

Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 14th November, 2016 at 7:00pm

Present PE Davis (Chairman)
Mrs R Heseltine (Vice-Chairman)
Mrs P Allen
Mrs G Davis
AA Bourke
C Evans
M Francis
D Glynn
AK James
R Moreton
N Caine
RR Simonds

Also present: 2 PCSO's,
Parish Clerk - Becky Hodgetts
Members of the Public - Ten

96/17 **PUBLIC OPEN SESSION**

Members of Perton Fishing Club asked the council if there was an update on the de-silting of the lake. Councillors informed the residents that they were supporting the club wherever possible. A full discussion would be held at item 104/17 c).

SSDC FLY POSTING PRESENTATION

John Littleton SSDC Environmental Officer presented an over view of how the Parish Council can help with removal of any fly posting in Perton.

South Staffordshire District Council (SSDC) has been given the power by Staffordshire County Council (SCC) to remove posters and banners on the highway. If items are not removed when asked by the District Council a fine can be imposed. Any Councillors removing a poster will be covered by SSDC insurance.

Meeting commenced 7.30pm

The chairman imposed Standing Orders

97/17 **APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllrs Naomi Caine, Mrs A James and Mrs L Turner,

98/17 **POLICE MATTERS**

- a)
 - There is a slight increase in Anti Social Behaviour (ASB) due to Halloween and Bonfire night. Eggs were thrown at properties and fireworks let off. No specific property or person was targeted.
A Section 35 Order was in place which gave the PCSO's the power to remove persons from the streets if they were found with eggs or fireworks. If found back on the streets they could be arrested.
Unfortunately the reports of ASB were only received after the event sometimes as long as an hour had passed
 - There are no spikes in Burglary dwelling, Burglary others (sheds etc.) or theft from Motor vehicle
 - There are late night patrols stopping suspicious vehicles and persons
 - The ASB car is still running every night of the week with 2 PCSO's on board looking at the hotspots and areas of concern.
 - Community Protection Orders (CPN) is a power that was introduced in 2014. The Police and local councils work together. It is a council based

scheme but issued by the Police. A CPN can be given to anyone who is causing distress or nuisance. A CPN warning with restrictions is given in the first instance, if the restrictions are not adhered to then a full CPN is issued if this is subsequently broken the council can issue a fine up to a maximum of £2,500.

Two are in place in Perton, One full CPN for neighbour disputes and one warning CPN for noise and distress from house parties. These do appear to be working.

- All other issues are seasonal with all areas the same.

b) **Police and Crime Commissioner Public Question & Answer Session**

RESOLVED to invite the Police and Crime Commissioner to attend an evening public session in the Spring.

99/17 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

Declarations of Personal and Prejudicial Interest received from the following:

- 102/17b Cllr A K James - Cheque 104944 Down to Earth Grounds Maintenance
PE Davis - BACS Payment dated 26th October 2016
- 102/17d Cllrs Mrs P A Allen, Mrs R Heseltine, Mrs G Davis, PE Davis, C Evans,
MD Francis, RE Moreton
Grant to Perton Playing Fields Association
- 115/17 Cllr A A Bourke (Personal interest) - Perton Village Nursery proposal -

100/17 **REQUESTS FOR DISPENSATION**

None received

101/17 **MINUTES**

RESOLVED that the minutes of the Parish Council Meeting held on 10th October having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman.

102/17 **FINANCE**

- a) **RESOLVED** that the draft minutes of the Finance Committee Meeting held on 8th November 2016 together with the income statement for October 2016 were accepted for information.

b) **Accounts for Payment**

Payments made since the last parish council meeting

<u>October</u>			£
30/09/16	104943	R Poole (Replace lost cheque 104917)	150.00
30/09/16	104944	Down to Earth Grounds Maintenance Ltd	108.00
30/09/16		Correction entry for cancelled cheque 104917	-150.00
03/10/16	DD	SSDC Non -Domestic Rates	1479.00
03/10/16	STO	Kalidescope Limited	48.00
03/10/16	104945	John Ellis Associates Limited	250.00
03/10/16	104946	Grant Thornton	960.00
05/10/16	104947	Shelutlons Ltd	330.00
05/10/16	104948	Assa Abloy Entrance Systems Ltd	197.76
05/10/16	104949	ThyssenKrupp Elevator UK Limited	900.00
05/10/16	104950	Drinkmaster Ltd	171.29
07/10/16	BACS	Wages Week 27	1294.40
11/10/16	104951	OCS Group UK Limited t/a Cannon	99.68
12/10/16	104952	South Staffordshire Council	684.00
14/10/16	BACS	Wages Week 28	1294.40

14/10/16	BACS	Staffordshire CC Pension Fund	2208.11
14/10/16	BACS	Inland Revenue	2187.20
14/10/16	BACS	Halls SMS	132.16
17/10/16	DD	BT One Bill (Broadband & Telephony)	119.76
17/10/16	104953	ESPO	112.80
17/10/16	104953	ESPO	25.39
17/10/16	BACS	Arts Alive - Flicks in the Sticks	300.00
17/10/16	104954	MGD Solutions	196.00
18/10/16	BACS	Wages week 29	1436.30
20/10/16	DD	Npower - Gas	91.86
20/10/16	104955	ESPO	205.69
20/10/16	104956	North Staffs Fire Ltd	255.42
21/10/16	104957	SGS Systems Ltd	132.00
21/10/16	104957	SGS Systems Ltd	72.00
21/10/16	BACS	Halls SMS	38.88
24/10/16	DD	Npower - Electricity	407.05
26/10/16	BACS	P Davies (Flicks in Sticks refreshments)	31.14
28/10/16	BACS	Wages Week 30 / Month 7 - Centre & Parish	3532.16
28/10/16	BACS	Members allowance Month 7	1050.75
28/10/16	DD	Veolia ES (UK) Limited	112.22
		Monthly total	20463.42

c) **Budget-to-date 2016/2017**

The information was noted.

d) **Application for Grant**

Perton Playing Fields Association, 2nd instalment **RESOLVED** grant to be made in the sum of £2000.00

e) **Applications for Concessionary Room Hire**

Resolved Shikidim Dance to be given the Lakeside Hall concessionary room rate for a one off table top sale provisionally booked for 17th December 2016.

103/17 **STAFFORDSHIRE COUNTY COUNCIL**

a) **Introduction of Charges for using Recycling Centre**

It is believed that fly tipping will increase with the introduction of the charges at the Waste Sites. The burden of collecting fly tipping will fall onto the District Council. **RESOLVED** write to the Cabinet Minister Cllr Gill Heath expressing the councils concerns.

b) **Report from County Councillor AK James (previously distributed)**

Member for the Perton Division of Staffordshire County Council

Flooding issues and Highways were items that were dealt with at an arranged meeting with the County Council Roads Manager at the Gailey Depot on 17th.October. The results of these discussions was that the culvert along the Perton section of the Patteringham road was power jetted to dislodge blockages caused by soil entering the drainage system. I have asked for regular monitoring of this pipe and a surround to filter the water that drains here.

In an effort to confirm the situation concerning the patrol warden crossing at Richmond road which was to be the subject of a risk assessment survey. I contacted the Community Infrastructure Manager, Mary Anne Rafferty to clarify the position for safety measures after the Patrol warden service was to be withdrawn. In a detailed reply covering decisions made throughout the County. It was concluded that the Perton crossing was not sufficiently used to justify expenditure from the limited Local Transport Plan Capital

Programme. A suggestion that for any local funding to be looked at for improvements then advice could be sought through Mark Keeling at the Highways section of the County Council on how to move forward and initiate a feasibility study in to what could be achieved.

The Highways Infrastructure Programme Meeting was called to set out the methods and provide updates on the work being done by the Contractors Amey. Mark Deaville, the Cabinet Member for Highway and Transport introduced to members, representatives from the organizations that carry out the work and we were shown their procedures on repairing potholes, re-surfacing and priorities that were used in assessing these requirements. Many questions were put to the presenters from Councillors. The basis of many of these were to highlight the complaints that were received for keeping our highways and footpaths in good condition and giving information on the progress in these cases to pass on to our areas. We are now receiving a Pothole progress report sent to Parish Councils. It is hoped that this will assist in improving our areas in future.

Additional comments;

The traffic light timing on the A41 appears to have changed. Evidence to be collected to take this matter forward.

Sweeping around the gutters of the lights has been requested.

104/17 SOUTH STAFFORDSHIRE DISTRICT COUNCIL

a) Grounds Maintenance

Several maintenance issues were raised to be reported.

- Richmond Drive to Yew Tree Lane - hedge still not cut back
- Area by War Memorial/bungalows - fallen leaves
- Trees between chicane and lower lake - cutting back
- Decking upper lake - slippery and loose boards

Resolved Councillors to inform the clerk of areas of concern to enable reporting to the relevant authority.

b) Flyposting Presentation

RESOLVED that all Councillors be registered with the District Council and keep them informed of any unwanted fly posting. Councillors agreed it was a worthwhile scheme.

c) Fishing Club

District Council believe that de-silting the lake would be a short term benefit to the community, and would find it hard to justify the cost. The Parish Council dispute this statement and feel it would not be an excessive cost for a project that will last 10-15years. The water level is rising, land around the lake and nearby gardens are already getting 'boggy'. There is a flood risk now. The Parish Council could look at help with funding in the future. RESOLVED Clerk to respond to District Council and reject their options to use the upper lake or cancellation of the lease. A meeting of interested parties should be called to look at funding options. Clerk to obtain a report to have silt removed from Upper and Lower Lake.

d) Birds suffering from Angel Wing

SSDC will not fund educational boards but will send the message out via social media.

RESOLVED Clerk to request that the Parish Council be permitted to attach their own A4 posters to the railings informing residents what food should be given to the birds. Also to put posters in the notice boards.

e) Report from District Councillors

Written report from Keith James (previously distributed)

Member for Perton Dippons Ward of South Staffordshire District Council

The Lease of the Playing Fields featured recently as a result of the length of tenure that existed between the District Council and the Parish. The Parish Council was able to show that the current lease was granted in 2006 and a copy of that document ran to the year of 2034, The District Council Officer for the ground maintenance of Perton will now look at the cause of drainage water escaping on to the pitches on that site.

The District Council have cleared the section along the A41 close to the Traffic signals to complete that part of the footpath that was not finished by the County Council's Neighbourhood Highway's Team. This will now allow for the District to sweep the footpath. There is an issue with the rest of the footpath from the lights to Wrottesley Golf Club and along to the entrance to the Bradshaws Estate. This is a problem with overhanging branches and the District Street Scene Officer has informed one of our Councillors to inform me that these branches should be trimmed back. I have contacted both Sally Beard at the Bradshaws and the owners of Wrottesley Lodge about the problem.

Your Council Challenge Panel was held to discuss the organizations and voluntary bodies that the District Council fund and support their activities within South Staffordshire. The object of these discussions is to obtain feedback and other information to establish if any adjustments or amendments need to be recommended in reports sent to the Overview and Scrutiny Committee.

Owners of the properties from the A41 traffic lights to Wrottesley Golf Club have been spoken to regarding overhanging trees. If no improvement SSDC will write directly to the owners to enable a sweeper to remove the fallen leaves.

Written report from Rita Heseltine (previously distributed)
Member for Perton Lakeside Ward of South Staffordshire District Council

04.10.2016: Training Seminar 4 (Planning) Management for Streets.

Since the last Parish Council meeting I have attended the following:

11.10.2016: Update on the progress of the Site Allocations (Confidential)

12.10.2016: Police Accountability Forum. I attended this with Philip Davis. An excellent opportunity to have a discussion/exchange of views with Giles Parsons and a more in depth explanation of crime figures. There has been a concentrated effort to "crack down" on the instigators of domestic violence and to provide support for victims. The figures for these crimes may appear to have risen but as victims are becoming more willing to report instances, then this is reflected in the percentages. Expressed ongoing concern about inappropriate parking throughout our village and have since given some specific examples to be looked into.

17.10.2016: Your Council Challenge Panel.

18.10.2016: Member Training on Equality and Diversity
Special Council
Planning Committee

03.11.2016: Member Training: Housing Numbers and 5year Housing Land Supply.

Once again, if you are aware of any problem areas affected by dog fouling please let us know so that warning signs can be stencilled in the relevant area. Also, I now have fluorescent signs which can be attached to lamp posts.

Verbal report from Anthony Bourke
Member for East Ward of South Staffordshire District Council

Work on the tree on the corner of Gainsborough Drive has now been completed.

105/17 CLERK'S REPORT

Matters ongoing / resolved as at 8th November, 2016

Email Distribution

- 06/09/16 SPCA weekly news bulletin 6th October 2016
- Remembrance Service 13th November 2016, 10am Perton Church, 10.50am
- 06/10/16 memorial stone
- 11/10/16 SCC Pothole Repairs update - 10th October 2016
- 11/10/16 SSDC Lets Work Together - Training session 18th November 2016
- 12/10/16 Smart Alert/Neighbourhood Watch: Burglary in Edge Hill Drive, Perton
- 17/10/16 SSDC River Penk update from Andy Aston

- 17/10/16 SPCA weekly news bulletin 13th October 2016
- 17/10/16 SSDC Maintenance responses from Parish Council meeting 10th October.
- 18/10/16 SCC Pothole Repairs update – 17th October 2016
- Engaging Communities / Healthwatch Staffordshire - Staffordshire & Stoke on Trent events
- 19/10/16
- 20/10/16 SPCA weekly news bulletin 20th October 2016
- 20/10/16 SCC Footpath maintenance requirements from list provided by PPC
- 25/10/16 NHS, Perton Breast screening statistics
- 25/10/16 SCC Pothole Repairs update - 25th October 2016
- 26/10/16 SSDC update on the fishing lake queries raised at the Parish Council
- 27/10/16 SPCA weekly news bulletin 27th October 2016
- 28/10/16 South Staffordshire Citizens Advice Bureau AGM - Monday, 21st November 2016
- 01/11/16 SCC Pothole Repairs update – 1st November 2016
- 07/11/16 SPCA weekly news bulletin 4th November 2016

Other Matters

- CiLCA - Parish clerk has completed and successfully passed the qualification
- The damaged bus shelter timetable cases have been replaced and the missing letters reinstated.
- PPC reported to SCC - over growth in footpaths at Framlingham Grove and Cheriton Grove
- PPC reported bus lane bollard again to SCC. Contractor to re-visit the site to determine the issue and how it can be resolved
- Chairman represented PPC at the Remembrance Service at District Council on 11th November also the Perton Service on Sunday 13th November
- Flowers tubs have been removed from Anders Square
- Draft rateable value for Perton Civic Centre from the Valuation Office Agency has decreased by £1,000 to £28,750, this could lead to a reduction in the rates bill of approximately £1,300 per annum for 2017/18.
- Various overgrown footpaths have been reported to Staffordshire County Council
- Solar Christmas trees to be lit from Friday 25th November 2016 at 4.30pm
- A timber notice board installed at Perton Middle school purchased by PPC in 1997 has had to be removed as it was unsafe.
- Perton Parish Council Facebook group created to advertise events at the Civic Centre.
- Sainsburys have been asked to mark some of the black bollards on the crossing at Church Road which are not clearly marked and not very visible in the dark.
- SSDC - Request to upgrade lighting in Anders Square will be placed on file until after April 2017, unfortunately this year's budget is fully committed so any upgrading cannot be considered until next year.
- SSDC confirmed PPFA lease and sub lease are in place and responsibility for maintenance will remain with SSDC.
- Litter and Dog Bin installed near to the Conway site as discussed at the parish council meeting on 10th October 2016
- The surface of the approach to the Wooden bridge near to the Pavilion has been reapplied to allow wheelchair access. Handrail also to be repaired
- Gully emptied on Perton Road where flooding occurs.
- SSDC publishing number and location of defibrillators within the Parish on the Goodlife and Council websites.
- Chairman will be attending presentation evenings at Codsall Community High School to celebrate the success of GCSE and A Level results on behalf of PPC
- Completed survey from SLCC regarding Cemetery & Churchyard provision
- Clerk responded to DCLG Finance Settlement consultation expressing concern over proposed 2% capping of precept. Thank you to Cllr R Moreton
- PPC reported:
 - Flooding at Cheriton Grove subway - Ref 4061371
 - Overgrowth requires cutting back from the depth gauge at the Ford - Ref 4061468
- Request for a litter & dog bin at the stile in Stokesay Avenue will be looked at but it is in close proximity to the newly installed bin on Raglan Avenue.
- SSDC have agreed to trim and sweep the section of A41 not cleared by the NHT
- Structural testing of lampposts by Plantscape for Solar Christmas trees confirmed all okay.

- Requested County Councillor contact County or District Council and look at requesting the residents of Bradshaws and Wrottesley Lodge cut back the trees and vegetation growing over the footpath
- Disabled toilet alarm repaired
- Minor vandalism from 2 youths caused in area between church and civic centre from church hirer. Replacement items paid for by parents.
- Flicks in the Sticks - 2 free passes available to council members wishing to visit other venues to support other promoters.
- Bus Lane Bollard -the controls appear to be OK, however it looks as though there is a fault with the bollard itself. For diagnosis the bollard will need to be lifted out of the roadway, if required to take off site a cover will be placed over the hole.
- Data protection registration renewed expires November 2017
- SSDC Street homelessness survey 16th November 2016 passed to Citizens Advice Bureau.

The parish council congratulated the parish clerk on achieving the Certificate in Local Council Administration (CILCA)

The community notice boards that were installed by the parish council in 1997 at the local schools have all been removed as they had become rotten. **Resolved** clerk to contact the school to ask if they were willing to find a site for a new board.

The Ford at Trescott is the third worst blackspot for flooding in the West Midlands. **Resolved** Clerk to contact Lower Penn Parish Council to suggest that the Ford could benefit from some safety improvements.

106/17 **PLANNING COMMITTEE**

Planning Applications received from South Staffordshire Council and reviewed by the Parish Council Planning Committee since the last Parish Council meeting held on Monday 10th October 2016

Application No.	Proposals
16/00874/FUL	Proposed extensions - 70 Mercia Drive, Perton WV6 7NH
16/00862/FUL	Two storey side extension - 16 Rowton Avenue, Perton, WV6 7SR
16/00898/FUL	Two storey side extension over existing garage - 51 Beverston Road, Perton, WV6 7UG
16/00933/FUL	Front extension to garage - 9 Tutbury Avenue, Perton, WV6 7UR

Perton Parish Council raised no objections to the above proposals.

16/00871/FUL	To erect wrought iron double gates to drive (coloured black). Gates manual and to open inwards. Gate distance from public boundary 1500mm - 14 Cunningham Road, Perton, WV6 7XJ
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The parish council were not in favour of this application and asked that consideration be given to the street scene implications.

107/17 **YOUTH STRATEGY: UPDATE**

The volunteers of the new youth club are all very enthusiastic but inexperienced.

RESOLVED The Parish Council agreed in principle to fund a youth worker for 12 months and cover any rent costs that the youth club incurs using the pavilion in the first instance for the first term.

108/17 **QUOTES FOR BUS SHELTER REPAIRS**

3 quotations considered for repairs to the bus shelter roof at Parkway, Richmond Drive
Resolved to accept quotation from MGD Solutions for £270

8.42pm 2 Members of the public left the meeting.

- 109/17 **COUNCIL TAX REFERENDUM**
RESOLVED Clerk to forward template letter to Local MP on behalf of Perton Parish Council.
- 110/17 **REMOVAL OF TELEPHONE KIOSK**
The kiosk adjacent to Leasowe Drive will be removed due to the lack of calls. No calls have been made in the last 12 months. The possibility of using the box as a defibrillator site was discussed. **RESOLVED** Clerk to look at the process for adopting a kiosk.
- 111/17 **MAINTENANCE OF SOUTH TRAFFIC ISLAND**
Thank you to Wild About Perton (W A P) for removing the weeds on the south island. It was suggested that Wild About Perton ask District Council if they could provide some free bulbs to plant on the island to add some colour in the spring. Some of the plants have died and should be replaced.
RESOLVED Clerk to contact W A P explaining that they can apply for a grant to help with tools etc.
- 112/17 **BREAST SCREENING UNIT**
a) Statistics noted
b) **RESOLVED** Perton Parish Council contact the breast screening unit to request that the mobile unit is brought to Perton as it is a central location with plenty of parking.
- 113/17 **PERTON PRIMARY ACADEMY**
RESOLVED item moved to confidential section
Move Standing Order no. 10a xi - exclude the press and public

9.00pm

CONFIDENTIAL AGENDA

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above act I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

- 113/17 **PERTON PRIMARY ACADEMY**
RESOLVED Information noted

The Clerk left the room

- 114/17 **CLERKS INCREMENTAL INCREASE IN OBTAINING CiLCA**
RESOLVED One Incremental Spinal Column Point effective from 1st December 2016
The Clerk re-entered the room

- 115/17 **PERTON VILLAGE NURSERY**
RESOLVED To reject the private provider proposal.

9.30pm *Move Standing Order no. 3W - extend period for continuation of meeting*

DATE & TIME OF NEXT MEETING - Monday 12th December 2016 @ 7.00 pm

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions noted herein have taken this duty of care into consideration.

The meeting closed at 9.48pm

Chairman - 12th December, 2016