

**Minutes of the Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 11th February 2019 at 7:00pm**

Present Mrs R Heseltine (vice Chairman)
Mrs P Allen AA Bourke N Caine
Naomi Caine C Evans D Glynn
AK James RR Simonds Mrs L Turner

Parish Clerk - Becky Hodgetts
Members of the Public - Five, PCSO Sian Fryer

Resolved to move the police report as per standing order 10a vi. PCSO Fryer required to leave the meeting as soon as possible due to a reported issue.

190/18 **POLICE MATTERS**
PARISH COUNCIL MEETING CRIME REPORT

Public bodies can only disclose information if they have the power to do so. Section 115 of the Crime and Disorder Act provides a power to exchange information where disclosure is necessary to support the local Crime Reduction Strategy and Partnership in achieving the aims of the Crime and Disorder Reduction Strategy and objectives outlined within it. The degree of disclosure that takes place must be proportionate and relevant to the level of social ill or criminality it is intended to counter or prevent. The information is only to be processed in relation to crime and disorder purposes. Information will be handled in accordance with the Data Protection Act 1998, the Human Rights Act 1998 and any other relevant legislation governing disclosures and will ultimately be disposed of in a secure manner.

- ASB/drugs X5 reports---- Hotspots are being patrolled regular and dealt with if needed. Group of males smoking in Churnet grove have been dealt with via asb. other asb reports are noise nuisance and neighbour dispute and parking issue.
- Operations are being held in relation to Thefts of vehicles.
- X3 sus males were caught yesterday walking around St Andrews. All in order
- Operation to tackle drug dealing at Pavillion has been successful and we will continue to patrol. Churnet Grove is also been targeted due to drug dealing and various other hotspots
- Any volunteers speed watch?
- In process of doing joint work with enforcement officer from Council around parking at schools. Police still have no powers to deal with parking so hopefully this may help. Parking Buddies for parking are at Perton Academy and Perton Middle School and should be put out by school each morning and afternoon.
- Serious crime is put out on Smart Alerts. Vehicle that was stolen from Farleigh has been recovered in West Mercia and returned to owner. Forensics involved and ongoing enquiries.

PCSO 23042 Sian Fryer

188/18 **PUBLIC OPEN SESSION**

Members of the Astronomy Club gave further details to support the grant application due to be discussed at agenda item 194/18 cii.

The Business & Finance Manager from Codsall Community High School gave an update on the school bus situation. The school are currently subsidising the bus service from the school budget. The subsidy may be £17k - £19k for the academic year 2019/20. There is constant communication with Perton Action for Safe School Travel (PASST).

7.25pm **Resolved** to move standing order 10a x) to allow further time for the public open session.

Representative Michelle Kettles from South Staffordshire Council gave a presentation on Universal Credit and Work Clubs. Perton Work Clubs run every 1st and 3rd Thursday, 2.15pm at Perton Library.

The District Council were also successful in applying for some further funding under Building Better Opportunities through the Big Lottery Fund and European Social Fund which helps those who experience multiple barriers to work.

The Councillors thanked Michelle for the presentation, it shows how the council can help provide positive support.

8.00pm Chairman imposed standing orders

189/18 **APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllrs PE Davis, Mrs G Davis, Mrs A James and RE Moreton.

191/18 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

Declarations of Personal and Prejudicial Interest received from the following

194/18 b) **Cheque No. 100164** - Cllrs Mrs P Allen, Naomi Caine, N Caine, C Evans, Mrs R Heseltine and Mrs L Turner

205/18 **Speedwatch** - Cllr Mrs P Allen, D Glynn

206/18 **Youth Club** - Cllr Mrs P Allen

192/18 **REQUESTS FOR DISPENSATION**

No requests received.

193/18 **MINUTES**

a) **Resolved** that the minutes of the Parish Council Meeting held on 14th January 2019 having previously been distributed, were signed by the Chairman as a true and correct record.

b) **Resolved** that the minutes of the Precept Meeting held on 21st January 2019 having previously been distributed, were signed by the Chairman as a true and correct record.

194/18 **FINANCE**

a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 5th February 2019 together with the income statement for January 2019 and 2018/19 Budget update were accepted for information.

b) **Accounts for Payment**

Payments made since the last Parish Council meeting

01/01/19	SO	Kalidescope Ltd	30.00
01/01/19	DD	South Staffordshire Council	1380.00
03/01/19	100160	Drinkmaster Ltd	171.29
03/01/19	100159	John Ellis Associates Ltd	250.00
04/01/19	BACS	Wages week 40	1396.84
07/01/19	100161	SGS Systems Ltd	154.80
07/01/19	BACS	Npower - Electricity	970.19
08/01/19	100162	Banner Fire & Security	210.60
11/01/19	BACS	Wages week 41	1492.12
14/01/19	100163	Assa Abloy	363.20
15/01/19	100164	Perton Playing Fields Association	126.00
17/01/19	DD	BT	120.13
18/01/19	BACS	Wages week 42	1481.64
18/01/19	BACS	Inland Revenue	2781.87
18/01/19	BACS	Staffordshire County Council - Superannuation	2932.74
20/01/19	DD	CNG	870.23
21/01/19	100165	Jodie Griffiths	150.00
21/01/19	100166	Stephen Wade	225.00
25/01/19		Post Office - Petty Cash repayment	242.77
25/01/19	BACS	Arts Alive - flicks in the Sticks	300.00
25/01/19	BACS	Members Allowance month 10	1015.15
25/01/19	BACS	Wages week 43/month 10	4246.28

- c) **Grant Applications**
- i Corsers Crafters. **Resolved** Perton Parish Council to purchase and donate items requested by the group up to a limit of £250.
 - ii Perton Library Astronomy Group. **Resolved** to approve a grant of £450. Clerk to confirm with the group how the grant is to be paid.
 - iii Perton Action for Safe School Travel. **Resolved** the group to produce the design and size of banners up to a value of £200, Clerk to purchase following approval from the Parish Council.
- d) **Concessionary room hire rate**
- i Train to Attain UK. **Resolved** to request further information.

195/18 **STAFFORDSHIRE COUNTY COUNCIL**

- a) **Codsall Community High School (CCHS) - School Transport**
Correspondence received from Staffordshire County Council regarding the meeting with Rt Hon. Gavin Williamson MP was read out to members for information.
- b) **Written report from County Councillor AK James**
The County Council have now withdrawn the need to ask Parish Councils to take over the administration of School Patrol wardens from the County Council. The funding being raised from the Government settlement that has now been increased has made it possible to continue with maintaining their services at school crossing points along the Parkway for the safety of schoolchildren.

A meeting has been held with the Highways Manager to review the future of the bollard that has been out of action in the Bus lane in Gainsborough Drive. As expected the question of funding was the main subject. A camera has been suggested but this has to be monitored and a cost and enforcement arrangement became an issue. There will be an assessment of proposals to proceed towards a solution to this matter.

Richmond Drive is being worked on during February to resurface areas that require attention. The road will be closed at certain points during this work and it is hoped that the disruption causes the minimum of inconvenience.

196/18 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

- a) **Report from District Councillors**
Written report from Cllr AK James - Member for Perton Dippons Ward of SSDC
Due to the possibility of snow on the 22nd January. A Meeting of the Overview and Scrutiny Committee was cancelled and also the Full Council one.

Arrangements are in hand by the District Council for the Election of Councillors for wards in South Staffordshire and details for applications are available from the offices of the District Council for this event.

There are arrangements being made to gather information from the District Council to provide infrastructure details to be forwarded to the County Council in planning the requirements of housing developments that are scheduled for new properties to be provided for in the local plan at Perton. This housing will come to the District Council for examination in due course.

Written report from Cllr R Heseltine - Member for Perton Lakeside Ward of SSDC
Since the last Parish Council meeting, I have attended the following:

12.01.2019 Litter pick. Apart from the usual litter, we found many bags of the waste materials left from growing cannabis plants. Left these to be dealt with by SSC.

15.01.2019 Planning Committee

21.01.2019 Your Place Challenge Panel

22.01.2019 IT training for new app installation

Special Council

Overview and Scrutiny

24.01.2019 Standards and Resources Committee:

A report was given by the Elections and Policy Team Manager regarding the review of the Polling Districts, Polling Places and Polling Stations 2018. Where necessary, changes have been made. There was also a very comprehensive report on Workforce Data Employment Trends provided by the Corporate Support Manager (HR).

29.01.2019 A planning workshop had been organised but was subsequently cancelled due to the forecasted adverse weather conditions. As the presenter would be travelling from Hampshire it was considered prudent to cancel and arrange for a future date.

05.02.2019 Business Transformation Programme Members Update.

Members were informed of the progress to date and the proposed changes/transformation to the current building. Very interesting and innovative.

06.02.2019 Locality 4 Police Accountability session. A presentation given by Inspector Mark Ward and Helen Marshall. Lots of information with plenty of opportunity for questions and discussion. Very approachable and thorough. The business operation has been delivered as promised - 19 Police Constables will increase to 20 and the number of PCSO's will remain at 19. 24/7 policing is now co-ordinated from Cannock response hub. There was a lot more information and facts and figures regarding response times, etc. Unfortunately, targeting of keyless cars for theft is increasing but there are some precautions that owners can take. Obviously, garaging of cars is best but this is not always possible as in many instances garages are not wide enough to house today's cars. Keeping keys in a Faraday bag is a good deterrent or if you don't have one of these then placing the fob in the microwave or fridge is an alternative. It was recommended to use a steering or wheel lock if the car remains on the driveway or road as thieves will not waste time on these if there are easier pickings to be had. However, these are only recommendations as nothing is foolproof. However, South Staffordshire and Locality 4 remain very safe places in which to live.

b) **Crematorium A41 Enquiry**

An update was given by Cllr Mrs P Allen who had attended the enquiry held at South Staffordshire Council. She confirmed she had made it clear that any comments were her own and not those of the Parish Council.

197/18 **CLERK'S REPORT**

Email Distribution

SPCA weekly bulletins

SSDC weekly news updates

18/01/19 Correspondence regarding the proposed Crematorium in Codsall

24/01/19 Information on the Connect Bus Service

25/01/09 Elections newsletter

29/01/19 Parishioner positive comments regarding the repositioning of the gym

01/02/19 SSDC Street Scene update

04/02/19 SSDC - Save the Date Let's Work Together on Monday 25th February 2019

05/02/19 New Arriva bus timetable

Other Matters

- SSDC have ordered a new case for the lifebelt, will get it installed as a matter of urgency
- Reminder - the closing date for Citizen of the Year applications is Friday 1st March
- £325 received from Councillor R Moreton's District Members Budget to fund the purchase of grass shears and grasses for South Island
- Tree trunk removed from River Penk at Gainsborough Drive and grating has been cleared of all the leaves and sticks that had built up around it
- Christmas tree has been removed and the pole put in place. PPC will have to arrange for hanging basket brackets to be fixed to the pole
- Protruding bolt in speed humps on Church Road reported to Sainsburys property management company
- PPC reported to SCC overgrown trees Richmond Drive - ref: 4146112
- 234 calls were made from the BT Kiosk in Anders Square in the last 12 months. The land the kiosk sits on

- PPC reported to SSDC - Lytham Road sign is loose and one of the Severn Drive signs has been moved to Churnet Grove.
- SCC have agreed to continue funding School Crossing Patrols following comments from public and staff.
- Reported dog excrement smeared on a handle of one piece of gym equipment. PPC arranged cleaning of
- Highways Works Completed - Fault Report 4125613 Link footway between Canterbury Drive and Severn
- Highways Issue Inspected - Enquiry 4146112, Richmond Drive tree works. A highways inspector has now
- SCC have agreed to continue funding School Crossing Patrols

Facebook /Website Posts

- Various smart Alerts and Crime prevention posters
- SSDC weekly news updates

On-going matters

- | | |
|---------------------------------|----------------------------------|
| 1. Lower Lake de-silting | 2. Civic Centre Renewable Energy |
| 3. Finger Posts - Anders Square | 4. Allotments |
| 5. Skatepark | 6. Bus shelter - Kingswood |

198/18 PLANNING

- a) Planning Applications received from South Staffordshire District Council and reviewed by the Parish Council since the last council meeting.

Application No.	Proposals
18/01021/FUL	First floor side extension, single storey front and rear extensions 22 Idonia Road, Perton, Wolverhampton WV6 7NQ

Perton Parish Council raised no objections to the above planning proposals.

19/01027/FUL (Retrospective)	BBQ Cabin 6 the Belfry, Perton, WV6 7YX
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Perton Parish Council raised concerns about the height of the BBQ cabin and smoke emitted from the chimney.

DECISIONS - The following decisions received from South Staffordshire Council

18/00809/FUL	First floor extension to create games room above existing garage/workshop, single storey swimming pool extensions – Ridge House, Pattingham Road	G R A N T E D
18/00951/FUL	Installation of a flat lean to pergola framed awning, with a motorized retractable PVC roof. Side enclosure formed of aluminum framed toughened glass panels – The Wrottesley Arms, Severn Drive	
18/00993/FUL	Proposed single storey rear extension – 28 Ennerdale Drive	
18/01021/FUL	First floor side extension. Single storey front and rear extensions – 22 Idonia Road	

APPEAL against decision of South Staffordshire Council to refuse to grant planning permission

Appeal start date: 30.01.19

18/00013/FUL	Re-development to provide 1no. 2 bedroom cottage - Land adjacent Yew Tree Villa, Newport Road, Kingswood
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- 199/18 **GYM EQUIPMENT RELOCATION**
- a) Screening. A resident has requested screening for some of the equipment. This would raise issues of ownership and maintenance as the land belongs to District Council. Health and Safety and Section 17 of the Crime and Disorder Act 1998 has to be taken into consideration. **Resolved** to monitor for twelve months
 - b) Grass matting. The area around the equipment gets quite muddy. 2 quotes received both for £1178. **Resolved** to appoint the Great Outdoor Company as they are the original manufacturers.
 - c) Service Contract. **Resolved** to approve the charges of £867.00 plus VAT for the annual maintenance contract. The agreement will include twice yearly maintenance visits (excluding spares), one of which will include an RPII Annual Inspection and report.
- 200/18 **SKATEPARK**
Nothing further to update. A meeting of the working group has been scheduled for 28th February.
- 201/18 **BEST KEPT VILLAGE**
Resolved to take part this year, it will give a guide to what the judges look for to benefit future entries.
- 202/18 **YOUTH SHELTER - REFURBISHMENT OPTIONS**
Quotes received for two options. To remove the inner walls and seating completely or to remove the upper part of the walls to leave the seating in place. **Resolved** Clerk to provide a further two quotes for both options.
- 8.52pm *Councillor AK James left the meeting*
- 203/18 **ANDERS SQUARE FINGER POSTS**
Resolved due to the expense for a license from Sainsburys this item will be put on hold.
- 204/18 **KINGSWOOD BUS SHELTER**
The results of the consultation showed a total of 39 respondents all agreeing there is a necessity for a shelter. 14 currently using the bus stop frequently. This would require the support of Codsall Parish Council. **Resolved** to defer any discussion to the March meeting when County Councillor AK James is present.
- 205/18 **PERTON COMMUNITY SPEED WATCH**
The proposal is to install 2 permanent signs at the entrance to Perton to replace the mobile signs used by the Speed Watch members. The cost of the installation is £262.83 with only £39.76 being for signs. Clerk has contacted Staffordshire Safer Road Partnership to confirm if the Parish Council could install the signs themselves. **Resolved** to defer until a response is received.
- 206/18 **PERTON YOUTH CLUB**
- a) **Update**
Councillor Mrs P Allen gave an update on membership.
 - b) **Youth Club Lease amendment**
Resolved to approve the amendment.
- 9.32pm **Resolved** to move standing order 10a x) to allow further time to complete the agenda.
- 207/18 **LEGIONELLA COMPLIANCE - ANNUAL CONTROL SCHEME**
The cost of annual monitoring is £840 per annum. **Resolved** Clerk to investigate setting up monitoring 'in house'.
- 208/18 **PLANTSCAPE**
- a) **Summer Planters**
Resolved to approve the summer planters for 2019 at a cost of £3016 per annum, an increase of £56. Clerk is in the process of purchasing baskets for the pole in Anders Square.
 - b) **Solar Christmas Trees**
Resolved not to have the solar trees for 2019. Clerk to look for alternative decorations in conjunction with the Christmas Fair Committee.

- 209/18 **CITIZEN OF THE YEAR - PRESENTATION DATE AND AWARD**
 The presentation is usually held at the Annual Parish Meeting but due to the Elections in May it would be in 'Purdah'. Advice was sought from SSDC and SPCA. It was therefore **Resolved** to hold the presentation at the Annual Meeting of the Parish Council on 13th May 2019. It was also agreed that a piece of glassware be presented rather than the usual cash award.
- 210/18 **PROPOSED MEETING DATES 2019/20**
Resolved to agree the suggested dates.
- 211/18 **DATE & TIME OF NEXT MEETING**
 Monday 11th March 2019 at 7.00pm

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.

Where relevant any decisions noted herein have taken this duty of care into consideration.

Meeting closed at 9.48pm

Signed
 Chairman

Date: 11th March 2019