

**Minutes of the Special Meeting of
PERTON PARISH COUNCIL
held at the Perton Civic Centre on
Monday 25th June 2007 @ 6.45 pm**

Present D.Heseltine [Acting Chairman],
Mrs. A James
Mrs. P.N. Pitt
A.A. Bourke
S.Bott
D.Fereday

Parish Clerk – Tony Tappenden

52/08 **APOLOGIES**

Apologies were offered and accepted from Mrs. R. Heseltine [Chairman], Mrs C.M.Young [Vice Chairman], Mrs S.Bott, Miss C.Duffell, A.K.James, A.K.Black. D.J.Billson & N.P.Caine.
In the absence of both Cllrs Mrs R.Heseltine and Mrs C.Young the members nominated Cllr D.Heseltine to take the Chair.

53/08 **DECLARATION OF INTEREST**

No declarations were made.

54/08 **INTERNAL AUDITORS REPORT 2006/07**

The meeting discussed the Internal Audit Report and focused primarily on the need to provide a Contract of Employment / Terms of Employment for the Clerk and also the points arising from the comments concerning Parish Minutes.

RESOLVED to accept the auditors report for year ending 31/03/2007. The Clerk will produce the appropriate Contract of Employment and present to the Parish Council meeting in July or September for acceptance. With regard to the Minutes the Council thanks the Auditor for detailing the SLCC guidelines on this matter and notes the points raised. Notwithstanding they wish to have as much information recorded in the Minutes as is practical to ensure that they provide as accurate a record as can reasonably be produced.

55/08 **FINAL ACCOUNTS 2006/07**

The Clerk provided a brief summary of the Accounts and appropriate explanations where requested, the Members suggested two minor alterations to the presentation of the Accounts though neither will affected the numeric aspects of the Accounts.

RESOLVED that the Accounts for year ending 31st March 2007 as presented are accepted and approved by the Council and the Chairman duly signed them.

56/08 **STATEMENT OF ASSURANCE 2006/07**

RESOLVED that Statement of Accounts together with the Annual Governance Statement are complete and accurate as presented and are accepted and approved by the Council, and the Chairman duly signed them.

DATE & TIME OF NEXT MEETING

Monday 9th July 2007 @ 7.00 pm

The meeting closed @ 7.30 pm

Chairman
9th July 2007