

**Minutes of the Annual Meeting of  
PERTON PARISH COUNCIL  
held at the Perton Civic Centre on  
Monday 11<sup>th</sup> May 2009 @ 7:00pm**

Present Mrs C.M Young [Chairman]  
AA Bourke [Vice-Chairman]  
Mrs R Heseltine  
Mrs P Allen  
Mrs A James  
Mrs PN Pitt  
DJ Billson  
AK Black  
AK James  
NP Caine  
S Bott  
Mrs S Bott  
Miss C Duffell  
D Heseltine  
D Fereday

County Councillor - RJ Marshall  
District Councillor - R Moreton  
Parish Clerk - Tony Tappenden  
Members of the Public present: 2  
Neighbourhood Police Team: Not in attendance.

01/10 **APOLOGIES**

No apologies were received.

02/10 **PUBLIC OPEN SESSION**

- 1) No members of public requested to speak however, on behalf of Mrs Lawson of Severn Drive, Cllr Mrs P.Pitt raised a point concerning the traffic issues on Severn Drive stating that the traffic monitoring was now complete and asked if there was any response in respect to the monitoring survey. Cllr R.J.Marshall replied stating that the monitoring was indeed complete and that the results were currently under consideration.

03/10 **ELECTION OF CHAIRMAN**

Cllr A.A Bourke was nominated by Cllr Mrs P Allen and seconded by Cllr Mrs P.Pitt.

Cllr Mrs C.M.Young was nominated by Cllr AK James and seconded by D Fereday.

A secret ballot was requested and the ballot produced eight votes for Cllr Mrs C.M.Young and seven votes for Cllr A.A.Bourke.

**RESOLVED** that Cllr Mrs C.M.Young be elected Chairman for the year 2009/10.

04/10 **DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Mrs C.M.Young read and then signed the Declaration of Office and then took the chair.

05/10 **ELECTION OF VICE CHAIRMAN**

Cllr A.K.Black was nominated by Cllr D.J.Bilson and seconded by Cllr Mrs P.Pitt.

**RESOLVED** that Cllr A.K.Black be elected Vice-Chairman for the year 2009/10.

06/10 **POLICE MATTERS**

a) **Police Report**

Reported Crime Figs- Perton- 03/04/09 - 03/05/09

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Rowdy / ASB behaviour...	26
ASB Vehicles...	3
Criminal Damage...	0
Damage to M/V...	1
Attempt / Burglary dwelling...	0
Burglary other building...	1
Attempt / Theft of M/V...	0
Theft from M/V...	0
Theft Other...	5
Assaults...	5
Robbery...	0

1. The nuisance calls for this period were about average, but this may now start to increase with the lighter nights. At present the Neighbourhood team is attempting to respond to all nuisance and anti social behaviour calls within 15 minutes. There is now an anti social behaviour officer in place. Any young person found acting in an anti social manner receives a letter to their parents. Hopefully this may reduce incidents of nuisance. The main hot spots were again Anders Square and Gainsboro' Drive. There were two reports of mini moto's and one driver has been advised re his driving and loud music in the St Andrews drive area.
2. The mindless damage disappeared for this period. There were no reports of criminal damage to property, and only one of damage to vehicles. Enquiries are on going to trace the young offenders who were witnessed scratching a vehicle.
3. The priority crimes figures are excellent. There were no burglary dwellings, no theft of or from motor vehicles, and no robberies. There was a burglary other where pedal cycles were stolen. There is a national advertising campaign at present to highlight the risk of thefts and burglaries to garages etc. It is along the lines of having £30,000 worth of vehicle on your drive and £3,000 of property in your garage. Keep it out of sight may keep it safe. It's worth noting other parts of South Staffordshire and West Mids police areas are still suffering from car key burglaries, where vehicles are being stolen.
4. The reported thefts were up for this period. However of the 5 reports, 4 shoplifters were detained and dealt with. This may be due to the recession.
5. There were 5 reported assaults. However all were of minor a nature. 4 involved juveniles and one involved two ladies.

Any information please contact Perton's Neighbourhood Team via voicemail 08453 303132 - PC Duncan Lampitt (04259), PC Frank Hossack (03537), PCSO Teresa Wilkes (08861), PCSO Rachel Street (08862) and PCSO Ashley Tooth (016722).

Cllr D.Heseltine observed that yet again there was no police presence to support their report despite assurances from Sgt Daryl Kenny at the Annual Parish Meeting that future meetings would receive police attendance.

Cllr Miss C Duffell said that in respect to report note 1 there was video evidence displayed on 'You Tube' identifying youths riding mini moto's at the playing fields. Cllr N.P.Caine said that it would be useful to have more police patrols at the playing fields due to rising anti social behaviour and increased dumping of rubbish including recently a three piece suite. Cllr Mrs S Bott agreed that drink related issues were on the rise again at the playing fields and it was generally agreed that there is again more youth drinking in and around Perton centre including the youth shelter and the PCSOs simply do not have the powers to deal with these problems.

**RESOLVED** that the Clerk will write to Insp A.Chapman to flag the above issues.

07/10 **DECLARATION OF INTEREST**

Chairman Mrs C.M.Young declared personal interest in the application for grant from SSCVA given that the grant request made specific reference to benefits received by Perton First Schools to which she is a school governor.

Cllrs A.A.Bourke, Mrs P.Pitt and Mrs A.James all declared personal interest in the agenda item regarding Sainsburys proposed extension as Anders Square shop owners.

Cllr A K James declared personal interest in cheque Nos 103760 & 103778 paid to Down to Earth Grounds Maintenance Ltd.

Cllr N.P.Caine declared personal and prejudicial interest in cheque No 103769 in respect to Ricoh UK Ltd.

Cllr Mrs P.Allen declared personal interest in cheque 103772 in respect to Perton Carnival since she is on the carnival committee.

08/10 **ELECTION OF MANAGEMENT COMMITTEE (7+2)**

**RESOLVED** that:

a) The Management Committee comprise of Chairman, Vice-Chairman, Mrs RA.Heseltine, Mrs P.Allen, DJ Billson, NP Caine and DM Fereday.

b) The named substitutes are Mrs A James and Miss C.Duffell.

09/10 **ELECTION OF PLANNING COMMITTEE (8)**

**RESOLVED** that:

The Planning Committee comprise of Chairman, Vice-Chairman, Mrs RA.Heseltine, Mrs P.Allen, AA.Bourke, DJ.Billson, AK.James and NP.Caine.

10/10 **ELECTION OF FINANCE COMMITTEE (5)**

**RESOLVED** that the Finance Committee comprise of Chairman, Vice-Chairman, Mrs P.Allen, D.Heseltine and AK James.

11/10 **ELECTION OF MEMBERS TO SIGN CHEQUE (6)**

**RESOLVED** that the following members be authorised to sign cheques: Chairman, Vice-Chairman, DJ.Billson, Mrs RA.Heseltine, Mrs AM.James and AK.James.

12/10 **ELECTION OF REPRESENTATIVES**

- a) Perton Playing Fields Association (8)  
**RESOLVED** that the Councils' representatives be Mrs S.Bott, Miss C.Duffell, Mrs RA.Heseltine, AK Black, SK.Bott, DM.Fereday, AK James and DJ.Billson.
- b) County Council – Transport (1)  
**RESOLVED** that the Councils' representative be AK.James.
- c) County Council – Youth and Children & Young People Member Champion (1)  
**RESOLVED** that the Councils' representatives be DJ Billson.

13/10 **MINUTES**

- a) **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6<sup>th</sup> APRIL, 2009**  
**RESOLVED** that the minutes of the Parish Council meeting held on 6th April 2009 be confirmed as a true record and the Chairman of the Council duly signed them.
- b) **MINUTES OF THE ANNUAL PARISH MEETING HELD ON 27<sup>th</sup> APRIL, 2009**  
**RESOLVED** that the minutes of the Annual Parish Meeting held on 27th April 2009 be confirmed as a true record and the Chairman of the Council duly signed them.

14/10 **DRAFT MINUTES**

**RESOLVED** that the minutes of the Finance Committee Meeting held on 5<sup>th</sup> May 2009 together with income statement for April be accepted for information.

15/10 **STAFFORDSHIRE COUNTY COUNCIL**

- a) **County Councillors Report**

Cllr R.J.Marshall informed the members that due to the pending County Council elections there was not much to report as, by agreement, decisions had been postponed until after the election. For example the Academy in Tamworth and the 'Waste to Energy' decision which has been put off until July. Whilst Cllr Marshall will cease to be County Councillor for Perton after 4<sup>th</sup> June he stated his commitment to complete the three unfinished items of Perton business: Youth Club, Home to School Buses / Safe Walking Route and the Severn Drive traffic issues all of which he will attempt to close as soon as possible. He also said that in the future during the next four years the 'Building Schools for the Future' programme will become visible and this will require decisions regarding the preferred type of school system.

Cllr Mrs P.Pitt said that with regard to home to school transport she had become aware that Staffs CC does offer monthly direct debit and other finance facilities to families of pupils at Stafford College having told us previously that such facilities are not available. Cllr Marshall said this was most irregular that they appeared to have the option to offer these facilities to some but not to others. He asked for a copy of the Council documentation which was duly provided and promised to look in to the matter. On behalf of the Parish Council Cllr AK.James offered a vote of thanks to Cllr R.J.Marshall thanking him for eighteen years of service and wishing him well with his new opportunity as County Councillor for Codsall.

**SOUTH STAFFORDSHIRE DISTRICT COUNCIL**a) **Perton Youth Club – Pavilion Extension ‘consent’**

The letter of consent was noted and it was further noted that the consent relates only to the use of land and does not replace full planning permission which will still be required.

Cllr AA.Bourke observed that we are well behind our original stated time plan for the Youth Club solution and said it would be useful to have a full status report at the next meeting.

Cllr AK.James agreed with Cllr Bourke’s comments stating that the involvement of the cadets is slowing things down since the MOD are slow to make decisions and we are now getting ‘bogged down’. Cllr D.Billson said that there are other hold ups such as the application to the Youth Bank and this cannot be resolved until June / July and meanwhile he has contacted Ron Freeman at the Army requesting feedback on their position. Additionally he said that the Youth Club at Codsall where they are in partnership with Air Cadets has had some problems and we should learn from this as the Youth aspect is our primary concern. Cllr Mrs P.Allen expressed concern regarding the continued ongoing operation of the existing youth club by the County Council and queried if we had ever received written confirmation from them regarding the duration of their commitment.

Cllr AA.Bourke asked County Cllr Marshall if, in the event of Conservative control being gained from the June Election, they will seek to change or reverse the previous decision regarding the existing Youth Club. Cllr Marshall replied that in the event that the Conservative do win controlling interest then he would hope that they could review the matter and take another look.

**RESOLVED** that the Clerk will contact Graham Bott to request a statement on their commitment and to seek any updates they are able to give.

b) **SUSSED Booking Arrangements.**

The information was noted.

c) **New Electricity Supply Apparatus – Land Leased to Perton Parish Council**

Cllr D.Billson said that a possible issue arising from the new supply could be some damage to the recently installed drainage system. Cllr NP.Caine said that as long as they adhered to the route shown on the map which crosses the top field they would not come into contact with the drainage system or any of the pitches.

**RESOLVED** that the Clerk will contact Sian Carpenter at SSDC and advise that Perton Parish Council / PPA have no objection subject to the planned route being followed and appropriate reinstatement when the job is complete.

d) **District Councillors Report**

Cllr Mrs R.Heseltine said that she had attended various meetings including a Regulatory Meeting where a planning application on Perton had been turned down and a Scrutiny Meeting regarding Area Assessments.

Cllr D.Fereday reported that he had also attended the meeting on Area Assessments. Cllr R.Moreton advised that he has been elected Vice Chairman to the Licensing Committee and also provided an update to the Inter-Parish Games where we have a four and a half point lead after seven events.

Cllr AK.James outlined concerns regarding a number of planning applications from homes within the Parish on Perton Ridge where the applicant requires demolishing and rebuilding and this is becoming something of a trend. However he said that there

seems to be a changing attitude at the Codsall Planning office and it would be worthwhile for our Planning Committee to meet and receive an update from SSDC. Cllr Mrs P.Allen agreed but said in the first instance the update should involve all of the Parish Councillors.

**RESOLVED** that the Clerk will invite Sarah Poxon to answer questions and provide a brief overview at the next meeting on 8<sup>th</sup> June.

Strategic Services Report May 2009.

Officers from the County Council came to Codsall to answer questions from residents to get feedback on how they saw the County Council. I managed to ask questions about the lack of Youth facilities but the replies were to say the least avoiding the question.

The Tourism Officer ran a familiarisation trip for coach companies in an effort to increase the amount of tourists that come to South Staffordshire. Footsteps of a King proved very successful starting at Boscobel House and ending up at Moseley Old Hall.

I attended the final weekend of my leader's course at Warwick University. The Leadership Academy Graduation Ceremony is to take place on 17<sup>th</sup> June at the Criterion Theatre in London.

The Annual General Meeting of the South Staffs Tourism Association took place on 20<sup>th</sup> April. Majority of the officers retained their positions on the executive.

The Tourism Strategy is out for consultation and comments are requested.

At a Regulatory Meeting on 21<sup>st</sup> April a planning application at 8 Elmley Grove was refused on grounds of the proposed development is prejudicial to the amenity of the adjoining property. Also the development is unsatisfactory in that it does not provide adequate space about dwellings.

The inaugural meeting of the South Staffordshire Local Transport Group was held at Pendrell Hall on 23<sup>rd</sup> April, where the work plan and sub groups were agreed. Amongst the groups involved are Taxi's, Community Transport, Bus Companies and County Council Transport. Visits will be made to various schemes across the country in order to identify best practice.

A meeting of the Economic Vibrancy Group has been held where it was noted that banks are still not letting money out to local companies. The group is putting pressure on via Advantage West Midlands to try and ease the problem.

Unfortunately I missed the last Community and Learning Partnership meeting due to the fact that I put the wrong entry in my diary. Thankfully it did not affect anything on Perton or Pattingham.

Cllr Billson also said that at a recent meeting of C&LP Chris Fridd of Staffs CC Youth Service had been elected Vice-Chairman and a recent meeting for public examination of Regional Spatial Strategy there was some defending of the proposed housing numbers.

**a) Planning Applications received from South Staffordshire Council and reviewed by the Parish since the last Parish Council meeting on Monday 6<sup>th</sup> April, 2009.**

Application No.	Proposals
09/00196/FUL	Construction of replacement detached garage <b>Amber Verde, Pattingham Road, Perton, South Staffs WV6 7HD</b>
09/00210/FUL	Single storey rear extension <b>21 Elmley Grove, Perton, South Staffordshire WV6 7RW</b>
09/00193/FUL	Conservatory to rear <b>26 Idonia Road, Perton, South Staffordshire WV6 7NQ</b>
09/00230/FUL	Proposed single storey extension to side and rear <b>41 Melrose Drive, Perton, South Staffordshire WV6 7XH</b>
09/00248/FUL	First-floor side extension <b>31 Cornmill Grove, Perton, South Staffordshire WV6 7XU</b>
09/00262/FUL	2 Storey extension <b>51 Hawksmoor Drive, Perton, South Staffordshire WV6 7TL</b>

The Council raised no objections to the above proposals.

09/00227/FUL	Fence <b>6 Formby Avenue, Perton, South Staffordshire WV6 7YU</b>
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The Council raised concerns on the above application as the re-installation is not following the original boundary fence line and the 'Open Plan' aspect is being ignored.

09/00237/FUL	Construction of pillars and gates <b>Southfork, Holyhead Road, Kingswood, Wolverhampton WV7 3AP</b>
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The Council raised no objections subject to the height of the pillars and gates conforming to the Council's policy on this matter.

09/00242/FUL	Ground floor extensions to front and rear plus first-floor side extension <b>31 Stephenson Drive, Perton, South Staffordshire WV6 7YA</b>
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The Council raised concerns on the above proposals regarding minimum garden depth, permitted space requirements and over-development of the property.

**DECISIONS** - The following decisions received from South Staffordshire Council:

Application No.	Proposals	Decision
09/00021/FUL 09/00090/FUL	New pitched roof to building - <b>Cranmoor Lodge Farm</b> Two Storey side, single storey rear, conservatory, canopy and bow window to front - <b>18 Cheriton Grove</b>	<b>Grant of Planning Permission</b>
09/00116/FUL 09/00150/COU	Two storey side and single storey rear extension - <b>4 Clover Dale</b> Change of use of building 'A' from C3 (residential use) to B1(a) office use and associated use of existing building for storage of vehicles, plant & equipment - <b>The Bradshaws, Holyhead Road</b>	
09/00104/FUL	First floor side extension and pitched roof over existing kitchen - <b>8 Elmley Grove</b>	<b>Refusal of Planning Permission</b>

b) **Proposed extension at Sainsbury's store.**

Cllr AK.Black explained that having examined the plans for the proposed extensions he was very concerned that there appears to be a large reduction in the number of disabled parking bays where it appeared to indicate that a number of additional spaces were to be squeezed in thus reducing the overall width of each bay and thus making them unsuitable for disabled access. The Clerk said that he had undertaken a foot survey of the actual specialized parking spaces including parent and toddler and disabled spaces and that the numbers actually existing were much higher than those shown on the plan of 'existing' facilities. Therefore there is a good chance that the plans submitted are based on old drawings and do not reflect the car park improvements made last year. Cllr Mrs P.Allen agreed with the Clerk stating that this was a renewal of permission and therefore they had probably inadvertently used drawings that were part of the original submission and now out of date.

**RESOLVED** that the Clerk provide a letter of objection to SSDC Planning indication that the plans as submitted do not reflect the current existing layout and therefore we cannot have confidence in the accuracy of data supplied for the proposed layout.

18/10 **ACCOUNTS FOR PAYMENT**

a) **The Clerk reported that the following accounts duly authorized by designated Member signatories had been paid:**

**List of Payments since last reviewed at the meeting of the Council on 6th April 2009**

01/04/09	STO	Kalidescope Limited	47.00
01/04/09	DD	SSDC Non -Domestic Rates	1305.00
01/04/09	103759	Brisol Limited	281.15
03/04/09	103760	Down to Earth Grounds Maintenance Ltd	94.00
06/04/09	103761	Perton First School PTFA - Deposit Refund	150.00
06/04/09	103762	L.McCabe - Deposit Refund	50.00
06/04/09	103763	John Ellis Associates Limited	287.50
07/04/09	BACS	Wages Week 01 - Part	1270.53
07/04/09	BACS	Inland Revenue	2909.01
07/04/09	BACS	Staffordshire CC Pension Fund	1647.42
08/04/09	103764	Staffordshire Parish Councils' Association	698.00
08/04/09	103765	Community Council of Staffordshire	20.00
08/04/09	103766	Campaign to Protect Rural England	100.00
08/04/09	103767	Codsall Community Arts Festival	100.00
09/04/09	103768	OCS Group UK Limited t/a Cannon	34.09
09/04/09	103769	Ricoh UK Ltd	222.31
09/04/09	103770	L.Llewellyn - Deposit Refund	50.00
14/04/09	103771	MGD Solutions	196.00
15/04/09	BACS	Wages Week 02	1032.36
16/04/09	103772	Perton Carnival	350.00
20/04/09	103773	N.Bowen - Deposit Refund	50.00
20/04/09	103774	James McNaughton Paper Group Ltd	89.70
20/04/09	103775	South Staffordshire District Council	136.15
20/04/09	103776	Wombourne Printers Limited	35.88
22/04/09	103777	South Staffordshire District Council	285.00
22/04/09	BACS	Wages Week 03 Month 1	4045.47
24/04/09	DD	Unicom	58.73

27/04/09	DD	Drinkmaster Ltd	119.45
28/04/09	DD	Veolia ES (UK) Limited	123.05
28/04/09	DD	British Gas - Electricity	396.50
28/04/09	DD	British Gas - Gas	541.86
29/04/09	BACS	Wages Week 04	1191.16
29/04/09	103778	Down to Earth Grounds Maintenance Ltd	92.00
<b>TOTALS</b>			<b>18009.32</b>

Cllr N.P.Caine queried cheques 103759, 103763 and 103774. The Clerk was able to provide satisfactory explanation regarding these expenses.

**b) Budget-to-date 2009/2010**

The Clerk provided a brief explanation of the budget figures which were noted.

19/10 **CLERK'S REPORT – MAY 2009**

Matters ongoing / resolved as at 11<sup>th</sup> May 2009

- Following query at April meeting SPCA rates over last four years as follows:
  - 2006 @ £643.50
  - 2007 @ £653.00
  - 2008 @ £673.00
  - 2009 @ £698.00
  - Subscription rates are based on the number of electors as advised to SPCA by District Council. 0.514p per elector is paid as a levy to NALC and the balance is retained by SPCA for their services. Total cost is approx 8.3 pence per elector.
- Met with Mark Keeling from Staffs CC Highways on 7<sup>th</sup> April. PPC are to be included on the SID schedule and we have agreed two locations on The Parkway for siting of 'ground screws' which will be used to locate the SIDs. First location is clockwise just before Offa's Drive and second is also clockwise just after the bus stop near the subway location at Cheriton Grove.
- £10,000.00 grant received from Staffordshire County Council – Perton YP.
- Informed Mark Cooper at Sainsburys of PPC views in respect to removal of canopy which was originally installed in part to deal with pigeon issues.
- PCSOs do not have 'powers' to issue spot fines in respect to littering.
- Staffordshire County Council employers Pension Fund contribution rises from 12.7% last year to 13.8% for the current year and rises again next year to 15%.
- Staffordshire County Council: Copy of three year Strategic Plan 2009-2012 is available in Clerks office or via:  
<http://www.staffordshire.gov.uk/yourcouncil/strategicplan>
- Following on from the success of Harlequin Pantomime Productions, Muscom, a sister theatrical company, has booked a four day package in July.
- Business Rates increase deferral scheme fact sheet in Clerks office.
- Letters of thanks received from:
  - Codsall Community Arts Festival Association - £100 sponsorship
  - Campaign to Protect Rural England - £100 grant.

20/10 **INSURANCE RENEWAL 2009 - 10**

**RESOLVED** that the Insurance for 2009-2010 will be placed with Allianz at the quoted rate of £6189.71. The Clerk will advise Allianz that the Civic Centre Bradford room is now re-named the Madeline Moore room and also check out the details concerning Section 2 Part F – Optional Personal Accident cover.

21/10 **PERTON ROAD MAP, SOUTH LOCATION – CLLR MRS.R.HESELTINE**

Cllr Mrs Heseltine said that the Perton Road map at the South entrance to Perton was located on a grass verge and as a result in winter there are very muddy spots around the area which makes it difficult to access the map. Much of the problem is due to numbers of people using the map many of whom are in cars or lorries that mount the verge causing deep muddy ruts.

**RESOLVED** that the Clerk will contact Staffs CC Highways to request the provision of some form of hard standing such as tarmac, concrete or slabbing.

22/10 **SAINSBURY'S CAR PARKING BAYS – CLLR MRS.R.HESELTINE**

Cllr Mrs Heseltine said that the four disabled bays in the south car park opposite the chip shop had kerbs that require painting to aid visibility to those using these spaces. A request to Sainsburys last year had not provided a solution.

**RESOLVED** that the Clerk contact Sainsburys to request again that these kerbs be painted and also to contact Neil Harvey the safety officer at SSDC to request his help.

23/10 **REQUEST FOR DONATION**

a) **South Staffordshire Council for Voluntary Service**

**RESOLVED** that a grant of £200.00 be provided.

**DATE & TIME OF NEXT MEETING**

Monday 8<sup>th</sup> June 2009 @ 7.00 pm  
The meeting closed @ 8.35 pm

**Chairman**  
**8<sup>th</sup> June 2009**