019 this being the remainder of the term of office.

270/17 MINUTES

Resolved that the minutes of the Parish Council Meeting held on 12th June 2017, having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman.

271/17 FINANCE

a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 4th July 2017 together with the income statement for June 2017 were accepted for information.

b) **Accounts for Payment**

Payments made since the last parish council meeting

| June | | | £ |
|-------------|--------|--|----------|
| 01/06/17 | 105035 | N Robinson - refundable deposit | 150.00 |
| 01/06/17 | DD | Kalidescope - email/web hosting | 48.00 |
| 01/06/17 | DD | South Staffordshire Council Non-Domestic Rates | 1340.00 |
| 02/06/17 | BACS | Wages week 09 | 1552.36 |
| 05/06/17 | BACS | Wages week 10 | 1536.90 |
| 08/06/17 | 105036 | ESPO | 192.47 |
| 08/06/17 | 105037 | Cunningham Lindsey UK | 1080.00 |
| 09.06.17 | 105038 | Down to Earth Grounds Maintenance | 108.00 |
| 13/06/16 | 105039 | Thomas Telford School - refundable deposit | 200.00 |
| 15/06/17 | DD | Npower - Gas | 301.68 |
| 15/06/17 | 105040 | SGS Systems Ltd | 790.80 |
| 15/06/17 | 105041 | Upfront Entertainments Agency LTD | 40.00 |
| 16/06/16 | BACS | Wages week 11 (part) | 593.36 |
| 16/06/16 | BACS | Wages week 11 (part) | 774.87 |
| 16/06/16 | BACS | Inland Revenue | 2464.21 |
| 16/06/16 | BACS | Staffordshire CC Pension Fund | 2469.33 |
| 16/06/17 | 105042 | ESPO | 189.60 |
| 17/06/17 | DD | BT | 110.47 |
| 20/06/17 | 105043 | HI-Tech Security Print Ltd | 53.08 |
| 22/06/17 | 105044 | Human Appeal Charity | 130.00 |

| | | | |
|----------|--------|--------------------------------|-----------------|
| 23/06/17 | BACS | Wages week 12 / month 3 (part) | 87.54 |
| 23/06/17 | BACS | Wages week 12 / month 3 (part) | 3668.74 |
| 23/06/17 | BACS | Members allowance month 3 | 1052.95 |
| 28/06/17 | DD | Veolia | 158.40 |
| 30/06/17 | BACS | Wages week 13 | 1325.85 |
| 30/06/17 | 105045 | RTC Safety Surfaces Ltd | 6877.20 |
| | | Total | 27295.81 |

c) **Budget-to-date 2017/2018**

The information was noted.

d) **CCLA property fund Investment**

Resolved that following recommendation from the Finance Committee, Perton Parish Council would not invest in the fund.

d) **Application for Grant**

Perton Bowling Club - **Resolved** to approve a grant of £700.

e) **Application for concessionary room rate**

Perton Middle School - **Resolved** to approve concessionary room hire rate for the end of Summer term events 2017. County Councillor AK James will confirm situation with regards to repairs.

272/17 **STAFFORDSHIRE COUNTY COUNCIL**

a) **Written report from County Councillor AK James**

Member for the Perton Division of Staffordshire County Council

The membership of the Fire and Rescue Authority is a result of the County Council's representation of that organization. This has prompted me to ask some questions concerning Perton that centre on the arrangements for access to the Village in the event of an emergency and also the way that buildings such as apartments in multiple occupation are able to be accessed to gain entry if the system is by key or card provision. I have asked that a visit to Perton can be made to look at the methods used to attend incidents at Perton.

The County Council has plans to provide a West Midlands Interchange for Rail Freight at Four Ashes for the improvement of deliveries to the materials required by local manufacturers in South Staffordshire. Work has commenced on the A449 Stafford Road to widen and add to the carriageways serving this facility and creating capacity.

The Police Commissioner, Mathew Ellis is putting forward a proposal to amalgamate the Police and Fire Authority's Services to provide a more efficient way to manage the running of these organizations. A Consultation is being carried out to establish a case that can be put to Central Government for consideration.

Additional comments

More information is required for the amalgamation of the Fire and Rescue Service. To be added to the September agenda.

273/17 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

Report from District Councillors

Written report from Cllr Rita Heseltine - Member for Perton Lakeside Ward of SSDC

Since the last Parish Council meeting I have attended the following:

13.06.2017 Training session on South Staffordshire Council's Constitution.

20.06.2017 Planning Committee.

25.06.2017 South Staffordshire Council Chairman's Civic Sunday. This was celebrated at St Nicholas Church, Codsall. It is during this annual church service that those District Councillors present renew their commitment to the residents of South Staffordshire.

26.06.2017 SAD (Site Allocations Document)update. This has been a long, drawn out process, but a very necessary one. A meeting is to be arranged for sometime in August for agreement of this document. The plan has to meet/fulfil/comply with various statutory measures before formal adoption in, hopefully, summer 2018.

27.06.2017 Full Council.

04.07.2017 Briefing session on Local Government Finance. An interesting but very involved session which demonstrate some of the difficulties and complicated financial decisions which Councils have to make.

04.07.2017 Briefing on the West Midlands Rail Freight Interchange proposal. An extremely detailed briefing session which lasted for over three and a half hours. There were very involved plans and presentations which prompted close questioning from members of the Council and not everyone was satisfied with the answers given by the WMRFI representatives. There are public consultations being held at Calf Heath Village Hall, 11.07.17 3-8pm, Brewood Jubilee Hall, 12.07.17 2-7pm, Penkridge Haling Dene Centre, 20.07.17 3-8pm, Calf Heath Village Hall 21.07.17, 2-7pm and Coven Memorial Hall, 22.07.17 10am-2pm. The statutory consultation period is July 5th 2017 - August 30th 2017. There will be a special meeting of the Overview and Scrutiny Committee in August to consider a response to this statutory consultation and the Council's response must be made by August 30th 2017.

Please contact me if you know of any areas which are in need of the warning dog poo penalty stencils. I met with the Clerk and Andy Aston with regards to various maintenance issues. I felt that this was a very useful and constructive meeting. Becky will have the details which were distributed to Parish councillors.

Written report from Cllr AK James - Member for Perton Dippons Ward of SSDC

A meeting of the Overview and Scrutiny Committee is scheduled for the 11th. July 2017 at the Codsall Offices of the District Council. The Main Topics will be to examine a refreshed Efficiency and Incomes Plan for the next three years. The E & I Plan is focused on improving the Council's financial position. The impact on the Medium Term Financial Strategy will be made separately.

Two years from the advent of the E&I Plan good progress has been made to reduce the funding gap. The Council are in a relatively strong financial position, but action continues to be taken to combat the effect in changes to the New Homes Bonus that affects the future financial outlook up to the 2020-21 funding situation.

The Challenge Panels continue to review and examine the workings of the Council and specifically the reports that are issued concern the following issues that are looked at.

- 1) Enforcement Policy
- 2) Vulnerable residents at risk of fuel poverty
- 3) The Council's Street Cleansing Service
- 4) Affordable Housing
- 5) The Council Plan

Verbal report from Cllr R Moreton - Member for Lakeside Ward of SSDC

A presentation and visit to the Rail Freight Interchange in Essex was hosted by South Staffordshire District Council. The Government are in favour of the site due to the proximity to the M54 and M6 motorways. The Interchange will create at least 8,500. It is acknowledged that there will be infrastructure changes and additional traffic.

Written report from Cllr AA Bourke - Member for East Ward of SSDC

Meetings Attended since last Parish Council Meeting

13th June - Member Training - District Council Constitution

20th June - District Council Planning Meeting

26th June - District Council Site Allocation Update - A special Meeting of South Staffs District Council is to be arranged in August to finally agree the Housing allocation document. The plan then has to go through a number of statutory measures and it is hoped

the plan can be formally adopted in the Summer of 2018

27th June - Full Council Meeting

4th July - Member Training - Local Government Finance - a very interesting session looking at the difficult issues of council finances now and in the future.

4th July - West Midlands Rail Freight Interchange at Four Ashes update -This meeting took some 3 and a half hours to conclude and some members felt that not all their concerns had been addressed.

Local issues

Resident complaints regarding overgrown pathways are continuing. While attending the Community Litter Pick early June residents on mobility scooters were having difficulty passing the walkway adjacent to Sandown First School. I have reported this to the Head Teacher who responded promptly saying she had reported the matter. As of the weekend of 3rd July work had not as yet been undertaken.

The District Council are currently carrying out pruning works to all their shrub beds within Perton and hope to have this completed in a couple of weeks. It must be pointed out that this work is being undertaken on the land the District Council are responsible for.

There is concern regarding the state of the playing fields since the recent drainage work. I have been assured by Andy Cousins that the area has been seeded and once the seed has taken and grown he feels this will resolve the situation.

I have had my first communication with the new LTP Commander for South Staffordshire, Inspector Richard Meaden. A resident made a complaint to me regarding the poor response she had received when seeking assistance following a call to the Police. In my view the resident was badly let down. Within a few hours of emailing Insp. Meaden he had responded and one of his team had contacted the resident to apologise and assure her that should the situation arise again appropriate action would be taken. The resident was extremely pleased with this response.

274/17 CLERK'S REPORT

Email Distribution

08/06/17 SPCA - Weekly bulletin 8th June 2017
09/06/17 NHS Screening Update from Healthwatch
15/06/17 Police & Fire consultation
19/06/17 Staffordshire Police - Distraction burglaries
19/06/17 SCC CONSULTATION: Updated planning application validation requirements
19/06/17 Healthwatch Staffordshire Annual General Meeting information
21/06/17 Staffordshire Police Smart Alert - New Chief Constable in Staffs
22/06/17 SPCA - Weekly bulletin 15th June 2017
22/06/17 SPCA - Weekly bulletin 22nd June 2017
29/06/17 SPCA - Weekly bulletin 29th June 2017
30/06/17 SSDC - updates on various grounds maintenance issues
03/07/17 Smart Alert: Community Messaging: Theft from van
04/07/17 SSDC Let's Work Together training - Friday 14th July 2017

Other Matters

- Richard Meaden LPT Commander will be in touch to arrange attending a meeting
- Footpaths in and around Anders square/upper lake swept by SSDC on 14/06/17
- 4 trees vandalised on the playing fields will be replaced in the Autumn
 - Footpaths reported to SCC with reference number
 - 4084063 - Library to Canterbury Drive
 - 4084065 - Farleigh Road to Kingswear Avenue
 - 4084066 - Butterfield Close to Pugin Close
 - 4084067 - Portrush Road to Hoylake Road
 - 4084070 - The Parkway (Shackleton Drive - St Andrews Drive)
 - 4084071 - Portrush Road to Lytham Road
 - 4084073 - Cloverdale to The Belfry

Overgrown footpath reports need to go to the Highways Call Centre (0300 111 8000) to be logged which will create a report and an audit trail. This will then trigger an Inspector to visit the site and either send a letter to the resident if it is deemed their responsibility or arrange for SCC to undertake the work

- Resident - issues with Geese, reported to all councillors and District Council
- SSDC carrying out drainage repairs at the playing fields
- Children's play area safety surface repairs completed
- New Website is now live
- Raised slab and overgrown shrub on pathway from Civic Centre to Car park reported to Sainsbury's
- Sainsburys contacted regarding the 'unkempt' feel around Anders Square
- SCC ref: 4085103 - Roundway Down, overhanging bush
- Summer Sussed Sessions booked

Facebook Posts

- PPC What's on Poster
- Staffordshire Police - Cyber Safe - security poster
- Staffordshire Police - Social Media safeguarding issue
- PPC play area safety surface refurbishment
- Roadworks.org - re: work on A41
- Staffordshire Space - Free Summer activities for 11 -17 year olds in Perton MUGA

Ongoing matters

- ❖ Bus Lane, Gainsborough Drive - ANPR camera awaiting response from SCC
- ❖ Awaiting response from Arriva and National Express regarding transponders
- ❖ Car parks Hampton Grove/Scampton Close - awaiting confirmation of ownership from SCC
- ❖ Christmas lighting - waiting for convenient date to meet with lighting company
- ❖ Membership registration of Dementia Action Alliance completed. Site survey of adjustments required, awaiting guidance from the Alzheimer's Society. Autism Society also contacted for guidance

275/17 PLANNING COMMITTEE

Planning Applications received from South Staffordshire Council and reviewed by the Parish Council since the last Council meeting held on Monday 12th June, 2017.

| Application No. | Proposals |
|-----------------|---|
| 17/00465/FUL | Proposed 4m rear extension and conversion of existing garage - 24 Worcester Grove, Perton WV6 7XE |
| 17/00484/FUL | Proposed first floor extension over existing garage - 26 Richmond Drive, Perton WV6 7RR |

Perton Parish Council raised no objections to the above proposals.

DECISIONS - The following decisions received from South Staffordshire Council:

| Application No. | Proposals | Decision |
|-----------------|---|---------------------------------|
| 17/00337/FUL | Two Storey front extension and alterations to existing conservatory - Old Coach House, Holyhead Rd, Kingswood | G R A N T E D |
| 17/00346/FUL | Single storey rear extension to existing utility room and kitchen - 21 Reynolds Grove | |

| | | |
|--------------|---|---------------------------------|
| 17/00353/FUL | Two-storey extension comprising side storage room, utility and office room with bedroom and en-suite over - 19 Paxton Avenue | G R A N T E D |
| 17/00388/VAR | To provide for a modified layout to meet site license requirements - Kingswood Park Homes, Holyhead Road | |

276/17 **BUILDING VALUATION REPORT**

Following the completed building valuation of Perton Civic Centre, it is apparent that the centre is under insured by £500,000. Additional premium £693.94 per annum, pro rata until end of policy £180.62. **Resolved** to amend the policy to reflect the increase.

277/17 **BENCH - PLAYING FIELDS**

3 bench options were presented to the council. Site to be given careful consideration. **Resolved** to purchase bench from Weston Sawmills at a cost of £270 which includes installation once site is agreed.

278/17 **PERTON YOUTH CLUB**

Update noted.

279/17 **SKATEPARK**

- a) Correspondence noted.
- b) Survey results to date noted.

8.05pm Councillor Mrs R Heseltine joined the meeting

280/17 **CHILDRENS PLAY AREA**

The safety surface repairs have been completed which has improved the appearance of the area, there are some areas that were unable to be done due to the lack of base support, it was felt that it would make the problems worse. The safety surface around the single seat roundabout still needs some attention.

A meeting has been arranged with Playdale to discuss options for future equipment replacement.

281/17 **CHRISTMAS LIGHTS**

The cost of new lights around the centre will be approximately £500. Virgin media will consider a contribution to the Christmas lights, clerk to provide costs when available. **Resolved** Clerk to purchase the required festoon for the Civic Centre. Clerk still looking at options for installing a Christmas tree on the roof of the Civic Centre.

282/17 **DEFIBRILLATOR INSTALLATION**

Revised defibrillator installation costs were presented to the council. **Resolved** to accept quotation from Excel Electrical at a cost of £140 or £260 if an earth is required.

283/17 **PHOTOCOPIER CONTRACT -**

Three contract options were presented. **Resolved** to renew for a further five years with Ricoh at a cost of £154.58 per quarter, 0.0023p per copy for black & white and 0.023p for colour.

284/17 **DATE & TIME OF NEXT MEETING**

Monday 11th September 2017 @ 7.00pm

Meeting closed 8.20pm

Signed
Chairman

Date: 11th September 2017