



PERTON PARISH COUNCIL

Our ref: APT/am/48z

Tony Tappenden
PARISH CLERK

3rd May, 2016

TO ALL COUNCILLORS

Dear Sir/Madam,

You are summoned to the Annual Meeting of Perton Parish Council, to be held in the Perton Civic Centre on Monday, 9th May, 2016 at 7.00pm.

Yours faithfully

A P Tappenden
Clerk to Perton Parish Council

AGENDA

- | | | |
|-------|---|---------------|
| 1/17 | Public Open Session - Members of the Public are invited to address the Parish Council | |
| 2/17 | Apologies for Absence | |
| 3/17 | Election of Chairman | |
| 4/17 | Declaration of Acceptance of Office | |
| 5/17 | Election of Vice-Chairman | |
| 6/17 | Police Matters - Report to follow | - Information |
| 7/17 | Declaration of Disclosable Pecuniary and Other Interests | |
| 8/17 | Election of Management Committee (5 plus 2 Ex-Officio Members) | - Decision |
| 9/17 | Election of Planning Committee (8 plus 2 Ex-Officio Members) | - Decision |
| 10/17 | Election of Finance Committee (5 plus 2 Ex-Officio Members) | - Decision |
| 11/17 | Election of Members to sign cheques (6) | - Decision |
| 12/17 | Election of Representatives: Perton Playing Fields Association (8) | - Decision |
| 13/17 | Minutes of the Parish Council Meeting held on 11 th April, 2016 (enclosed) | - Decision |

14/17	Minutes of the Annual Parish Council Meeting held on 25 th April, 2016 (enclosed)	- Decision
15/17	Finance:	
	a) Draft Minutes of the Finance Meeting held on 3 rd May, 2016 (enclosed together with income Statement for April 2016)	- Information
	b) List of payments made since the last Parish Council Meeting (enclosed)	- Information
	c) 2016/2017 Budget-to-date (enclosed)	- Information
16/17	Final Accounts 2015/16	
	a) Internal Auditors Report (enclosed)	- Information
	b) External Audit: Annual Return Accounting Statements 2015/16 (enclosed)	- Decision
	c) Accounts for the Year Ending 31 st March, 2016 (enclosed)	- Decision
	NB: Due to the complexity of the accounts and compliance documentation together with the need to 'sign-off' in order to meet Audit Commission deadlines, all queries must be raised and resolved with the Clerk in advance of this meeting.	
17/17	Planning Committee - Applications considered since the last Parish Council Meeting (enc)	- Information
18/17	Staffordshire County Council	
	a) Report from County Councillor (enclosed)	- Information
19/17	South Staffordshire District Council	
	a) Report from District Councillors (enclosed)	- Information
20/17	Clerks' Report - May 2016 (enclosed)	- Information
21/17	Youth Strategy: Simon Higgins Proposal (enclosed)	- Decision
22/17	Community Council of Staffordshire - General Membership Renewal (enclosed)	- Decision

Crime & Disorder Implications

Section 17 of the Crime & Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions made at the Parish Council meeting have taken this duty of care into consideration.

Code of Conduct Dispensations

The only way in which a councillor can speak about business in which they have an interest is if they have been granted a dispensation by their council. A request for a dispensation has to be made in writing to the Clerk and to be granted by decision of the Council, so it must form an item of business on the agenda for the meeting.