

**Minutes of the Meeting of  
PERTON PARISH COUNCIL  
held at the Perton Civic Centre on  
Monday 8<sup>th</sup> April 2019 at 7:00pm**

Present PE Davis (Chairman)  
Mrs R Heseltine (vice Chairman)  
Mrs P Allen AA Bourke Naomi Caine  
N Caine C Evans D Glynn  
Mrs A James AK James RE Moreton  
RR Simonds Mrs L Turner  
Parish Clerk - Becky Hodgetts  
Members of the Public - 7

236/18 **PUBLIC OPEN SESSION**

The following issues were raised by residents:

- The bridge repairs in bluebell wood appear to still be in disrepair. Cllr Mrs R Heseltine assured the resident that she is aware of the issues and is in discussion with South Staffordshire District Council.
- The markings on the crossing point on Church Road have faded. The road is a private road and belongs to Sainsburys. Clerk will contact the management services for Sainsburys.

Representatives from Codsall Community High School and PASST were present to answer any questions regarding the grant request under agenda item 244/18a. Several questions were asked but unfortunately due to Purdah and a member of PASST standing for election the Parish Council have been advised by South Staffordshire District Council that this matter be deferred until after the election.

7.30pm Chairman imposed standing orders.

237/18 **APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllrs Mrs G Davis and M Francis.

238/18 **POLICE MATTERS**

**PARISH COUNCIL MEETING CRIME REPORT**

Public bodies can only disclose information if they have the power to do so. Section 115 of the Crime and Disorder Act provides a power to exchange information where disclosure is necessary to support the local Crime Reduction Strategy and Partnership in achieving the aims of the Crime and Disorder Reduction Strategy and objectives outlined within it.

The degree of disclosure that takes place must be proportionate and relevant to the level of social ill or criminality it is intended to counter or prevent.

The information is only to be processed in relation to crime and disorder purposes. Information will be handled in accordance with the Data Protection Act 1998, the Human Rights Act 1998 and any other relevant legislation governing disclosures and will ultimately be disposed of in a secure manner.

Main headlines since the last meeting:

Over the past month we have had three burglaries, one where offenders have got into the property but it was empty the second keys to a vehicle (BMW) were taken and the third they were disturbed by the owner of the property and made their escape.

We have had two theft from motor vehicles where one was the van had been rummaged through nothing taken the second, two bags of mail were stolen. We also had four theft of motor vehicles one car was taken off someone's driveway. Two motorbikes have been taken one recovered the same evening. The fourth a 'friend' had taken the IP's car got it seized without the knowledge of the owner.

ASB hotspots: we have had seven calls re issues 2 of these were youth related one with a motorbike. Four Neighbour dispute and one family incident

## Good news

An Operation has been held overnight for rural crime and TOMV, some really good work and many sus cars stopped and checked, this was a joint operation with West Mercia.

A house in Codsall has been raided and various car parts and blank keys ECU'S have been recovered and owners arrested. May be linked to TOMV over South Staffs.

A repeat caller from Perton has been arrested and remanded for the number of calls she has been making to us.

A suspected local drug dealer from Perton has had their car seized for driving with no insurance we will continue to gather intel on the person.

Any questions that haven't been covered please drop me an email and I will get back to you as soon as I can?

PCSO 16722 Ashley Tooth

### 239/18 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

**Declarations of Personal and Prejudicial Interest received from the following**

243/18 b) **BACS payment to Perton Playing Fields Association** - Cllr Mrs P Allen, N Caine, Naomi Caine, P Davis, C Evans, Mrs R Heseltine, RE Moreton.

### 240/18 **REQUESTS FOR DISPENSATION**

No requests received.

### 241/18 **MINUTES**

**Resolved** that the minutes of the Parish Council Meeting held on 11<sup>th</sup> March 2019 having previously been distributed, were signed by the Chairman as a true and correct record.

### 242/18 **MANAGEMENT COMMITTEE**

- a) **Resolved** that the minutes of the Management Committee meeting held on 3<sup>rd</sup> April 2019 were accepted for information.
- b) Room Hire Charges, Little Treasures Nursery - Following recommendations from the Management committee, it was **Resolved** that the room rate for the Madeline Moore and Terry Harding room from September 2019 will remain the same cost as September 2018, and will be reviewed for September 2020.
- c) Legionella Testing - Clerk has contacted the District Council to see if they can offer a monitoring service. Alternatively, if a number of Councils use the same company there could be a discount. It was **Resolved** that the Parish Council approve the monthly monitoring contract for 12 months and the Council to review next year. Initial cost will be no more than £840.

### 243/18 **FINANCE**

- a) **Resolved** that the draft minutes of the Finance Committee Meeting held on 5<sup>th</sup> March 2019 together with the income statement for February 2019 and 2018/19 Budget update were accepted for information.

#### b) **Accounts for Payment**

Payments made since the last Parish Council meeting

01/03/19	SO	Kalidescope	25.00
01/03/19	BACS	Wages week 48	1396.64
02/03/19	DD	Veolia	130.32
04/03/19	100174	South Staffordshire District Council	480.00
05/03/19	100175	MGD Solutions Ltd	196.00
08/03/19	BACS	Wages week 49	1396.64
12/03/19	100177	Refundable Deposit function held 9th March 2019	150.00
12/03/19	100176	SGS Systems Ltd	90.00
15/03/19	BACS	Inland Revenue	2522.03
15/03/19	BACS	Staffordshire County Council - Superannuation	2557.04
15/03/19	BACS	Wages week 50	1759.76
17/03/19	DD	BT	113.47
18/03/19	100178	South Staffordshire Council	76.80

19/03/19	100179	Base 25	528.00
19/03/19	BACS	Bright Pay (Thesaurus Software Ltd)	198.00
19/03/19	BACS	Halls SMS	77.96
19/03/19	DD	Npower Electricity (closing account)	577.45
20/03/19	DD	CNG - Gas	558.33
22/03/19	100180	Bridge Electrical	145.00
22/03/19	BACS	Flicks in the sticks - Arts Alive	250.00
22/03/19	BACS	Wages week 51	1600.46
27/03/19	BACS	The Community Foundation for Staffordshire - BKV entry	29.80
28/03/19	DD	Veolia	97.74
29/03/19		Post Office - Petty Cash repayment	74.07
29/03/19	BACS	Perton Playing Fields Association	198.00
29/03/19	BACS	Members allowances month 12	1017.55
29/03/19	BACS	Wages week 52/month 12	3910.02
<b>Month End total</b>			<b>20156.08</b>

c) **Grant Applications**

Wolverhampton Olympic U7. **Resolved** to approve a grant of £600 and to ask that they use the Parish Council logo either on promotional literature or the kits.

d) **Concessionary room hire rate**

Perton Carnival. **Resolved** to allow use of the Centre free of charge for this year.

244/18 **STAFFORDSHIRE COUNTY COUNCIL**

a) **Codsall Community High School (CCHS) - School Transport**

As previously stated, South Staffordshire District Council have confirmed that under the rules of Purdah this item would be better deferred until after the election.

b) **Bus Lane Barrier**

A response from the Community Traffic Management Officer at Staffordshire Highways confirmed that the enforcement team are currently looking at the schemes they are able to deliver this financial year. The County Councillor has some budget that could be used for partnership working. **Resolved** Clerk to contact the Enforcement team again to try and gauge the scheme and costs involved.

c) **Severn Drive - Chicane priority**

It has been suggested that the priority for the chicane should be reversed to give better visibility. **Resolved** Clerk to ask the Police for their input and arrange a site meeting with Highways.

d) **St Andrews - traffic calming**

The speed humps and chicane do not slow the traffic. It was suggested the best action would be to have a raised bed pedestrian crossing with appropriate signage. **Resolved** to monitor the situation.

e) **Report from County Councillor AK James**

Highways Manager was contacted on the Bus Lane use at our meeting on 29<sup>th</sup>, March. The installation of a camera at the site in Gainsborough Drive was discussed and the cost of this device to record unauthorised use was raised as a replacement for the broken rising pillar there. The Highways Manager was concerned that a camera and the enforcement controls operating remotely from a monitoring point to issue notices to offenders was going to be an expensive and possibly an unaffordable option. A downloaded internet view of the bus lane picked up Gainsborough Drive and yew Tree Lane showing signage warning to vehicles using the bus lane to the restrictions in place. It also was able to pick out the pedestrian footpath along the bus lane. At this stage it was clear that without some substantial funding, a resolution to the problem would require further consideration.

A Countryside and Rights of Way Panel is scheduled for Friday, 5<sup>th</sup>.April at Stafford. There are some issues in Perton that will be brought to this Meeting involving the definition of footpaths and bridleways that are part of established routes on the definitive map and are recorded with County Council described details and numbered accordingly. Signage is needed to clarify each path or bridleway to stop the misuse and

claims of ownership of the paths by obstructions that have appeared. The County Council are keen for local residents and their Parish Councils to take on the maintenance of these public facilities for walkers and other users to benefit by improving the upkeep of the paths.

245/18 **SOUTH STAFFORDSHIRE DISTRICT COUNCIL**

a) **Report from District Councillors**

Written report from Cllr Mrs R Heseltine - Member for Lakeside Ward of SSDC

Since the last Parish Council meeting I have attended the following: -

12.03.2019 - Overview and Scrutiny.

19.03.2019 - Planning Committee.

21.03.2019 - Standards and Resources Committee.

Once again, a very interesting meeting where the team manager of Environmental Health and Licensing gave the report on the Corporate Health and Safety Update. Reassuring to know that health and safety is taken seriously, and the team is constantly assessing what, if anything, needs to be improved or included within this policy. Internal Audit opinion concluded "substantial reassurance, and no accidents have been recorded which have required reporting to the Health and Safety Executive." The Monitoring Officer reported on the work programme undertaken by this committee 2018/2019.

26.03.2019 - Council Meeting.

28.03.2019 - Member Briefing. This particular briefing concerned future improvements of and investment in the leisure services operated by the District Council. This is necessary in order to ensure that leisure facilities are fit for purpose and meet the demands for participation now and in the future and offer the opportunity for increased physical activity levels amongst all sections of the community leading to improved health and wellbeing outcomes for residents.

28.03.2019 - Overview and Scrutiny Committee. This meeting was held to review the report of the Chief Planning Officer/ Corporate Director Governance re: WMI Rail Freight Interchange at Four Ashes.

Written report from Cllr AK James - Member for Dippons Ward of SSDC

With the advent of District Council Elections on Thursday, 8th. May. The District Council have outlined future arrangements for the future elected Council. To fall in line with adopted procedures in other Council areas it will then reduce the Planning Committee numbers and allow members not on this Committee to attend on request for any applications that affect their Wards and apply to put their case.

The Environmental Committee has considered the Waste Collection Contract for the next term of the period. In accordance with the results of the Council's Review it is to continue with the present arrangements with the Contractor. There were some minor increases in costs that were considered acceptable in the agreement.

246/18 **CLERK'S REPORT**

Email Distribution

SPCA weekly bulletins

SSDC weekly news updates

06/03/19 Wild About Perton - March Walk report

11/03/19 Local elections newsletter - week 5

11/03/19 Election nomination packs available from Civic Centre

15/03/19 NALC Chief Executive bulletin

18/03/19 Wild About Perton newsletter

20/03/19 SCC - Flood Risk Officer response to flooding questionnaire

27/03/19 Staffordshire Police - 'online chat' information

27/03/19 SSDC - Street Scene Update 26-03-2019

## Other Matters

- Breast Screening - the mobile unit will be arriving on site at Codsall Council Offices the week commencing 11th March 2019 for a period of sixteen weeks, with screening taking place Monday to Friday 8.30 - 4.30.
- Contract signed with Ash Waste to provide bin collection from August 2019. Savings of over £500 per year.
- The self closing mechanism on Children's Play area is broken again reported to Hags-SMP. Repaired in July 2018 .
- Clerk and Cllr Heseltine met with representatives from SSDC, Capulet Care and CASS to see how Perton Parish Council can help Perton become the first Dementia Friendly 'High Street'. Further details will be available in May.
- Jessie Bolas event promoted - 27th April 2019.
- PPC reported damaged wall on access road to Sainsburys. Agreed for contractor to make safe asap.
- PPC reported a fallen tree in Bluebell wood - SSDC confirmed it has been removed .
- Missing Life belt at Lower lake has be replaced.
- Notices of election were displayed on Monday 18th March, photograph forwarded to SSDC as required.
- Bluebell Woods - bridges and repair works completed by SSDC.
- PPC reported fallen tree along A41 - reference no. 4152816.
- PPC reported overgrown tree corner of Gainsborough Drive/ Parkway obscuring bus shelter - reference 4153129.
- Rt Hon Gavin Williamson MP has agreed to arrange a meeting with SSDC, SCC and Severn Trent regarding the flooding in Cloverdale.
- Flicks in the sticks film Stan and Ollie had 171 attendees with 64 paying customers. The next films are 9th May - Green Book, 4th July - First Man, to tie in with the 50th anniversary of the moon landing and 12th September - The Favourite.
- BKV entry submitted. Judging takes place from 1st May to 19th July. Further competitions are open for children's posters, children's prose or poetry and also an adult competition entitled 'The spirit of Best kept Village' .
- BT phone kiosk, The Parkway, nr. Gainsborough Drive reported as vandalised.
- Application submitted to the Community Foundation of Staffordshire, Staffordshire Safer Roads Partnership for the total sum on £262.83 for installation of permanent Speedwatch signs.
- Grass matting installed at the outdoor gym sites.

### Facebook /Website Posts

- Various Smart Alerts and Crime prevention posters
- SSDC weekly news updates
- Election nomination packs available from Civic Centre
- Staffordshire Police 'on-line chat' details

### On-going matters

1. Lower Lake de-silting
2. Civic Centre Renewable Energy
3. Allotments
4. Skatepark
5. Bus shelter - Kingswood

## 247/18 **PLANNING**

- a) Planning Applications received from South Staffordshire District Council and reviewed by the Parish Council since the last council meeting.

Application No.	Proposals
19/00188/FUL	Extension and conversion of existing garage, first floor extension over and porch extension – <b>2 Harald Close, Perton, WV6 7NJ</b>
19/00223/FUL	Double storey rear and single storey side extension, new porch – <b>South Perton Cottage, Jenny Walkers Lane, Perton, WV6 7HB</b>

Perton Parish Council raised no objections to the above application.

18/00897/FUL	New vehicle access off Pattingham Road complete with driveway – 1 Perton Court Cottages, Pattingham Road, Wightwick, WV6 8DD
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Perton parish Council raised no objections to this application but there was a concern raised to the height of the boundary fencing

**DECISIONS** - The following decisions received from South Staffordshire Council

19/00041/COU	Change of use of existing barns to a small business hub comprising 7 self-contained units Class B1a (offices), Class A2 (financial and professional services) and Class D1 (children’s day nursery/creche) with ancillary parking - <b>Perton Court Farm, Jenny Walkers Lane, WV6 7HB</b>	<b>GRANTED</b>
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248/18 **SKATEPARK**

PCSO Tooth is visiting the three schools to see what options the children think should be included, no further update received from him.

249/18 **ADVERTISING BOARDS ON THE PARKWAY**

Several for sale boards have been installed on the grass verges around the Parkway.  
**Resolved** Clerk to write to the Estate Agents requesting that they stop using the grass verges.

250/18 **BEST KEPT VILLAGE - ADDITIONAL FLORAL DISPLAYS**

**Resolved** to install flower planters at the Jubilee Signs. Clerk to investigate options with a budget of £500.

251/18 **AMENDMENT TO JULY MEETING DATE**

**Resolved** to amend the meeting date on 8<sup>th</sup> July 2019 to the following week Monday 15<sup>th</sup> July 2019.

252/18 **CORRESPONDENCE**

A letter of thanks received from the Church At Perton on behalf of the Christmas Fair Committee was noted.

253/18 **DATE & TIME OF NEXT MEETING**

Annual Parish Meeting - Monday 29<sup>th</sup> April 2019 at 7pm  
Annual Meeting of the Parish Council - Monday 13<sup>th</sup> May 2019 at 7pm

***Crime and Disorder Implications***

*Section 17 of the Crime and Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that is it reasonably can to prevent crime and disorder in its area.*

Where relevant any decisions noted herein have taken this duty of care into consideration.

Meeting closed at 8.36pm

Signed .....  
Chairman

Date: 13<sup>th</sup> May 2019