

**Minutes of the Special Meeting o**  
**PERTON PARISH COUNCIL**  
**held at the Perton Civic Centre or**  
**Wednesday 6<sup>th</sup> January 2010 @ 7:00pm**

Present Mrs C.Young [Chairman]  
A.K.Black [Vice Chairman]  
Mrs P.N. Pitt  
Mrs P.Allen  
Mrs R. Heseltine  
D.Billson  
A.A. Bourke  
N.P.Caine  
D.Heseltine

Tony Tappenden – Parish Clerk  
Members of the Public present : None  
Journalists: None

123/10 **APOLOGIES**

Apologies were offered and accepted from Cllrs Mrs A.James, Miss C.Duffell, D.Fereday and A.K.James.

124/10 **DECLARATION OF INTEREST**

No declarations of interest were made.

125/10 **PARISH PRECEPT 2010/11**

The Clerk provided an overview of the previously distributed outline budget for 2010/11 which shows the anticipated cash surplus that will be carried forwards from the current year together with ring-fenced items that make up the total sum carried over.

The members scrutinised the 2010/11 outline budget and there was considerable debate regarding key services and various fiscal allocations and the budget was checked and agreed line by line.

It was generally agreed that a substantial sum needs to be allocated to the building maintenance budget since many internal and external aspects of the Civic Centre require refurbishment, it was further agreed that this allocation be ring-fenced.

Additionally Cllr D.Billson outlined an ongoing issue at South Staffordshire District Council regarding the potential transfer of costs for grass cutting at the playing fields to PPC, however it was noted that this matter was to be held in abeyance for year 2010/11 but may impact following years.

Nonetheless it was agreed that, given the current financial situation, it was desirable that the overall budget should not be increased beyond the levels of 2009 / 10.

2010-11 PPC Annual Budget  
Between 01/04/2010 and 31/03/2011

Group/category	Total Actual
<b>Income</b>	
<b>START OF YEAR 'RING FENCED'</b>	<b>109339.00</b>
<b>START OF YEAR SURPLUS</b>	<b>56000.00</b>
Monthly Civic Centre Income	60000.00
Parish Precept	0.00
Interest	240.00
Grants	0.00
<b>Total Income</b>	<b>60240.00</b>
<b>Total Income + Start of Year</b>	<b>225579.00</b>
<b>Expenses - Annual Costs</b>	
Salaries & Wages (4% Uplift)	105000.00
Inland Revenue - Tax & NI (4% Uplift)	33000.00
Staffs County Pension Fund (4% Uplift)	20000.00
Actuarial Strain: Mrs Moore	696.15
Actuarial Strain: Mrs Weatherington	309.96
Chairmans Allowance	700.00
Internal & External Audit	2000.00
Computers & Software	1000.00
Future Elections	3000.00
Telephone & Broadband	1040.00
AON: Allianz Cornhill Insurance	6700.00
Parish Grants	8000.00
Christmas Decorations	2000.00
Subscriptions: SPCA / SLCC / Others	1070.00
Bus Shelters / Maintenance	5000.00
John Ellis Health / Safety Consultancy	1000.00
Music Festival & PPC Events	1000.00
Perton Parish Plan	0.00
Photocopier	1200.00
Office Stationery & Postage	1250.00
Electric	4500.00
Gas	4500.00
Severn Trent Metered Water	1400.00
SSDC Non Domestic Rates	15000.00
Refundable Deposits - Room Hire	4000.00
Centre Boiler Maintenance & Servicing	1000.00
Civic Centre Lift Maintenance	500.00
Civic Centre Auto Front Door	500.00

Ring Fenced

SGS Security Mtce	1000.00	
Electrical Test / Insp / Fire Alarm / Emergency Lighting	1000.00	
Civic Centre General Maintenance / Refurb	50000.00	Ring Fenced
Performing Rights Society	600.00	
Refuse Collection	1350.00	
Advertising: E&S / Perton Place	660.00	
Fire Extinguisher Maintenance	200.00	
Drink Machine Rentals / Supplies	800.00	
Contingency	5000.00	
Cleaning Products / Hygiene Services	2000.00	
PPC Civic Sunday	1500.00	
Web Site Support / Maintenance	540.00	
Staff Training	400.00	
SSDC Premises Licence Fee	200.00	
Civic Awards	500.00	
Kitchen Vent Deep Cleaning	275.00	
Protective Clothing & Litter Pick Items	145.00	
Queens Diamond Jubilee Fund	10000.00	Ring Fenced
SSDC Grounds Maintenance & Inspections	1000.00	
SSDC: Sussed Out & About	1500.00	
TV Licence	150.00	
Village Notice Boards & Signs	500.00	
Civic Centre CCTV Cameras	0.00	
Playground Maintenance / Upgrades & Insp	5000.00	
Street Lighting	0.00	
Additional Litter Collect / Parish Warden	0.00	
Telephone PBX Replacement	0.00	
PC Lan Network / Back-Up	0.00	
Refurb / Engrave Chain of Office	1200.00	
Playing Fields Drainage Shortfall	0.00	
Perton Parish Operating Reserve	55000.00	Ring Fenced
Senior Citizens	1000.00	
Graffiti Cleaning	3200.00	
MUGA	5000.00	
Playground Renewal	0.00	
Youth Club Project	20000.00	Ring Fenced
Partnership Working	30000.00	Ring Fenced
Petty Cash	1200.00	
<b>Total Expenses</b>	<b>426286.11</b>	
<b>Total Balance: Income less Expenses</b>	<b>-366046.11</b>	
<b>Total Balance + Start of Year Carried Forward</b>	<b>-200707.11</b>	= Precept

**RESOLVED** that, following unanimous agreement, the budget for 2010/11 as set be accepted and that the precept for 2010/11 be set at £200,000.00, this being the same as the preceding year. This Precept means that the average Perton household at Council Tax Band D will be required to pay £55.13 annually or £1.06 per week, a 0% increase on 2009/10.

The meeting closed @ 8.30 pm

**Chairman**  
**8th February 2010**