

**Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 12th December, 2016 at 7:00pm**

Present PE Davis (Chairman)
Mrs R Heseltine (Vice-Chairman)
Mrs P Allen
Naomi Caine
Mrs G Davis
Mrs L Turner,
C Evans
D Glynn
AK James
R Moreton
N Caine
RR Simonds

Parish Clerk - Becky Hodgetts
Members of the Public - Seven

120/17 **PUBLIC OPEN SESSION**

The issue of lack of gritting around the Parkway was raised. Residents informed that a full discussion would be held at item 128/17 b)

Meeting commenced 7.05pm

The chairman imposed Standing Orders

121/17 **APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllrs Mrs A James , AA Bourke and M Francis

122/17 **POLICE MATTERS**

- a)
- A van stolen from Severn Drive was recovered in the West Midlands Area. A few tools were taken.
 - 3 burglary dwellings since 13th November 2016. Sedgefield Grove, Sutherland Road and Mercia Drive, where offender have taken electrical goods. Dwellings have been unoccupied with residents working away. Forensic swabs and further investigations are ongoing.
 - Car stolen VW Golf, Edgehill Drive. Entered house and found the keys. Enquiries ongoing.
 - No ASB other than a few parking issues
 - ASB car still operational every night
 - Reports regarding cars using the bus lane. Advice given to those caught using it.

RESOLVED Clerk to follow up with County Council to confirm position on the repair of the bollard.

Parking outside schools is causing concern for some residents who are unable to access their drive way due to inconsiderate parking. **RESOLVED** Clerk to ask PCSO's to be vigilant.

The Fire Service could be asked to visit next term to assess whether the parking would restrict their access should it be required.

123/17 **GOOD LIFE LOCALITY CONNECTOR - Jan Wright**

- a) The Community Council of Staffordshire is best known for the Best Kept Village Competition, a bulk Oil buying scheme and the Voluntary Transport Scheme. It also has the Village Hall Advisory Service. Due to funding cuts there are only 2 village agents with

a new job title, Good Life Locality Connector, Jan Wright covers all five localities. Liz Minshall covers Locality 3 for specific projects.

They are looking to open lines of communication between organisations with the help of volunteers called Parish Good Life Champions. This will help to share resources and information across the district.

- b) **RESOLVED** Cllr P Davis agreed to become the Parish Good Life Connector when he ceases to be chairman in May.

124/17 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

Declarations of Personal and Prejudicial Interest received from the following:

- 127/17b Cllr A K James - Cheque 104958 Down to Earth Grounds Maintenance
 127/17b Cllrs Mrs P A Allen, Mrs R Heseltine, Mrs G Davis, PE Davis, C Evans, RE Moreton, Naomi Caine, Mrs L Turner
 Grant to Perton Playing Fields Association
 133/17 Cllrs Mrs P A Allen (trustee), Mrs R Heseltine, Mrs G Davis, PE Davis, C Evans, RE Moreton, Naomi Caine, Mrs L Turner
 Perton Playing Fields Association Pavilion hire charges
 134/17 Cllr Mrs P Allen declared a personal and prejudicial interest as a trustee

125/17 **REQUESTS FOR DISPENSATION**

None received

126 /17 **MINUTES**

RESOLVED that the minutes of the Parish Council Meeting held on 14th November 2016 and Extraordinary meeting held on 23rd November 2016, having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman. Draft minutes for the Management committee held on 30th November 2016 were accepted for information.

127/17 **FINANCE**

- a) **RESOLVED** that the draft minutes of the Finance Committee Meeting held on 6th December 2016 together with the income statement for November 2016 were accepted for information.

b) **Accounts for Payment**

Payments made since the last parish council meeting

<u>November</u>			£
01/11/16	DD	SDDC Non -Domestic Rates	1479.00
01/11/16	DD	Information Commissioner	35.00
01/11/16	DD	Kalidescope Limited	48.00
01/11/16	104958	Down to Earth Grounds Maintenance Ltd	108.00
01/11/16	104959	Royal British Legion	40.00
01/11/16	104960	A Multani - booking refund	200.00
04/11/16	BACS	Wages week 31	1369.63
07/11/16	104961	D Peasley - booking refund	150.00
07/11/16	104962	Ricoh Capital Ltd	195.06
10/11/16	104963	SGS Systems Ltd	312.00
11/11/16	BACS	Wages week 32	1323.21
14/11/16	104964	Jemma Rannello - booking refund	150.00
17/11/16	DD	BT One Bill (Broadband & Telephony)	119.82
17/11/16	104965	Perton Playing Fields Association	2000.00
17/11/16	104966	Drinkmaster Ltd	56.51
17/11/16	104967	Plantscape Ltd	2280.00

17/11/16	104968	Ricoh UK Ltd	34.20
17/11/16	104969	RHF Heating Co. Ltd	908.66
18/11/16	BACS	Wages week 33	1333.40
18/11/16	BACS	Staffordshire CC Pension Fund	2512.53
18/11/16	BACS	Inland Revenue	2465.46
21/11/16	BACS	Npower - Gas	403.71
25/11/16	BACS	Wages Wk 34/Month 8 part	3608.45
25/11/16	BACS	Members allowance month 8	1036.55
25/11/16	104970	Mercia EMS	75.00
25/11/16	104971	Arts Alive - Flicks in the Sticks	600.00
28/11/16	DD	Veolia ES (UK) Limited	112.22
29/11/16	104972	MGD Solutions	196.00
		Monthly Total	23152.41

c) Budget-to-date 2016/2017

The information was noted.

d) Financial Statement for half year ending 30th September 2016

RESOLVED Financial statement accepted for information.

e) Precept Considerations

RESOLVED to consider the following projects for 2017/18 budget

- Dredging of Lakes
- Lighting for Multi Use Games Area
- Street Lighting for pathways
- Youth Club
- CCTV
- Play area Surfacing
- Christmas lights
- School Crossing Warden
- Defibrillator

128/17 STAFFORDSHIRE COUNTY COUNCIL

a) Debt Benefit and Consumer Advice

The proposal to remove funding for debt, benefit and consumer advice by the County Council caused some concern with the council although the service is duplicated by other agencies. RESOLVED clerk to clarify how the funding will affect the current Perton service. If necessary the Parish Council could look into directly funding the Perton CAB.

b) Gritting

The Parkway was not gritted during a recent cold spell. Staffordshire County Council confirmed that gritting of the Parkway would only be carried out when the weather is classed as severe. The criteria for severe is unknown. RESOLVED clerk to confirm what the criteria is with Staffordshire County Council and also write to the bus companies that use the Parkway to ensure they are aware that no gritting is taking place. One resident informed the council that they had hit the kerb while braking for a bus at an island. The MP has contact Staffordshire Highways to express his concern.

c) **Report from County Councillor AK James (previously distributed)**
Member for the Perton Division of Staffordshire County Council

There was a local priority meeting held by the County Council during November and a presentation was delivered in the way the County Council analyse the figures for assessing the health needs and lifestyle features in providing facilities for residents in South Staffordshire. It appeared that funding has been used to support and finance activities throughout the region for particular aims which included the object of keeping people healthy from the opportunities that are available to them in the area.

A communication has been circulated to members from the Cabinet member for Health Care and Wellbeing. The content is centered on the financial effect of a £15 million gap in this year's budget as a result of not receiving this anticipated contribution from the Better Care Fund. There is now a need to introduce additional savings controls across all their operations and make a number of savings to Health and Care services.

One of the savings has been to the Debt and Consumer advice commissioned from the Citizens Advice as this is not a statutory duty for the County Council. As a range of alternative sources of information and advice is becoming increasingly available. It is expected that the need for this service will fall.

Additional comments;

Clerk to write to County Council expressing its concern with the lack of resources for Social Care.

129/17 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

a) **Grounds Maintenance**

Several maintenance issues raised with SSDC have still to be addressed. The council feel that Perton is being ignored. There is constant failure to be given definitive time scales for completion of work.

Resolved Clerk to contact the Cabinet Holder to explain that the parish council is very unhappy with the maintenance work that is currently being undertaken in Perton. To request a 12 month schedule of maintenance.

b) **Report from District Councillors**

Written report from Keith James (previously distributed)
Member for Perton Dippons Ward of South Staffordshire District Council

The District Council have issued the arrangements that will affect Waste collections for Christmas and the New Year period.

Garden Waste (Green Bins) will cease for four weeks after Friday 9th.December 2016 and will be replaced with a Grey Bin Collection.

Recycling collections (Blue Bins) due on 26th and 27th December will be made on Saturday 24thDecember and 27thDecember respectively. Crews will not be working Monday 26th and Tuesday 27th December 2016.

Waste collections (Grey Bin) will be for affected properties on Monday, 2nd and Tuesday 3rd January 2017.

There has been some enquiries concerning gritting of the roads in Perton and on the main routes outside of the Village. This matter has been referred to the Highways Manager for an update on the areas that are gritted and the policy on those roads that are not gritted and where bins are provided for Volunteer Ice Busters to use to spread on the road.

Written report from Rita Heseltine (previously distributed)
Member for Perton Lakeside Ward of South Staffordshire District Council

15.11.2016 Planning Committee Meeting

18.11.2016 Let's work Together. The topics covered were Child Sexual Exploitation, Domestic Abuse and Prevent.

22.11.2016 Your Council Challenge Panel

Overview and Scrutiny Committee

25.11.2016 Parish Summit.

A very interesting day. The keynote speech at the beginning was given by Rt .Hon. Gavin Williamson M.P and then there followed a presentation given by Mark Jenkinson (Partnership Locality Officer SSC) entitled "What does Connecting Communities mean to South Staffordshire". After this David Leese (Chief Officer, SSCVA) and Phil Pusey (Chief Officer, SCVYS) gave a presentation on "Changes to the Voluntary and Community Sector". There were then 2 workshop sessions with a choice of 3 topics. I attended "Building Better Opportunities in South Staffordshire" - supporting residents to be confident, resilient and achieve- and " Building Capacity in Communities" - what part are Parishes playing? Who are the Community Connectors? What are the other resources available in local communities? The third workshop option was the South Staffordshire Energy Saving Scheme but as I had previously attended this presentation, reported on it to this Parish Council and indeed, used it myself to save 34% on my energy bills chose one of the other workshops. The afternoon session included a presentation by representatives from the Forest of Mercia on the Hilton Green Project and a practical -and fun- section on making a willow star. At which I failed miserably! On the whole, an extremely interesting and informative Summit.

06.12.2016 Wellbeing Select Committee.

After the concerns raised by members of this committee at the previous meeting regarding the Breast Screening Service offered to women in South Staffordshire, a list of searching questions had been forwarded to the relevant persons/bodies. It was arranged that 2 representatives would attend this December meeting. However, due to foggy conditions they cancelled. Members of the committee were unhappy with the unsatisfactory and somewhat sketchy answers provided to only the most basic questions and have therefore requested that the persons concerned attend the next meeting in January with the information that has been asked for.

Verbal report from Nigel Caine

Member for Lakeside Ward of South Staffordshire District Council

Attended meetings of the Audit Committee and Planning Committee.

Pursuing all things concerning Perton

130/17 CLERK'S REPORT

Matters ongoing / resolved as at 6th December, 2016

Email Distribution

- 08/11/16 Highways Update 7th November 2016
- 09/11/16 SSDC Lets Work Together training session reminder
- 09/11/16 Community Council of Staffordshire Smart Meters Press Release
- 09/11/16 Staffordshire Police Coffee with the Commander **Thursday 24th November 2016**
- 09/11/16 Parish Summit reminder Friday 25th November, 9.30am - 1.30pm
- 10/11/16 SPCA weekly bulletin 10th November 2016
- 10/11/16 Citizens Advice - petition
- 11/11/16 Smart Alerts / Neighbourhood Watch: Fake UKPC parking tickets
- 14/11/16 Smart Alerts/ Neighbourhood Watch: Bogus 'Police Community Group'
- 15/11/16 Highways update 14th November 2016
- 17/11/16 SPCA weekly bulletin 17th November 2016
- 17/11/16 SPCA AGM Monday 5th December, annual reports and accounts in Clerks office.
- 17/11/16 SSDC Ground maintenance issues update
- 21/11/16 Smart Alerts / Neighbourhood Watch: Coffee with the Commander
- 23/11/16 Neighbourhood Watch: Safer Xmas Stop & Think Campaign - Stay Safe When Christmas Shopping

- 23/11/16 Highways update 21st November 2016
- 23/11/16 Staffordshire Police - Diligent policing leads to multiple charges
- 24/11/16 SPCA weekly bulletin 24th November 2016
- 29/11/16 Highways Update 29th November 2016
- 30/11/16 SSC - Debt benefit and consumer advice
- 30/11/16 SSDC - Parish activities survey
- 01/12/16 SPCA weekly bulletin 1st December 2016
- 05/12/16 Highways Update 5th December 2016
- 02/12/16 Resident complaint regarding lack of Christmas decorations in Anders Square

Other Matters

- PPC reported to SSDC damaged manhole cover on grassed area by Pavilion/River Penk
- SSDC Home alone Christmas lunch is to be held on 23rd December, 12.30pm at Codsall Council Offices.
- 18 adults and 13 children attended the Christmas family film.
- Remembrance Day Poppy appeal raised a total of £6751.01 across the district. this pretty well equals last year's total as there will have other events over the next 10 months - The poppy appeal year is 1st October to 30th September
- The First Aid/Defibrillator course held on 19th November was attended by 17 residents. Positive feedback received.
- Safer Walking Route to School - 21/11/16 Heath House Lane flooding, pavement completely submerged PPC reported to Highways Ref: 4063107
- Police and Crime Commissioner open public session to be held on Wednesday 29th March 2017 at 7.30pm, Perton Civic Centre.
- PPC reported to SSDC - resident slipped and fell on fallen leaves on footpath from St. Mawes Road running to Framlingham Grove. Leaves will be swept on Saturday 26th November.
- PPC registered with Staffordshire Pension Fund Internal Dispute Resolution Procedure (IDRP)
- Written apology received from 2 young boys for small amount of damage done to the rear of the Civic Centre. Cost of repairs also recovered.
- Veolia price increase of £1.51 per lift from January 2017
- Lower Penn Parish Council, Trescott Ford discussed at their December meeting - unfortunately, due to financial constraints the Parish Council is unable to make any improvements in this area for the foreseeable future.
- In some cases BT will allow new style telephone kiosks to be used for defibrillators. Awaiting further information on process for adoption and costs.

It was noted that the County Council does need to make the depth of the Ford at Trescott more noticeable.

The amount of equipment left by nursery at the rear of the civic centre can be dangerous.

131/17 PLANNING COMMITTEE

Planning Applications received from South Staffordshire Council and reviewed by the Parish Council Planning Committee since the last Parish Council meeting held on Monday 14th November 2016

Application No.	Proposals
16/00919/FUL (Retrospective)	Removal of fence and hedges and new fence erected on existing hedge line 16 Mallory Road, Perton WV6 7XN

Perton Parish Council raised no objections to the above proposals.

16/00966/FUL (Retrospective)	To remove overgrown hedge and existing fence and replace with new vertical board fence, PCC posts and gravel boards 72 St. Andrews Drive, Perton, WV6 7YJ
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The parish council raised objections to this application on the grounds that the fence is too close to the road; it affects the street scene and removes the open aspect of the village.

DECISIONS - The following decisions received from South Staffordshire Council

Application No.	Proposals	Decision
16/00862/FUL	Two storey side extension - 16 Rowton Avenue, Perton	G
16/00871/FUL	To erect wrought iron double gates to drive (coloured black). Gate manual and to open inward, distance from public boundary 1500mm - 14 Cunningham Road, Perton	R A
16/00933/FUL	Front extension to garage - 9 Tutbury Avenue, Perton	N
16/00874/FUL	Two-storey side extension and single storey rear extension - 70 Mercia Drive, Perton	T
16/00919/FUL (Retrospective)	Removal of fence and hedges and new fence erected on existing hedge line 16 Mallory Road, Perton WV6 7XN	E D

132/17 **SOCIETY OF LOCAL COUNCIL CLERKS**

- a) Annual membership renewal at a cost of £250.
RESOLVED to agree renew membership from 1st January 2017. Clerk also to confirm the number of members that the society has.
- b) Clerks training regional seminar
Resolved clerk to attend the regional seminar to be held in Telford at a cost of £69

133/17 **YOUTH STRATEGY**

- a) **RESOLVED** to accept the cost of a youth worker from Youth Work Toolbox at a cost of £390 per month, for one year, for one evening per week, on the proviso that if for whatever reason the youth club ceases to operate the council is not liable for payment. Costs to be included in the youth strategy proposal
- b) **RESOLVED** to accept the hire charge for the pavilion of £9 per hour, 3 hours per week up to a maximum of 50 weeks per annum. Costs to be included in the youth strategy proposal
- c) **RESOLVED** Councilor Mrs P Allen to be the parish council representative on the Youth Club Committee with the Clerk Mrs Becky Hodgetts to be the substitute if Cllr Mrs P Allen is unable to attend.
- d) **RESOLVED** to accept and submit the youth club proposal once the youth club has completed the survey section.

134/17 **BASE 25**

RESOLVED to provide a free room if necessary for a weekly drop in session

135/17 **LITTER PICK**

Cllr G Davis reminded the council that the last litter pick for 2016 would be held on the 16th December, meeting at 10am Gainsborough Drive. 4 dates for 2017 have been arranged. **RESOLVED** council will support this project and provide equipment where possible. Dates to be advertised on the website, Facebook and notice boards.

136/17 **CORRESPONDENCE**

- a) A verbal thank you has been received from the Christmas Fair committee for use of the civic centre free of charge.

137/17 **STAFF HANDBOOK**

RESOLVED to adopt the staff handbook. Thanks to the assistant clerk for all her hard work creating the document.

DATE & TIME OF NEXT MEETING - Monday 9th January 2017 @ 7.00 pm

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions noted herein have taken this duty of care into consideration.

The meeting closed at 9.48pm

Chairman - 12th December, 2016