

**Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 8th May, 2017 at 7:00pm**

Present PE Davis (Chairman)
Mrs R Heseltine (Vice-Chairman)
Mrs P Allen
Naomi Caine
Mrs G Davis
Mrs A James
Mrs L Turner
C Evans
M Francis
D Glynn
AK James
RR Simonds

Parish Clerk - Becky Hodgetts

Members of the Public - Nine

Also present Ros Burton - Clodagh Peterson - SSDC Lottery

217/17 **PUBLIC OPEN SESSION**

The issue of Drones being flown at the playing fields was raised. Are there any bye-laws governing this? It was confirmed by the Chairman of Perton Playing Fields Committee that this activity was not covered by the bye-laws. The flying of these is getting more intrusive over nearby residences. Advice to be sought from District Council in terms of Privacy and licensing.

A bench that has been vandalised at the side of the upper lake did not appear to have any dedication on it, but it may be a bench that was donated by Robert Marshall some time ago. It was suggested that the positioning of the bench could be reviewed.

Issues of overflowing dog fouling bins has been highlighted on Social Media. Clarification given in regards to responsibility.

A resident pointed out that there were no benches on the playing fields. Members of the playing fields committee confirmed that this has been looked into on a couple of occasions. A quote for £500 - £600 had been received and also the siting was important to ensure that it did not cause a safety issue for users of the football pitches. In view of the youth club hiring the pavilion with the outdoor space available, location would be critical so it does not cause issues for local residents. Clerk to contact District Council in the first instance as it is their land and to be added to the next agenda.

Parking on Severn Drive and Canterbury Drive was discussed. Inspector Parsons had confirmed that if a vehicle was causing an obstruction the Police can act. It was raised that very few cars are in breach of parking regulations and parking issues are a country wide problem. PCSO's are not able to write tickets but they can give an advisory notice and educate drivers. Clerk to invite the new Inspector to a future parish council meeting.

Resolved to extend public open session, standing order 3f

Clodagh Peterson gave a brief presentation on the new South Staffordshire Council Lottery. It is anticipated that it will go live in September. Tickets will be £1 with 60p going to local good causes.

Meeting commenced 7.50pm

The Chairman imposed Standing Orders

218/17 **ELECTION OF CHAIRMAN**

Cllr P Davis was nominated by Cllr R Heseltine and seconded by Cllr R Simonds. There were no other nominations.

RESOLVED that Cllr P Davis be elected Chairman for the year 2017/18.

219/17 **DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr P Davis signed the Declaration of Acceptance of Office and then took the chair.

220/17 **APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllr A A Bourke, R Moreton, N Caine.

221/17 **ELECTION OF VICE CHAIRMAN**

Cllr Mrs R Heseltine was nominated by Cllr C Evans and seconded by Cllr R Simonds. There were no other nominations.

RESOLVED that Cllr Mrs R Heseltine be elected Vice-Chairman for the year 2017/18.

222/17 **POLICE MATTERS**

- Nothing major to report, few ASB calls which are mainly neighbour disputes and kids.
- Scout Hut has gone down as 'Commercial Break In' it was seen as suspicious as no one entered but no damage and nothing taken. The Scouts leader said he came in the morning to the door open.
- A few issues on Perton have been where the offender is known to the injured party, so it becomes personal to them and not for residents to be concerned about.

223/17 **REQUESTS FOR DISPENSATION**

Requests for dispensations:

202/17 e) received from Cllrs Naomi Caine, Mrs R Heseltine, Mrs L Turner, PE Davis, C Evans, M Francis - Committee members for Perton Playing Fields Committee.

RESOLVED to approve dispensations until May 2019 this being the remainder of the term of office.

DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Declarations of Personal and Prejudicial Interest received from the following:

230/17 a) Cheque no. 105013 - Cllr AK James

230/17 d(i) Perton Playing Fields Committee members - Naomi Caine, Mrs G Davis, Mrs R Heseltine, Mrs L Turner, PE Davis, C Evans, M Francis - Grant

230/17 d(i) Perton Playing Fields Committee Trustee - Cllrs Mrs P Allen

236/17 Perton Youth Club committee member - Cllr Mrs P Allen

230/17 e) Perton Christmas Fair - Committee member

224/17 **ELECTION OF MANAGEMENT COMMITTEE (6 + 2 Ex-Officio Members)**

RESOLVED that the Management Committee will comprise of the following members:

Chairman Cllr P Davis

Vice-Chairman Cllr Mrs R Heseltine

Cllr Mrs P Allen

Cllr Mrs A James

Cllr R Moreton

Cllr R Simonds

Cllr A Bourke

There is a vacancy for one more Councillor

225/17 **ELECTION OF FINANCE COMMITTEE (5 + 2 Ex-Officio Members)**

Resolved that the Finance Committee will comprise of the following members:

Chairman Cllr P Davis
Vice-Chairman Cllr Mrs R Heseltine
Cllr Mrs P Allen
Cllr MD Francis
Cllr DJ Glynn
Cllr AK James
Cllr R Moreton

226/17 **ELECTION OF MEMBERS TO SIGN CHEQUES (6)**

Resolved that the cheque signatories remain the same:

Cllr Mrs R Heseltine
Cllr AK James
Cllr PE Davis
Cllr NP Caine
Cllr MD Francis
Cllr DJ Glynn

Mrs R Hodgetts (parish clerk)

227/17 **ELECTION OF REPRESENTATIVES - Perton Playing Fields Association (8)**

Resolved that the Councils' representatives will be:

Cllr Mrs R Heseltine
Cllr Mrs L Turner
Cllr Naomi Caine
Cllr RE Moreton
Cllr PE Davis
Cllr C Evans
Cllr MD Francis

There is a vacancy for one more Councillor

228/17 **MINUTES**

- a) **Resolved** that the minutes of the Parish Council Meeting held on 10th April 2017, having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman.
- b) **Resolved** that the minutes of the Annual Parish Council Meeting held on 24th April 2017, having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman.

229/17 **DRAFT MINUTES OF MANAGEMENT COMMITTEE**

Resolved that the draft minutes of the Management Committee Meeting held on 12th April 2017 were accepted for information.

230/17 **FINANCE**

- a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 2nd May 2017 together with the income statement for April 2017 were accepted for information.
- b) **Accounts for Payment**

Payments made since the last parish council meeting

<u>April</u>			£
01/04/17	S/O	Kalidescope - email/web hosting	48.00
01/04/17	DD	South Staffordshire Council Non-Domestic Rates	1337.50
03/04/17	105005	OCS Group UK Limited t/a Cannon	99.68

03/04/17	DD	Npower Electricity	1291.54
05/04/17	105007	John Ellis Associates Ltd	250.00
07/04/17	BACS	Wages week 01	1342.50
12/04/17	105009	Community Council of Staffordshire	25.00
12/04/17	BACS	Halls SMS	100.69
12/04/17	105008	SPCA - annual subscription	745.00
13/04/17	105011	Upfront Entertainments Agency LTD	100.00
13/04/17	105010	Perton Day Care Centre	500.00
13/04/17	BACS	Wages week 02	1513.31
13/04/17	BACS	Inland Revenue	2022.53
13/04/17	BACS	Staffordshire CC Pension Fund	2190.26
17/04/17	DD	BT	78.55
18/04/17	BACS	Wages week 03	1326.05
18/04/07	105012	ESPO	315.12
20/04/17	105013	Down to Earth	108.00
21/04/17	105014	MGD Solutions	196.00
24/04/17	105015	SGS Systems Ltd	198.00
24/04/17	105016	A Agasou (refundable deposit)	200.00
24/04/17	DD	Npower Gas	793.42
28/04/17	BACS	Members allowance month 01	1053.15
28/04/17	BACS	Wages week 04/month 01	3773.20
30/04/17	DD	Veolia	126.72
			19734.22

c) **Budget-to-date 2017/2018**

The information was noted.

d) **Application for Grant**

- i) Perton Playing Fields Association - **Resolved** to approve request for first instalment of £2,000.
- ii) Locality 4 Voluntary Car scheme - **Resolved** to approve request for £2,000.
- iii) Perton Rainbows - **Resolved** to request a copy of accounts. Also County Councillor AK James to confirm that the grant has not been duplicated. Delegate any further decision to Finance Committee.

e) **Application for concessionary room rate**

Perton Christmas Fair - **Resolved** to approve concessionary room hire for 2017 event.

231/17 **FINAL ACCOUNTS 2016/17**

a) **Internal Auditors report**

Resolved that the Internal Auditors report for 2016/17 confirming that the control objectives were achieved throughout the financial year to an adequate standard be accepted. The supplementary observations were noted.

b) **Accounts for Year Ending 31st March 2017**

Resolved that the Annual Accounts for year ending 31st March 2017, having previously been distributed be approved.

c) **Annual Governance Statement**

Resolved that the council confirmed and approved the annual governance statement. The chairman and clerk duly signed the statement.

d) **Annual Accounting Statement**

Resolved that the council confirmed and approved the annual accounting statement. The Chairman and Clerk duly signed the statement.

Resolved to change order of business, move agenda item 238/17 - Standing order 10 (vi)

232/17 **PLANTING OF GRASSED MEADOW AND ISLAND**

Approval for planting has been received from SSDC. **Resolved** to plant both areas with a budget of £250. Mrs Tilley to liaise with Wild About Perton, especially for the grassed meadow to ensure that the plants of importance are not disturbed.

233/17 **STAFFORDSHIRE COUNTY COUNCIL**

a) **Community Paths Initiative**

Following discussion it was **Resolved** to add Footpath 31 from the junction of Footpath 17 (Dippons Lane) to the junction with Footpath 27 to the list of work to be completed by the Neighbourhood Highway Team (NHT).

The tarmac surface along footpath 17 needs clearing of mud.

County Councillor AK James will follow up on the flooding at Dippons Lane with County Highways.

b) **Written report from County Councillor AK James**

Member for the Perton Division of Staffordshire County Council

As referred to in the last report concerning the Neighbourhood Highways Team visiting Perton to carry out weed control, overgrowth and hedge trimming plus blocked drains throughout the Parish. I have sent a list to be forwarded to the County Council Highways in response to their request through their Community Liaison Officer, Simon Griffiths for a schedule of work. I have asked our Clerk if there are any reports of other areas to be included. At this present time there has not been any received from members or the public. If you wish to bring places in need of attention for consideration. You will have to act promptly for inclusion.

Due to the County Council Elections taking place on May 4th. The County Council Meetings are not held during the run up to this Poll. There is therefore no information available to report as a result of this situation. Highway and pothole conditions are ongoing and weekly updates are being received on these issues. An e mail was sent by me to the Highways Manager, Mark Keeling to investigate the restricted access at the temporary traffic lights and barriers left in situ over the weekend of the 22nd May as no work was being carried out and traffic was being seriously affected.

234/17 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

a) **Report from District Councillors**

Verbal report from Cllr Rita Heseltine

Member for Perton Lakeside Ward of South Staffordshire District Council

Since the last Parish Council meeting I have attended the following:

11.04 2017: Locality Briefing for Locality 4 with Councillor Brian Edwards (Leader of the Council) and Dave Heywood (Chief Executive). An informal session where District members discussed - amongst other topics- issues /concerns affecting their area , clarification on some Council issues and suggested future training seminars. A very useful session which was, I feel, beneficial to all attendees.

18.04 2017: Briefing / update on the proposed SSC lottery
Planning Committee

25.04.2017: Anti-Social Behaviour Update presented by Inspector Giles Parsons and Helen Marshall, Community Safety Officer. Lots of information and statistics. Assured that Policing numbers and locations remain the same - Wombourne and Watling House with the Vulnerability Team moving to Codsall SSC building; 24/7 response teams across the area same amount as 2years ago; dedicated Neighbourhood teams. In the future "burglary dwellings" changing to "residential"=dwellings + others (sheds, etc.) so expect to see a rise in these figures because of the amalgamation. Interesting to note that neighbour disputes

are some of the most time consuming and complex issues which have to be dealt with and often the only resolution is a house move. Good to note that South Staffordshire remains a safe and desirable place to live.

03.05.2017: Police Accountability Forum for Locality 4. Attended by myself and Parish Council Chairman Phil Davis. Much of the same information as was given to the Wellbeing Select Committee but obviously this time the figures were broken down for Perton/Pattingham and Codsall/Bilbrook. Interesting session. Good to be able to discuss issues/concerns, etc. face to face. May not always get the answers we would like but at least the Police are made aware of our concerns!

02.05.17 Overview & Scrutiny

Reviewed the work undertaken by the three Challenge Panels: Your Council, Your Community and Your Place. Considered if some of the recommendations from the Your Council Challenge Panel and the Your Community Challenge Panel could be amalgamated

Written report from Cllr AK James

Member for Perton Dippons Ward of South Staffordshire District Council

District Council Report for Perton Parish Meeting on Monday, 8th May 2017.

The District Council has held their monthly meeting of the Local Priority issues with the County Council Officer, Sarah Garner on 4th April at the Codsall Office. Items included were the Local Plan and Voluntary, Community and Social Enterprise. The progress that was being made to facilitate the funding to establish a Young Peoples project in Perton was an item I raised. This is now being set up and the finance details are being forwarded to carry out the scheme.

The Local Plans Team are inviting members to a Site Allocations and Local Plans Seminar on Monday, 8th May and also on Monday, 26th June 2017. It will be an overview of the general comments received to the recent consultation, further work being carried out and the time table towards an examination. The second seminar will cover the proposed submission the details of any proposed modifications to the Plan as a result of the consultation. The District Council Lottery is moving towards fruition as licenses and details are now being developed for an announcement of the introduction of this plan to offer regular prizes to participants of the lottery.

b) Summer Activities 'Out & About'

Resolved to offer activities on the same basis as 2016. The activities will have to be tailored for the MUGA and Civic Centre as the Pavilion will not be available.

235/17 CLERK'S REPORT

Email Distribution

- 05/04/17 SCC Highways update w/c 3rd April 2017
- 06/04/17 SPCA Weekly bulletin 6th April 2017
- 10/04/17 SSDC - details of arrest in Codsall burglary
- 10/04/17 SSDC - details regarding "STOP THAT THIEF" - Business Crime Reduction Tool
- 11/04/17 SCC Highways update w/c April 10th
- 24/04/17 SPCA Weekly bulletin 13th April 2017
- 25/04/17 SCC Highways update w/c April 24th
- 25/04/17 SPCA Weekly bulletin 20th April 2017
- 28/04/17 Community Council of Staffordshire - Good Life Agent briefing 2017

Other Matters

- Play area Cradle swing replaced. Fire brigade called to cut a teenage child stuck in it. Replacement ordered at a cost of £145
- District Council have confirmed that they will not allow 'free' fishing on Perton Lakes. Clerk continuing to investigate further help from the Canal and River Trust
- SCC have been informed that the bus lane bollard repair should be completed by the end of April
- PPC liaised with Virgin Media regarding removal of the temporary traffic lights when contractors not on site
- PPC reported flytipping near to Canterbury Drive

- PPC continued chasing of flooding at Dippons Lane - no response received
- From 1st April 2017, the non-household retail water market has opened to competition, similar to gas and electricity. Severn Trent has merged with United Utilities creating a new water retailer Waterplus. Severn Trent will formally exit the market within the next 12 months
- Refurb of the pavilion to commence on 22nd May 2017 and will last 7 - 10 days

Facebook Posts

- 05/04/17 SSDC - Goodlife Weather Watch scheme
 07/04/17 SSDC - County Council Election information.
 07/04/17 *Shared* SSDC - Perton, Codsall and Oaken You recycled the most in your blue bins in March! [#SouthStaffsRecycling](#)
 28/04/17 Community Council of Staffordshire - 'What does a Good Life agent do?'

236/17 PLANNING COMMITTEE

Planning Applications received from South Staffordshire Council and reviewed by the Parish Council since the last Council meeting held on Monday 13th March, 2017.

Application No.	Proposals
17/00294/FUL	Two storey rear extension over existing utility room - 5 Roundway Down, Perton WV6 7SX
17/00295/FUL	First floor side extension and front lounge extension (bay window) - 40 Edge Hill Drive, Perton, WV6 7SW
17/00346/FUL	Single Storey rear extension to existing utility room and kitchen 21 Reynolds Grove, Perton WV6 7NY

Perton Parish Council raised no objections to the above application.

DECISIONS - The following decisions received from South Staffordshire Council:

Application No.	Proposals	Decision
17/00145/FUL	Single-storey rear extension - 29 Edward Road	Granted
17/00217/FUL	Single-storey side extension and rear conservatory - 3 Bader Road	

237/17 PERTON YOUTH CLUB

Cllr Mrs P Allen updated the councillors. The committee raised over £580 at the carnival. Codsall Community High School have been in contact with the committee with a list of equipment held at the middle school for them to look at.

238/17 SKATEPARK

- An initial consultation was held at the Carnival and it was also available for viewing at the recent County Council elections. There are 76 responses with 68 for and 8 against the project.
- Initial details of equipment and costs from two different companies were presented to members. Following discussion it was **RESOLVED** the Clerk to obtain a revised quotation for the tarmac surface to be the same, 36m x 8m, for better comparison.

239/17 GEESE ISSUES

A resident had informed a member that they were attacked by the geese whilst carrying a loaf of bread from the local shop. It is hoped that the signs will encourage residents from feeding the birds bread which would hopefully discourage the birds, new signs are on order. It was also noted that it is nesting time so birds are more protective.

240/17 UPPER LAKE

The vandalised bench was discussed in the public open session. **RESOLVED** to add to next agenda for further discussion on position once ownership is confirmed.

241/17 DATE & TIME OF NEXT MEETING
Monday 12th June 2017 @ 7.00 pm

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions noted herein have taken this duty of care into consideration.