

**Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 13th March, 2017 at 7:00pm**

Present PE Davis (Chairman)
Mrs R Heseltine (Vice-Chairman)
Mrs P Allen
Naomi Caine
Mrs G Davis
Mrs A James
Mrs L Turner
A A Bourke
C Evans
D Glynn
AK James
R Moreton
N Caine
RR Simonds

Parish Clerk - Becky Hodgetts

Members of the Public - Eight

Also present Helen Marshall, Community Safety Officer SSDC

175/17 **PUBLIC OPEN SESSION**

Chair of Governors for St Chad's School, Pattingham, wondered if Perton first schools could encourage parents to consider Pattingham who specifically want a church school. Cllrs Mrs P Allen and Mrs R Heseltine, both governors at Perton First School confirmed that the head teacher already informs parents accordingly. It was agreed that displaying any posters would be inappropriate and could be seen as endorsement.

A resident wondered why the holes in the wall on the A41 were not being repaired, County Councillor AK James confirmed that it was private property, the land owners have been made aware of possible grants to help with repair costs.

Also asked why Codsall has two crossing patrols at pedestrian controlled lights when Perton has lost one of its patrols. Crossing patrols across the district were looked at and decisions were made using a very complicated formula. All agreed that the site at Richmond Drive is the most dangerous unfortunately it was the least used.

Sadly it may take an accident before this is looked at again. County Councillor AK James had tried to arrange some funding for extra measures on the basis of need but had been unsuccessful, he stressed this is still ongoing.

Meeting commenced 7.15pm

The Chairman imposed Standing Orders

176/17 **APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllr M Francis

177/17 **CCTV Presentation - Helen Marshall Community Safety Officer, SSDC**

An overview of the District Councils new mobile CCTV system was given to the Councillors.

178/17 **POLICE MATTERS**

Verbal report given for March

- Criminal damage reports to bus shelter time table cases

2 theft from motor vehicles reported. No witnesses have come forward so unable to follow up

- Drug dealers caught in Perton
- Theft of push bike outside Sainsbury's. Offender caught, known by West Midlands Police. Unsure if bike has been recovered.
- 2 Community Protection Notice Warnings have been breached and have moved to a full CPN. The District Council has issued fines to the offenders. A third CPNW was issued within the last 7 days.
- Perton Golf Club has been broken into a couple of times; nothing appears to have been taken.
- No major ASB youth reported, most ASB is neighbour disputes.
- The Police are currently undertaking a VIP scheme looking at vulnerable people in the community. Information gathered from all identified properties ie occupants, next of kin, doctors and any key safe details are logged onto the police data base and shared with other agencies if residents approve. There are already between 30-40 properties registered on the scheme.

All incidents must be reported, Police are not aware of incidents if reports are not phoned in. Non emergency number is 101, if it's an emergency call 999. If anyone is aware of a vulnerable person please contact the PCSO's

179/17 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

Declarations of Personal and Prejudicial Interest received from the following:

182/17 e) & f) Perton Carnival committee members - Cllrs Mrs P Allen, Mrs G Davis and Mrs R Heseltine

187/17 Fishing Club committee member - Cllr Mrs A James

188/17 a) Perton Youth Club committee member - Cllr Mrs P Allen

180/17 **REQUESTS FOR DISPENSATION**

No request received

181/17 **MINUTES**

RESOLVED that the minutes of the Parish Council Meeting held on 13th February 2017, having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman.

182/17 **FINANCE**

a) **RESOLVED** that the draft minutes of the Finance Committee Meeting held on 7th March 2017 together with the income statement for February 2017 were accepted for information.

b) **Accounts for Payment**

Payments made since the last parish council meeting

<u>February</u>			£
01/02/17	104989	Lighthouse Photography	75.60
01/02/17	DD	TV Licensing	145.50
01/02/17	DD	Kalidescope Limited	48.00
02/02/17	DD	Severn Trent Water	554.66
03/02/17	BACS	Wages Week 44	1294.40
03/02/17	104990	ESPO	82.89
06/02/17	104991	ThyssenKrupp Elevator UK Limited	198.86
09/02/17	104992	Stephen Wade	150.00
10/02/17	BACS	Wages Week 45 (part)	1314.09
13/02/17	104993	Ricoh UK Ltd	234.72

16/02/17	104994	BT Payphones Ltd	1.00
16/02/17	104995	Cartridge Save Ltd	29.17
17/02/17	DD	BT One Bill (Broadband & Telephony)	120.06
17/02/17	BACS	Inland Revenue	2641.05
17/02/17	BACS	Staffordshire CC Pension Fund	2599.79
17/02/17	BACS	Wages Week 46	1395.71
17/02/17	104996	Assa Abloy Entrance Systems Ltd	360.31
20/02/17	104997	MGD Solutions	196.00
20/02/17	104998	Staffordshire CC	199.00
21/02/17	DD	Npower - Gas	879.68
24/02/17	BACS	Wages week 47 & month 11 (part)	3580.77
24/02/17	BACS	Members allowance Month 11	1036.35
28/02/17	DD	Veolia ES (UK) Limited	158.40
		Monthly total	17296.01

c) **Budget-to-date 2016/2017**

The information was noted.

d) **Appointment of Internal Auditor**

RESOLVED Black Rose Solutions Ltd be appointed to complete audit for 2016/17

8.07pm Cllrs Mrs P Allen, Mrs G Davis and Mrs R Heseltine left the room

d) **Application for concessionary room rate**

Perton Carnival - **RESOLVED** approve concessionary room hire rate for the carnival to be held on 1st May 2017

e) **Application for grant**

Perton Carnival - **RESOLVED** £300 grant awarded

8.10pm Cllr Mrs P Allen, Mrs G Davis and Mrs R Heseltine rejoined the meeting

183/17 **STAFFORDSHIRE COUNTY COUNCIL**

Written report from County Councillor AK James

Member for the Perton Division of Staffordshire County Council

At the main Meeting of the County Council. The prime item was the setting of a balanced Budget for the forthcoming year. The main features included proposals to fulfil the legal duty for the provision of social care. There is a figure of 300 million pounds to be spent looking after the elderly, people with disabilities and children in need of care. There is also a continuing commitment to invest in the local economy to help create jobs and opportunities for working families in Staffordshire. In order to carry out these programmes, Council Tax is to be increased by 4.95 per cent. This will be the equivalent of just over £1 a week for a Band D home.

Local Member Priority Meeting was held to discuss and update the Local Plan and the District Deal to co-ordinate the County and District Council matters affecting South Staffordshire. The aims for measures being implemented included Community Capacity and Social Action, People helping People. Members Matters and tackling Obesity in Staffordshire.

A meeting was arranged with the Highways Manager, Mark Keeling to put forward the future plans for developing and retaining maintenance to the infrastructure in Perton and it was revealed that the Neighbourhood Highways Team would be operating to work in the area during the next year. They will require a schedule of work to be carried out in advance of any visit. These visits will not be programmed as in the past. It will be essential that a survey is carried out to submit our needs well before the start of the growing season. School Hedges will need to be identified for the Head Teachers to be notified concerning their responsibility to maintain.

Additional comments

Potholes are taking longer and longer to be repaired, the amount of pot holes reported is not decreasing and are dealt with on a category basis. County Council AK James stated that the pothole repairs shown in the weekly highways update do not necessarily show many repairs in South Staffordshire. Support for AMEY as a contractor is mixed.

No further information on clearing the weeds from around the traffic lights on the A41.

The NHT will be operational next financial year but allocation of days will be dependant on work submitted by the parishes.

Trees that suffered some damage in recent storms have been reported to SSDC and SCC.

Flooding in Dippons Lane to be reported.

All potholes to be reported to the Parish Office who will keep the County Councillor informed.

163/17 SOUTH STAFFORDSHIRE DISTRICT COUNCIL

a) Report from District Councillors

Verbal report from Cllr Rita Heseltine

Member for Perton Lakeside Ward of South Staffordshire District Council

Since the last Parish Council meeting I have attended the following:

15.02.2017 Planning Masterclass. Available for both District and Parish Councillors to attend. One of the best events of its kind that I have attended. There were two workshops – The Development Process: How a Planning Application is determined and Overview of Planning Strategy: Covering the Local Plan, Housing and Economic Development. If you were new to the planning process it was a real eye-opener as to how much work goes into each application.

17.02.2017 Let's Work Together Fuel Poverty Awareness Day.

Once again, an excellent event which was divided into three presentations:- Tackling the Cold Workshop (National Energy Action[NEA], Anwar UI Haq), South Staffordshire Warmer Homes (South Staffordshire Warmer Homes Energy Advice Line, [Marches Energy Agency, Davina Allen]), South Staffordshire Goodlife Energy (Goodlife Energy Partnership Compare Energy Bills [Gerard Fletcher]). Lots of information, advice and tips for making your home more energy efficient and also where to signpost people to if they are having difficulty meeting fuel costs and keeping their homes warm.

21.02.2017 Full Council.

22.02.2017 Philip Davis and myself attached dayglow signs – warning of the penalties which may be incurred by those irresponsible dog owners who do not clean up after their animal has pooped – to lampposts around the Upper Lake, the walkway leading to Perton First School, outside Perton First School and the walkway leading from the Parkway to Lytham Road. We had a very positive response from residents. Once the weather improves, Phil and I will begin the stencilling process once again.

28.02.2017 Planning Committee. A long but interesting meeting as there was a major application to be decided upon. This was the proposal from DX for a distribution centre at Essington. A lengthy report about the outcome was printed in the Express & Star.

04.03.2017 Perton Village Litter Pick. This was also advertised on the My Staffs app. A successful morning, but it would be good to see more volunteers joining us. There is definitely “a good feeling “ factor at the end of the 2 hours! The next one will be taking place on Saturday June 3rd. We meet at the Pavilion car park in Gainsborough Drive. If you can't manage the 2 hours don't worry – just do what you can. All equipment- except gloves – is provided.

07.03.2017 Wellbeing Select Committee. There was a presentation by Sarah Carter, Deputy Programme Director, Staffordshire and Stoke on Trent Sustainability and Transformation Programme. An extremely complex topic. Watch this space. Breast screening provision wasn't an Agenda item but it was noted that we are still very dissatisfied with the responses to date and that the Select Committee will continue to press for more information and action.

Written report from Cllr AK James

Member for Perton Dippons Ward of South Staffordshire District Council

A Meeting was held at the Civic Centre by the Silver Poplars Residents Association to request that the footpath along the A464 was cut back to improve the condition of this path and make the use of it safer for pedestrians to walk along this single pathway. It was also concerned about the blocked drains on the main road there. Photographs were produced to show the extent of the problem that exists. I have brought this to the attention of the Highways Manager and forwarded the photographs as evidence. A Highways representative was in attendance at the recent Local Members Meeting and took note of the need to look at all the drains and gullies in Perton on a regular basis.

The closure of Jenny Walkers Lane for the event that takes place there has been raised. The weather conditions caused mud to be carried on to the road. In areas where there is a danger to vehicles, it is necessary to put warning signs for motorists to be aware of this. This request will be forwarded to the Highways for attention.

A Presentation relating to the Stoke on Trent and Staffordshire Growth Hub was given to South Staffordshire Councillors by their Business Support Team Leader, Nicola Kent. This was to highlight the help to business being offered to them by this organization. They deal with advice in finding access to finance, skilled workforce, Access to markets and new customers, Business sites and premises, information on exporting, and starting a business. Business Helpline is 0300 111 8002.

Additional comments

Cllr Mrs P Allen thanked Cllr Mrs R Heseltine for following up on the Breast Screening issue.

Cllr Heseltine will speak to Mark Jenkinson at South Staffordshire Council to see if any further information is available on the closure of Perton Clinic.

Cllr R Moreton reported that he was following up on the temporary fencing at Richmond Drive which has been there for some time.

Cllr A A Bourke has passed an outstanding Highway issue on to the County Councillor

RESOLVED clerk to report the condition of the crushed brick paths at the Lower Lake and Bodium Court to Mill Lane. The surface requires replenishing due to mud collection.

164/17 CLERK'S REPORT

Email Distribution

- 06/01/17 SCC Highways Update w/c 6th February 2017
- 08/01/17 Staffordshire County Council - Dignity Awards 2017 nomination form
- 10/02/17 SPCA weekly bulletin 9th February 2017
- 13/02/17 Let's Work Together training event, Friday 17th February focusing on Fuel Poverty
- 15/02/17 SCC - Gritting response
- 16/02/17 SPCA weekly bulletin 16th February 2017
- 17/02/17 Police & Crime Commissioner - Consultation - Safer, Fairer, United Communities Strategy 2016 - 2020
- 17/02/17 Community Council of Staffordshire - Illegal money lending statistics report 2016
- 20/02/17 SCC - Groundworks Environment Agency Project
- 20/02/17 SCC Highways Update w/c 20th February 2017
- 22/02/17 Update from Sainsbury's and SSDC re:kerb painting

- 24/02/17 SPCA weekly bulletin 23rd February 2017
- 27/02/17 National Plant Monitoring Scheme - volunteer request
- 27/02/17 SCC Highways update w/c 27th February 2017
- 02/03/17 SPCA weekly bulletin 2nd March 2017
- 02/03/17 Community Council of Staffordshire - Defra Rural Survey for Staffordshire - 2016/17
- 06/03/17 SCC Highways update w/c 6th March 2017

Other Matters

- PPC reported to SSDC level of water high in lower lake. Grills blocked which had caused a back flow. All resolved.
- Criminal damage reported to Staffordshire Police;
 - timetable case The Parkway/ Shackleton Drive bus shelter, reported to the police **Ref: FZ/13658/2017**
 - timetable case The Parkway/ Richmond Drive bus shelter, reported to the police **Ref: FZ/11024/2017**
 - timetable case Gainsborough Drive bus shelter, reported to police **Ref:FZ/14878/2017**
- PPC requested grit bins at Richmond Road are refilled. SCC agreed to refill as soon as the crews are in the area. **Ref 4069129**
- Base 25 to start their youth drop in sessions on March 8th from 3.30pm - 5.00pm
- BT contract signed for adoption of kiosk, awaiting confirmation of equipment removal.
- Lakeside Hall floor - re-sealing completed
- S137 expenditure for 2017/18 is confirmed at £7.57 per electorate
- BT agreement signed for telephone kiosk, PPC waiting for final authorisation to install Defibrillator
- Perton Day Care Centre passed on their thanks for the donation of a wheelchair. Further grant request to be submitted once costs are known for a planned kitchen refurbishment.
- Revised 2016 Governance and Accountability Practitioners guide available in Parish Office.

Facebook Posts

- 26/01/17 Perton Carpet Bowls poster
- 08/02/17 Youth Work Tool Box - half term activities
- 10/02/17 Smart Alert update - telephone scams
- 10/02/17 *Shared* - Perton Youth Club request for volunteers
- 17/02/17 *Shared* - South Staffs Review survey
- 20/02/17 Base 25 volunteer request
- 20/02/17 *Shared* - Police and Crime Commissioner Consultation
- 21/02/17 Police & Crime Commissioner public session poster for visit on 29th March 2017 at 7.30pm
- 22/02/17 *Shared* - SSDC - huge well done to those in #Oaken, #Codsall and #Perton. You recycled the most on average in your blue bins throughout January.
- 27/02/17 Criminal damage to bus shelter cases.
- 02/03/17 Reminder for Litter Pick Saturday 4th March
- 06/03/17 SCC - proposed road works in April

It was nice to see Perton averaged the most recycling during January. Clerk to add to the website. Could the District Council add the information to their quarterly review.

The litter picked at the organized litter picks is getting less, the volunteers must be getting better! It would be nice to see more volunteers. The June litter pick will start from the library. Photographs to be added to the website.

Base 25 did not turn up for their sessions booked from 9th March. Clerk to keep District Councillors informed for accountability, funding has been given by South Staffordshire District Council.

186/17 **PLANNING COMMITTEE**

Planning Applications received from South Staffordshire Council and reviewed by the Parish Council since the last Council meeting held on Monday 13th February, 2017.

Application No.	Proposals
17/00098/FUL	Erection of fence (retrospective) 16 Shackleton Drive, Perton WV6 7SA

Perton Parish Council raised no objections to the above application.

Application No.	Proposals
17/00105/FUL	Boundary Fence 6 Dunster Grove, Perton WV6 7RU

Perton Parish Council raised no objections to the above application as long as the height of the fence is within stated limits.

DECISIONS - The following decisions received from South Staffordshire Council:

Application No.	Proposals	Decision
16/01089/FUL	Single and double storey rear extensions, conversion of garage block to living accommodation, detached triple garage block - 1 Perton Cottages, Pattingham Road, Perton	Granted

16/00252/FUL - Following concerns raised, SSDC Enforcement have visited the site and confirmed that work being carried out is in accordance with planning consent and therefore no further action will be taken.

187/17 **LOWER FISHING LAKE - DESILTING OPTION**

SSDC have not given permission to add Siltex to the water, they were awaiting further information from the Environmental Agency. It was agreed that the District Council had to take some positive action on this matter. The rent for Perton Angling Club is due for next season. **RESOLVED** District Council members to follow up.

188/17 **YOUTH STRATEGY**

- a) Perton Youth Club - Cllr Mrs P Allen attended a meeting of the youth club, as a non-voting member, and is reassured that the committee is aware of its responsibilities. The roles and constitution have been agreed. A list of equipment will be drawn up. Cllr Mrs P Allen has agreed to cover the cost of room hire and photocopying at the Civic Centre until the committee are able to meet at the pavilion.
- b) The Parish Council **RESOLVED** to fully support the revised Strategy Proposal and the clerk to submit as soon as possible.
- c) Skatepark - **RESOLVED** clerk to arrange a site survey before any further decisions are made.

189/17 **TERMS OF REFERENCE**

- a) Finance Committee. **RESOLVED** Terms of reference be adopted .
- b) Management Committee. **RESOLVED** Terms of reference be adopted with a spending limit of £5,000 for the Management committee.

190/17 **PROPOSED MEETING DATES**

RESOLVED to accept the proposed dates.

- 191/17 **CITIZEN OF THE YEAR AWARD 2016/17**
Nominations were reviewed. **RESOLVED** Mr Andrew Key be awarded Citizen of the year 2016/17. Presentation to be held at the Annual Parish Meeting.
- 192/17 **BUS SHELTER TIMETABLE CASES**
After some discussion it was **RESOLVED** to not to repair the timetable cases.
- 193/17 **PERTON NURSERY ROOM HIRE AGREEMENT**
RESOLVED approve the room hire agreement with minor changes to the notice period.
- 9.30pm **RESOLVED** to Move standing order no. 3W - extend period for continuation of meeting
- 194/17 **WEBSITE**
RESOLVED to create a new page using the current provider Kalidescope but content of the site will be managed by Perton Parish Council. This will reduce the monthly cost by £15.
- 193/17 **DATE & TIME OF NEXT MEETING**
Monday 10th April 2017 @ 7.00 pm

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions noted herein have taken this duty of care into consideration.

The meeting closed at 9.36pm

Chairman - 10th April 2017