

**Minutes of the Meeting of**  
**PERTON PARISH COUNCIL**  
**held at the Perton Civic Centre on**  
**Monday 12<sup>th</sup> September, 2016 at 7:00pm**

Present PE Davis (Chairman)  
Mrs R Heseltine (Vice-Chairman)  
Mrs P Allen  
Naomi Caine  
Mrs G Davis  
Mrs A James  
Mrs L Turner  
AA Bourke  
AK James  
RR Simonds

Also present:  
Parish Clerk - Becky Hodgetts  
Members of the Public - Nine  
Police and Crime Commissioner Matthew Ellis & Emma Rowlands

A minutes silence was held in memory of former Parish Councillor Mr Brian Morris who sadly passed away recently.

51/17 **PUBLIC OPEN SESSION**

- a) It was brought to the attention of the parish council that Virgin Media were conducting a survey. If installed, it is hoped that this could alleviate some of the problems with broadband that many residents experience.
- b) Two residents informed the council that they were currently looking at starting a youth club, but finding suitable premises was an issue. They have everything in place, policies and committee with support from SCVYS and other volunteers. It was suggested that the Parish Council may be able to help with funding and would welcome the opportunity to help with any further negotiations.

Perton Playing Fields Association would be willing to talk about the viability of using the pavilion once the refurbishment is completed. Volunteers to be invited to the next meeting of the Playing Fields Committee.

7.22pm Meeting commenced  
The chairman imposed Standing Orders

52/17 **APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillors N Caine, C Evans, M Francis, D Glynn and R Moreton

53/17 **POLICE MATTERS**

- a) Matthew Ellis, Police & Crime Commissioner presented an update.
  - The £22m inherited black hole has been eradicated.
  - There are 1% more Neighbourhood officers than in 2013
  - £14m already spent on upgrading technology, a further £110m to spend. Chosen contractor is Boeing Defence.
  - Safer Neighbourhood Panels set up which hold the Police to account.
  - There are some issues with extremism in the County
  - The most prevalent crime is online crime and harm based crime against a person
  - The Staffs Smart Alert app is available for smart phones. This needs promoting and it is hoped that 150,000 people will be using it by the end of his term.

In response to questions raised by Cllr Mrs P Allen The Commissioner confirmed

- there are sufficient armed response units and officers will not be armed
- Policing is always looking at ways of dealing with online scams
- School crossing patrols are not something that the Police can be involved in as the County Council is the principle funder.

Cllr AA Bourke asked about the Cadet Scheme that had recently opened in Codsall. The Commissioner confirmed that it is not about recruiting but tries to bring the force and youngsters together. He is thankful to Officers, PCSO's and specials for running them in their own time.

Mr Ellis assured the Council that the Police will attend local events free of charge as long as it is a community not for profit event.

7.52pm The Chairman thanked Mr Ellis for his time and an informative presentation

#### 54/17 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

##### **Declarations of Personal and Prejudicial Interest received:**

Cllr AK James - cheques 104909, 104921 and 104931 paid to Down to Earth Grounds Maintenance Ltd

Cllr Mrs P Allen declared personal and prejudicial interest in cheques 104908, 104911 and 104919 paid to Mr D Allen.

Cllr Mrs PA Allen declared a personal and prejudicial interest on items 56/17d) and 56/17eiii) as Trustee of Perton Playing Fields Association

The Clerk updated the Council regarding the declaration of allowances. SPCA has confirmed that their initial advice was incorrect. Councillors do not need to declare at every meeting but the information must be available as part of the Freedom of Information Publication Scheme, a list of all Councillors and their allowance is now available. The clerk explained that all future payments will be shown in the cash book as a separate item and will also be accounted for separately in the budget for 2017/18

##### **Requests for Dispensation**

Requests for dispensation on items 56/17d) and 56/17eiii) received from Cllrs PE Davis, Mrs R Heseltine, Naomi Caine, Mrs G Davis, Mrs L Turner, all committee members of Perton Playing Fields Association. **Resolved** approve dispensation for one meeting only.

#### 55/17 **MINUTES**

**RESOLVED** that the minutes of the Parish Council Meeting held on 11<sup>th</sup> July, 2016, having previously been distributed, were confirmed as a true and correct record and duly signed by the Chairman.

#### 56/17 **FINANCE**

- a) **RESOLVED** that the draft minutes of the Finance Committee Meeting held on 6<sup>th</sup> September, 2016 together with the income statement for July and August 2016 were accepted for information.

##### **b) Accounts for Payment**

##### **List of Payments since last reviewed at the meeting of the Council on 11<sup>th</sup> July 2016**

<u>July</u>			<u>£</u>
01/07/16	STO	Kalidescope Limited	48.00
01/07/16	DD	SSDC Non -Domestic Rates	1479.00
01/07/16	BACS	Wages Week 13	1296.61
01/07/16	104907	Plantscape Ltd	480.00
01/07/16	104908	D.P.Allen	60.00

01/07/16	104909	Down to Earth Grounds Maintenance Ltd	108.00
01/07/16	104910	John Ellis Associates Limited	250.00
05/07/16	Bank Chg	Co-Op Auto Cheque Encashment Fee	1.50
05/07/16	BACS	Wages week 14 (part)	1294.40
06/07/16	DD	Drinkmaster Ltd	171.29
08/07/16	104911	David Allen Handyman	85.00
11/07/16	104912	A Haq	150.00
11/07/16	104913	OCS Group UK Limited t/a Cannon	99.68
12/07/16	104914	Friends of Perton Middle School	500.00
12/07/16	104915	Hags-Smp Ltd	1075.23
14/07/16	104916	Drinkmaster Ltd	85.15
15/07/16	BACS	Wages week 15	1372.60
15/07/16	BACS	Staffordshire CC Pension Fund	2820.87
15/07/16	BACS	Inland Revenue	3213.90
17/07/16	DD	BT One Bill (Broadband & Telephony)	112.16
18/07/16	104917	R. Poole	150.00
20/07/16	104918	Plantscape Ltd	480.00
21/07/16	DD	Npower Gas	115.00
22/07/16	BACS	Wages week 16	1434.53
25/07/16	DD	Npower Electricity	373.64
27/07/16	104919	D.P.Allen	40.00
28/07/16	DD	Veolia ES (UK) Limited	112.22
29/07/16	BACS	Wages Week 17 / Month 4 - centre & Parish	6263.98
09/01/00	BACS	Members allowance Month 4	1034.15
		<b>Monthly Total</b>	<b>24706.91</b>

**List of Payments since last reviewed at the meeting of the Council on 11<sup>th</sup> July 2016**

<u>August</u>			£
01/08/16	DD	SSDC Non -Domestic Rates	1479.00
01/08/16	STO	Kalidescope Limited	48.00
01/08/16	104920	Blue Branches Drama Academy £150 <b>CANCELLED</b>	0.00
02/08/16	104921	Down to Earth Grounds Maintenance Ltd	108.00
02/08/16	104922	Assa Abloy Entrance Systems Ltd	329.44
05/08/16	BACS	Wages week 18	1457.08
05/08/16	104923	Plantscape Ltd	480.00
08/08/16	104924	Ricoh Capital Ltd	195.06
10/08/15	104925	ThyssenKrupp Elevator UK Limited	198.86
12/08/16	BACS	Wages week 19	1294.40
15/08/16	104926	Ricoh UK Ltd	57.20
16/08/16	104927	MGD Solutions	392.00
17/08/16	BACS	Staffordshire CC Pension Fund	3602.83
17/08/16	BACS	Inland Revenue	3742.82
17/08/16	DD	BT One Bill (Broadband & Telephony)	112.28
18/08/16	DD	Npower Gas	101.59
19/08/16	BACS	Wages Week 20	1487.01
19/08/16	104928	A Shotton	150.00
25/08/16	104929	Post Office Ltd	244.62
25/08/16	Bank Chg	Co-Op Auto Cheque Encashment Fee	1.50
25/08/16	104930	ESPO	209.65
26/08/16	BACS	Wages Week 21 / Month 5 - Centre & Parish	3715.52
26/08/16	BACS	Members allowance Month 5 (part)	1036.35
30/08/16	BACS	Veolia ES (UK) Limited	112.22
30/08/16	DD	Npower Electricity	382.97

30/08/16	BACS	Kalidescope Limited	100.00
31/08/16	DD	Severn Trent Water	495.27
31/08/16	104931	Down to Earth Grounds Maintenance Ltd	108.00
<b>Monthly Total</b>			<b>21641.67</b>

c) **Budget-to-date 2016/2017**

The information was noted without query.

d) **Virement of Chairmans Allowance to grants**

**Resolved** that the £700 budget allocated to Chairman's Allowance be moved to Grants.

e) **Applications for Grant**

(i) **South Staffs Work Clubs**

An application for a grant towards the Work Clubs was discussed. The service offers advice on benefits, training and volunteering as well as employment.

**Resolved** grant of £500 be approved.

(ii) **South Staffordshire First Responder**

An application for 3 Paediatric Pulse Oximeters was discussed. **Resolved** a grant of £100 be approved. District Councillor AK James agreed to donate £400 from his District Council Community Fund.

(iii) **Perton Playing Fields Association**

**Resolved** approve grant of £700 towards Pavilion roof repairs.

8.07pm Cllr Mrs A James left the meeting

57/17 **STAFFORDSHIRE COUNTY COUNCIL**

a) **Chicane Update**

The Give Way markings have been moved as agreed at the January meeting. County Council agreed the speed cushions were not fit for purpose and would look into claiming back the cost of the installation, if it had, the money could be used for a raised bed on the pedestrian crossing. It looks like accepting what is there until an accident happens and the County Council install better measures. **Resolved** Clerk to confirm with County Council if a refund has been received.

b) **Highway Infrastructure Asset Management Plan Consultation**

**Resolved** Councillors wish to make no comments.

8.12pm Cllr Mrs A James rejoined the meeting

c) **Report from County Councillor AK James (previously distributed)**

**Member for the Perton Division of Staffordshire County Council**

County Council Report for Perton Parish Council Meeting on Monday, 12<sup>th</sup> September 2016.

The Day Care Centre in Perton held at the Church rooms, contacted me to let me know that the County Council had been in contact with them concerning a request for information on the running of the Centre. They needed to establish the details of the financial support from the County Council and any other support obtained from the users of the facility involved. To date no other correspondence has been received in connection with this enquiry. I will be following up this matter to clarify the purpose of the request.

The School crossing at Richmond Drive is being reviewed to set out the usage at both morning and afternoon periods. At a recent Scrutiny meeting, I requested a risk assessment report from the County Council Officer covering speed calming measures and push button controls there. The District Council members have written to the County Council to ask for a stay in the implementation as they wish for the County to reconsider the plan.

The Cabinet Support Member for Highways and Transport at the County Council has issued a communication to all members of the Council, to make them aware of the 30% reduction in the amount of money available for highways and environmental works requested by wards within Staffordshire under the Divisional Highway Programme. Parish requirements will be unchanged this year. A review of the future for Neighbourhood Highway Teams is envisaged and maintenance work carried out in conjunction with District Councils will be looked at for future longer term needs and requirements is planned for next year.

Keith James Member for Perton Division of Staffordshire County Council

*Additional comments;*

The Councillors were informed that the siting of the breast screening clinic that is permanently sited in Wombourne. Perton residents are finding it hard to get there on public transport. The District Council Well Being Select Committee is currently dealing with this. County Councillor AK James will take this up with the County Council. **Resolved** Clerk to write and ask for the statistics for missed appointments by Perton residents.

The NHT have done a really good job of the A41, the Codsall side!! Highways appear to be cutting corners. Amey are not monitoring their staff.

58/17 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

a) **Grounds Maintenance**

It is frustrating when actions are agreed but not carried out.

b) **Traffic Islands Update**

Wild about Perton have offered to weed the South Island when necessary. The group is in contact with the District Council regarding health and safety issues. **Resolved** Council very pleased to accept the offer

c) **Connecting Communities**

The information was noted. An explanation of the changes will be presented at a future meeting.

d) **Dog fouling signs/stencil spraying**

**Resolved** stencil spraying be incorporated into the litter pick, clerk to arrange training with South Staffordshire Council.

It was suggested that spraying by the bins on the parkway will encourage people to use them.

e) **Report from District Councillors**

Written report from Keith James (previously distributed)

Member for Dippons Ward of South Staffordshire District Council

District Council Report for Perton Parish Council meeting on Monday 12<sup>th</sup> September 2016.

The commencement of the Your Council Challenge Panel meets on 6<sup>th</sup> September to discuss the input from members on any improvements or variations to the District Council's methods and practises affecting residents and local councils in South Staffordshire. Any suggestions can be considered by this Panel.

Youth Strategy programme has been adopted by the Voluntary services for the presentation of a plan formulated by Lucy Cox, a team leader of this service based at Stafford. It is therefore hoped that the Parish Council can now progress in enabling supporters of the formation of a facility for young people can assemble proposals for this purpose.

Traffic lights on the A41 now appear to be operating correctly as there has not been any feedback from residents and road users that have been received since adjustments were made to the operation of the sequence there.

As a result of the August break, Information activity coming out of District Council offices

has been a lot less than usual this month. One planning meeting was held. The site allocation sites in South Staffordshire are proposed for release in October and any objections will be heard after publication at a later date.

Keith James. Member for Perton Dippons Ward of South Staffordshire District Council.

Verbal report from Rita Heseltine

Member for Lakeside Ward of South Staffordshire District Council

Attended several meetings/training sessions.

Beacon Centre for the Blind would like to acquire a tandem if anyone knows of one.

The challenge panels are asking the associations that receive grants to give a presentation on how the money is being used.

Verbal report from Anthony Bourke

Member for East Ward of South Staffordshire District Council

Proceeds from the sale of small section of land on the Parkway to Severn Trent will be used to pay for the drainage issue on the playing fields.

There are ongoing neighbour issues in Richmond Drive.

8.25pm Three members of the public left the meeting

#### 59/17 CLERK'S REPORT - JULY 2016

Matters ongoing / resolved as at 11<sup>th</sup> July, 2016

#### Email Distribution

- 12/07/16 Staffordshire Police - New Assistant Chief Constable
- 12/07/16 Wolverhampton City Centre Area Action Plan
- 19/07/16 Summer Cycle Rides in South Staffordshire
- 22/07/16 Westernpower - New National phone number in the event of power cuts
- 22/07/16 SSCVA - Latest bulletin
- 28/07/16 SPCA weekly news bulletins for 14<sup>th</sup>, 21<sup>st</sup> & 28<sup>th</sup> July
- 01/08/16 Neighbourhood Watch: PCC People Power Funding
- 03/08/16 Staffordshire County Council - Perton Flood Survey
- 04/08/16 SPCA weekly news bulletin 4<sup>th</sup> August 2016
- 05/08/16 Neighbourhood Watch: Smart Alerts, Burglary/break-ins
- 09.08.16 Neighbourhood Watch: Smart Alerts, Suspicious male
- 11/08/16 SPCA weekly news bulletin 11<sup>th</sup> August 2016
- 11/08/16 SCC - Staffordshire in the Great War : The Peoples Story Conference
- 15/08/16 Neighbourhood Watch: Smart Alerts, Graffiti in Perton
- 15/08/16 SPCA - Local Councillor Training Course - Monday 19 September 2016
- 15/08/16 SCC - information session for prospective election candidates in the 2017
- 17/08/16 Community Council of Staffordshire - new contact details for Voluntary Car Scheme.
- 18/08/16 SPCA weekly news bulletin 18<sup>th</sup> August 2016
- 18/08/16 SCC - Highway Infrastructure Asset Management Plan Consultation
- 24/08/16 SSDC - Development of South Staffordshire Locality Profile for 2016
- 25/08/16 SPCA weekly news bulletin 25<sup>th</sup> August 2016
- 31/08/16 Neighbourhood Watch: Smart Alerts, Theft of Number Plates
- 01/09/16 SPCA weekly news bulletin 1<sup>st</sup> September 2016
- 01/09/16 Staffordshire Fire and Rescue Service Corporate Safety Plan 2017 - 2020
- 05/09/16 Invitation to Macmillan Coffee Morning on 1<sup>st</sup> October 2016
- 06/09/16 Police & Crime Commissioner - experts required for Ethics, Transparency and Audit Panel
- 08/09/16 SPCA weekly news bulletin 8<sup>th</sup> September 2016

## Other Matters

- Gate at the side of the Pear & Partridge into Bluebell Walk has been removed by SSDC as mobility scooters could not get through.
- Obscene graffiti in Pavilion woods reported to District Council. Police confirm offenders caught and dealt with for criminal damage.
- SCC has arranged for the Nettles/vegetation in the walkway that runs from the library to Canterbury Drive to be cut back at the request of PPC
- SSDC to arrange removal of a dead goose from the upper lake at the request of PPC
- Reported by PPC that the gate into the field off the bus lane has been knocked out by the contractors. Yew Tree Lane residents concerned travellers were looking at the site. SSDC to arrange repair, in the short term the entrance will be blocked with rubble.
- Flooding at subway from Trent Close to Cheriton Grove reported to SCC by PPC reference number: **4056056**
- Chairman to attend SSDC Chairman's charity tea party 14<sup>th</sup> September 2016
- 5 Dog fouling packs from SSDC available from the parish office.
- Poster printed and displayed for SSDC - Information, Advice and Support Services Review - Parent and Carer Workshops
- August and September updates for Perton Pages
- Followed up letter to Local Government Ombudsman regarding Codsall High School bus provision for Perton children sent 17<sup>th</sup> June 2016. Unfortunately the Ombudsman is unable to comment as the Parish Council was not the original complainant. He would not divulge any information, but did inform that the letter had been taken into consideration. Advised for future reference that by law they will not consider complaints from Parish Councils.  
Complainant has explained that The Ombudsman were not supportive they said that they would unlikely find the council at fault and therefore wouldn't even look at any evidence or discuss it further.
- Flicks in the Sticks films booked: 24<sup>th</sup> November 2016 - Waking Ned Devine, 26<sup>th</sup> January 2017 - Golden Years.
- Community Council of Staffordshire, Annual General Meeting 6<sup>th</sup> October @ 7pm Clerk has full details and annual report.
- 105 the new telephone number to report power cuts has been added to the useful links section of the website.

## 60/17 PLANNING COMMITTEE

Planning Applications received from South Staffordshire Council and reviewed by the Parish Council Planning Committee since the last Parish Council meeting held on Monday 11<sup>th</sup> July, 2016.

Application No.	Proposals
16/00644/FUL	Single storey rear extension - <b>12 Moor Park, Perton WV6 7YP</b>
16/00533/FUL	Single storey side extension and new roof canopy across frontage - <b>11 Hepworth Close, Perton. WV6 7NT</b>
16/00652/FUL	First floor extension to provide bedroom and washing facilities for a disabled person - <b>11 Cornmill Grove, Perton, WV6 7XU</b>
16/00605/FUL	The swap out and relocation of the existing 14.7m high phase 4 monopole for a 15.0m high phase 5 monopole, removal of 1 no. equipment cabinet, installation of 2 no. equipment cabinets and associated development thereto - <b>Hutchinson 3G UK Limited communication Station, Wrottesley Park Road, Perton</b>
16/00690/FUL	First Floor extension over existing garage and play room, comprising new bedroom and bathroom - <b>65 Richmond Drive, Perton, WV6 7RP</b>

Perton Parish Council raised no objections to the above proposals.

16/00598/COU	Renewal of original planning consent for the selling of flowers in Anders Square, Perton - - <b>Land at Anders Square, Perton</b>
--------------	---

Perton Parish Council raised no objections in principle on the proposals but would point out that Sainsbury's are the owners of the freehold for the area identified on the site plan. It was also viewed that this area had sufficient flower and plant outlets.

16/00650/VAR App Ref no. 16/00431/FUL - Decision granted 29/06/16	Condition No. 2 - removal: To provide for a modified layout, refer to the up-to-date layout drawing - <b>Land adjacent 17 Kingswood Park Homes, Holyhead Road, Kingswood</b>
---	--

Perton Parish Council raised no objections subject to the modified site layout not causing neighbour's vicinity encroachment

**DECISIONS** - The following decisions received from South Staffordshire Council:

Application No.	Proposals	Decision
16/00533/FUL 16/00598/COU 16/00605/FUL 16/00650/VAR	) ) ) <b>All as above proposals</b> )	<b>GRANTED</b>
16/00430/FUL	Re-development to provide 1no. 3 bedroom dormer bungalow - <b>Barn adjacent Yew Tree Villa, Newport Road, Kingswood</b>	<b>REFUSED</b>

61/17 **YOUTH STRATEGY: UPDATE**

a) **Resolved** Clerk to arrange meeting with SCVYS, County Council, District Commissioning Officer and Parish Council to move the strategy forward. Cllr Mrs P Allen to source information on skateparks and groundworks.

b) Perton Youth Club - **Resolved** Councillors in full support of the formation of a new youth club.

8.47pm One member of public left the meeting

62/17 **SPEEDING WROTTESLEY PARK ROAD**

A Resident had requested that speeding in the area be looked at. It is compounded with the potholes at the entrance to Cranmoor. The potholes are not Highways responsibility but the area can be assessed for the introduction of Speedwatch.

It was also raised that cars parking on the verge by Brownies causes an obstruction to other road users. **Resolved** Clerk to confirm who owns the land.

8.54pm Two members of the public left the meeting

63/17 **PUBLICATION OF DRAFT MINUTES**

**Resolved** that the minutes be published on the website at the same time as the agendas are sent out to Councillors.

64/17 **SCHOOL CROSSING PATROL UPDATE**

Further data for the crossing at Richmond Drive was presented and using the current formula used by the County Council the numbers generated would support the need for a crossing patrol. The current school crossing patrol has been given notice, but she will appeal. A survey of usage had not been undertaken for 2 years and they have not factored the bend in the road. A new survey will be completed taking into account the afternoon numbers which they do not normally do.

The District Council has raised the decision of cutting crossing patrols with the County Council. Cllr AK James will forward any further information.

There is a further review of patrols due next year, which could be worrying for 4 other



crossings in Perton.

**Resolved** Cllr Mrs P Allen will speak to the County Council on behalf of the Parish Council and complain about the policy and appeals process and report back to the council.

65/17 **INSURANCE RENEWAL**

Came & Company cost of annual renewal is £5051.86, for a Long Term Agreement it would come down to £4799.27. There are additional assets which has increased the premium. The broker has suggested that the council think whether the play equipment needs to be insured, continue with the surfacing but it is unlikely that all the equipment will need replacing all at once. Wear and tear which is not covered by insurance. **Resolved** delegate the decision to the Management Committee meeting to be held on 21<sup>st</sup> September 2016, when a comparison quote without equipment is available.

66/17 **UNIVERSITY OF THE THIRD AGE**

**Resolved** defer to the next meeting

67/17 **DEFIBRILLATOR TRAINING**

There are currently 21 expressions of interest. The cost for the training session is £75. Saturday 19<sup>th</sup> November 2016 is available in the centre at no extra cost. **Resolved** training session approved.

68/17 **CITIZEN OF THE YEAR**

**Resolved** Citizen of the Year Award will continue for 2016/17

69/17 **CORRESPONDENCE**

Loud music and fireworks from a recent event at the Golf Club was reported to the District Council. They were aware of the event and had tried to get monitoring equipment in place before hand without success. A letter has been sent and District Council will visit the club before their next event which is likely to be Bonfire night. There are also rumours that Billy Wilson may also be thinking of holding outdoor events.

**DATE & TIME OF NEXT MEETING** - Monday 10<sup>th</sup> October 2016 @ 7.00 pm

***Crime and Disorder Implications***

*Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.*

Where relevant any decisions noted herein have taken this duty of care into consideration.

The meeting closed at 9.26pm

Chairman - 10<sup>th</sup> October, 2016